

**CONVENTION FOR THE SAFEGUARDING OF THE  
INTANGIBLE CULTURAL HERITAGE**

**TRAINING PROGRAMME FOR THE GLOBAL FACILITATORS' NETWORK**

**PREPARING NOMINATIONS TO THE LISTS AND REGISTER OF THE CONVENTION –  
UPDATED TRAINING MATERIALS FOLLOWING THE GLOBAL REFLECTION ON THE  
LISTING MECHANISMS (2018-2022)**

**10 and 26 June 2025  
Online**

**Part I: 10 June 2025, 2.00 pm – 5.00 p.m.  
Part II: 26 June 2025, 2.00 pm – 5.00 p.m.**

**Concept note and agenda**

## **I. Background**

1. The listing mechanisms of the 2003 Convention for the Safeguarding of the Intangible Cultural Heritage have been successful in raising awareness and enhancing the safeguarding of living heritage of communities around the world. In particular, the Representative List, Urgent Safeguarding List and the Register of Good Safeguarding Practices highlight the significance of intangible cultural heritage, encourage the involvement of a broad spectrum of national and international stakeholders for its safeguarding, and foster a positive recognition of its fundamental importance for sustainable development. After four years of an inclusive reflection process between 2018 and 2022, the global reflection on the listing mechanisms led to the creation and improvement of a number of procedures which are reflected in the 2003 Convention's Operational Directives ([2024 edition](#)) as amended by the General Assembly of States Parties at its ninth session in 2022 (Resolution [9.GA 9](#)). These new or improved procedures have a common thread, which is to make the Lists and Register of the Convention more dynamic and interconnected, and to bring the concerns and aspirations of communities to the forefront.
2. The 2024 and 2025 cycles were the first nomination cycles in which the outcomes of the global reflection on the listing mechanisms of the Convention have taken full effect. In addition to the amended paragraphs 33 and 34 of the Operational Directives regarding the number of nomination files that can be included in a cycle and the priorities for selecting those files, further outcomes of the global reflection process implemented for the 2024 cycle onwards, included a) the implementation of the revised, simplified or newly created forms for nominations, proposals and requests, b) adjustments made to the selection criteria of the Register of Good Safeguarding Practices, c) newly established procedures on transferring elements between the Lists of the Convention or inscription on an extended or a reduced basis, as well as on the removal of an element from one of the Lists and a follow-up mechanism for a currently inscribed element, and d) the adjusted division of tasks between the Committee and its Bureau as regards the examination of International Assistance.
3. The purpose of this global training is to inform facilitators about the adjustments made to the listing mechanisms of the 2003 Convention with a focus on nominations of elements for inscription on its Lists and proposals for the Register based on the revised set of nomination-related forms (Form ICH-01 series, Form ICH-02 series as well as Form ICH-03 and Form ICH-05) and provide a platform for exchange. This session is part of the 2025 training programme for the global facilitators network, which takes a two-way approach to both update facilitators' knowledge in key thematic areas and provide opportunities for experience sharing.
4. At the same time, the updating of the capacity-building training materials is in progress to complement information and resources to fully reflect the results of the global reflection on the listing mechanisms of the 2003 Convention. Experiences and insights to be shared through the training session in question will contribute to this process. In preparation of the session, a survey will be conducted among network members to gather insights on their experience with delivering training and advisory services on preparing nominations to the Convention's Lists and proposals for the Register.

## **II. Objectives**

5. The 2003 Convention Secretariat is organizing this online training session for members of the global facilitators network to strengthen both their understanding and practical skills in delivering training and advisory services related to the preparation of nominations for the Convention's Lists and proposals for the Register.

More specifically, the learning objectives are to:

- Develop a clear understanding of the main outcomes of the global reflection on the listing mechanisms of the 2003 Convention and how these are reflected in the revised nominations-related forms.

- Share experiences and lessons learned with a focus on the revised forms, foster collaboration among facilitators and identify issues and needs related to UNESCO's capacity-building approach in this area.
6. This session is designed for facilitators regardless of the extent of prior experience in supporting States in the preparation of nomination files.

## Agenda

<b>Part I: 10 June 2025, 2.00 p.m. – 5.00 p.m. (English/French interpretation)</b>	
2.00 p.m. – 2.30 p.m.	<b>Item 1 - Opening</b> <ul style="list-style-type: none"> <li>Welcome and opening by Fumiko Ohinata, Secretary of the 2003 Convention for the Safeguarding of the Intangible Cultural Heritage, UNESCO</li> <li>Introduction to the objectives of the training by Léonce Ki and Eva Kuminková, moderators</li> </ul>
2.30 p.m. – 2.50 p.m.	<b>Item 2 – The global reflection on the listing mechanisms</b> <ul style="list-style-type: none"> <li>Overview of the results of the global reflection on the 2003 Convention's listing mechanisms by the Secretariat of the 2003 Convention</li> <li>Q&amp;A</li> </ul> <p>Comment by the moderators</p>
2.50 p.m. – 3.25 p.m.	<b>Item 3 – Sharing experiences and survey results</b> <ul style="list-style-type: none"> <li>Overview of survey results by the moderators</li> <li>Q&amp;A</li> </ul>
3.25 p.m. – 3.35 p.m.	Break
	<b>Item 4 – Understanding the forms post-global reflection</b>
3.35 p.m. – 3.55 p.m.	<b>Item 4.1 – Representative List</b> <ul style="list-style-type: none"> <li>Main changes related to the Representative List of the Intangible Cultural Heritage on Humanity (Form ICH-02 series)</li> <li>Extensions and reductions</li> </ul> <p>by the moderators</p>
3.55 p.m. – 4.15 p.m.	<p>Discussion led by the moderators</p> <ul style="list-style-type: none"> <li>Sharing facilitators' experiences on strong points and challenges in using the new Form ICH-02 series</li> </ul> <p>Comment by the Secretariat</p>
4.15 p.m. – 5.00 p.m.	<b>Item 4.1 – Introducing mock nomination exercise (RL)</b> <p>Brief overview of the mock nomination and exercise for next session</p>

<b>Part II: 26 June 2025, 2.00 p.m. – 5.00 p.m. (English/French interpretation)</b>	
2.00 p.m. – 2.30 p.m.	<b>Item 4.1 (continuation)</b> Discussion led by the moderators <ul style="list-style-type: none"> <li>• Sharing the results of the exercise of reviewing the mock nomination to the Representative List</li> </ul>
2.30 p.m. – 2.50 p.m.	<b>Item 4.2 – Urgent Safeguarding List</b> <ul style="list-style-type: none"> <li>• Main changes related to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding (Form ICH-01 series)</li> <li>• Transfers between the Lists</li> </ul> by the moderators
2.50 p.m. – 3.10 p.m.	Discussion led by the moderators <ul style="list-style-type: none"> <li>• Sharing facilitators' experiences on strong points and challenges in using the Form ICH-01 series</li> </ul> Comment by the Secretariat
3.10 p.m. – 3.20 p.m.	Break
3.20 p.m. – 3.40 p.m.	<b>Item 4.3 – Register of Good Safeguarding Practices</b> <ul style="list-style-type: none"> <li>• Main changes related to the Register of Good Safeguarding Practices (Form ICH-03)</li> </ul> by the moderators
3.40 p.m. – 4.00 p.m.	Discussion led by the moderators <ul style="list-style-type: none"> <li>• Sharing experiences from participating facilitators</li> <li>• Potential challenges facilitators may encounter</li> </ul> Comment by the Secretariat
4:00 p.m. – 4:20 p.m.	<b>Item 5. Resources for training and advisory services on nominations</b> <ul style="list-style-type: none"> <li>• Instructions for filling the forms</li> <li>• Focus on facilitation methods and community involvement</li> </ul> by the moderators
4.20 p.m. – 4.50 p.m.	Discussion led by the Secretariat <ul style="list-style-type: none"> <li>• Sharing experiences from participating facilitators</li> <li>• Potential challenges facilitators may encounter</li> </ul>
4:50 p.m. – 5:00 pm	<b>Item 6. Closure</b>