REQUEST BY A NON-GOVERNMENTAL ORGANIZATION TO BE ACCREDITED TO PROVIDE ADVISORY SERVICES TO THE COMMITTEE

DEADLINE 31 MAY 2013

Instructions for completing the request form are available at:

1. Name of the organization
1.a. Official name
Please provide the full official name of the organization, in its original language, as it appears in the supporting documentation establishing its legal personality (section 8.b below).

انجمن دوستداران و حافظان خشت خام

1.b. Name in English and/or French
Please provide the name of the organization in English and/or French.

Doostdaran and Hafezane Kheshte Kham Association (DHKKA)

2.a. Address of the organization
Please provide the complete postal address of the organization, as well as additional contact information such as its telephone or fax numbers, e-mail address, website, etc. This should be the postal address where the organization carries out its business, regardless of where it may be legally domiciled (see section 8).

<table>
<thead>
<tr>
<th>Organization:</th>
<th>Doostdaran and Hafezane Kheshte Kham Association (DHKKA)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>No. 839, First Floor, 12-A Block, Baharan Qadim Complex, Baharan Boulevard, Safaeieh, Yazd, Iran</td>
</tr>
<tr>
<td>Telephone number:</td>
<td>00983518245358</td>
</tr>
<tr>
<td>Fax number:</td>
<td>00983518245358</td>
</tr>
<tr>
<td>E-mail address:</td>
<td><a href="mailto:sadeghi@rayehesabz.com">sadeghi@rayehesabz.com</a></td>
</tr>
<tr>
<td>Website:</td>
<td><a href="http://www.kheshtekham.blogfa.com/">http://www.kheshtekham.blogfa.com/</a></td>
</tr>
<tr>
<td>Other relevant information:</td>
<td></td>
</tr>
</tbody>
</table>

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2.b Contact person for correspondence

Provide the complete name, address and other contact information of the person responsible for correspondence concerning this request. If an e-mail address cannot be provided, the information should include a fax number.

Title (Ms/Mr, etc.): Mr
Family name: Sadeghi
Given name: Ali Reza
Institution/position: Managing Director - Doostdaran and Hafezane Kheshteh Kham Association (DHKKA)
Address: No. 839, First Floor, 12-A Block, Baharan Qadim Complex, Baharan Boulevard, Safaeieh, Yazd, Iran
Telephone number: 00983518245358
Fax number: 00983518245358
E-mail address: sadeghi@rayehesabz.com

Other relevant information:

3. Country or countries in which the organization is active

Please identify the country or countries in which the organization actively operates. If it operates entirely within one country, please indicate which country. If its activities are international, please indicate whether it operates globally or in one or more regions, and please list the primary countries in which it carries out activities.

- national
- international (please specify: )
  - worldwide
  - Africa
  - Arab States
  - Asia & the Pacific
  - Europe & North America
  - Latin America & the Caribbean

Please list the primary country(ies) where it is active:

4. Date of its founding or approximate duration of its existence

Please state when the organization came into existence.

28 Sep 2008
5. Objectives of the organization

Please describe the objectives for which the organization was established, which should be 'in conformity with the spirit of the Convention' (Criterion C). If the organization's primary objectives are other than safeguarding intangible cultural heritage, please explain how its safeguarding objectives relate to those larger objectives.

Not to exceed 350 words; do not attach additional information

1. Identify, Conserve and Preserve Yazd's diverse tangible and intangible cultural heritage resources as a basis for retaining and enhancing strong community character
2. Defining a preliminary suitable template for a National and local Inventory of Intangible Cultural Heritage to: Enhance knowledge of intangible cultural heritage among the community and tourists; Familiarize national officials with the mechanisms of the Convention for the Safeguarding of the Intangible Cultural Heritage (2003), and organize training in the documentation of intangible cultural heritage.
3. Promote cultural tourism and cultural heritage through supporting local craftsmanship and training activities
4. Raising public awareness in protecting tangible and intangible cultural heritage in historical quarters
5. Promote historic and cultural resource conservation and preservation as a socio-economic tool in the revitalization of historical quarters

6. The organization's activities in the field of safeguarding intangible cultural heritage

Sections 6.a to 6.c are the primary place to establish that the NGO satisfies the criterion of having 'proven competence, expertise and experience in safeguarding (as defined in Article 2.3 of the Convention) intangible cultural heritage belonging, inter alia, to one or more specific domains' (Criterion A).

6.a. Domain(s) in which the organization is active

Please tick one or more boxes to indicate the primary domains in which the organization is most active. If its activities involve domains other than those listed, please tick 'other domains' and indicate which domains are concerned.

☐ oral traditions and expressions
☒ performing arts
☒ social practices, rituals and festive events
☒ knowledge and practices concerning nature and the universe
☒ traditional craftsmanship
☐ other domains - please specify:
Training and Consultation on safeguarding intangible and tangible cultural heritage
6.b. Primary safeguarding activities in which the organization is involved

Please tick one or more boxes to indicate the organization's primary safeguarding activities. If its activities involve safeguarding measures not listed here, please tick 'other safeguarding measures' and specify which ones are concerned.

- identification, documentation, research (including inventory-making)
- preservation, protection
- promotion, enhancement
- transmission, formal or non-formal education
- revitalization
- other safeguarding measures – please specify:

6.c. Description of the organization's activities

Organizations requesting accreditation should briefly describe their recent activities and their relevant experience in safeguarding intangible cultural heritage. Please provide information on the personnel and membership of the organization, describe their competence and expertise in the domain of intangible cultural heritage and explain how they acquired such competence. Documentation of such activities and competences may be submitted, if necessary, under section 8.c below.

Not to exceed 750 words; do not attach additional information

1. Public awareness campaign and media support on heritage conservation with community and local government
2. Advocacy with governmental and non-governmental organisations and media to support responsible policies in terms of intangible cultural heritage in historical quarters
3. Training of local craftmanship and development of local handicraft market in historical quarters
4. Organization of seminars, training workshops, exhibitions and cultural festivities to support intangible cultural heritage with participation of local communities in historical quarters
5. Provision of consultancy to municipalities in heritage-based elements of revitalising historical quarters
6. Facilitation of community-based activities to mobilise and empower local community in protecting cultural heritage in historical quarters
7. DHKKA has initiated an inventory of the endemic folk and decorative arts, crafts and trades that have the potential to be officially recognized as Yazd heritage products, conducting an inventory of those craftsmen, artisans and trades people that are using traditional methods for the production of heritage products and creating and maintaining a database of “living history” interpreters, storytellers, and musicians as a basis for future heritage tourism development opportunities.
8. In response to safeguarding of intangible cultural heritage, the most important achievement of the DHKKA is initiation of ‘Badgir Foundation’, dedicated to research, documentation and study of Indigenous Technology and Utilization of Wind Towers for promotion of Environmentally Compatible Energy Systems in Iran. Pursuant to the 2-year attempt of DHKKA in official endorsement of the “Wind Towers Technology” as an Iranian Intangible Cultural Heritage, compiled by a team of researchers and consultants, the initiative was officially approved in the 8th National Congress of Recording Intangible Cultural Heritage in early 2013. DHKKA is currently building on advocacy and documentation of ‘Wind-Tower’ as a UNESCO-supported Iranian Intangible Cultural Heritage at international level to promote the Global enforcement of local and
9. In addition to official documentation of 'Wind-Tower' technology as the national intangible heritage, DHKKA has also contributed to documentation and promotion of Traditional Games (including Mallet) in Yazd as Indigenous ways of communication and social learning, facilitating interactive apprenticeships particularly for the youth. DHKKA has also contributed to promotion and marketing of Yazd Traditional Sweets, Bakery & Confectionery Products using the tourist trail approach and it aims at documenting and recording the Traditional Games, Sweets and costumes of Yazd as Iranian Intangible Cultural Heritage at International level.

The NGO's Organisational Chart includes 9 Board of Trustees, 5 Board of Directors, 10 Executive Personnel, 500 registered Volunteers and 4 Representatives at national level. The Board of Trustees/Directors consists of prominent academic and practitioners including Dr Ali Yazdani Rad, Faculty member and PhD in History from University of Tehran, Seyyed Mohsen Haji Saeed, Master in Handicrafts and Secretary of Tour Leaders Council in Yazd, Mr Abdol Azim Pouya, researcher and Ms Pegah Latifi expert in cultural heritage and regeneration.

In addition to the named experts, following consultants are voluntarily affiliated to the NGO:

1. Dr. Mehdi Bahadori Nejad, Professor (emeritus) of Mechanical Engineering, Sharif University of Technology, Research Fellow of the Iranian Academy of Sciences (Providing consultancy on Natural Ventilation and Passive Cooling of Traditional Buildings in Iran, Development of Indigenous Technology and Environmentally Compatible Energy Systems, Utilization of Wind Towers with Wind Turbines.)
4. Dr. Ali Yazdani Rad, Faculty Member of the Yazd University

7. The organization's experiences cooperating with communities, groups and intangible cultural heritage practitioners

The Committee will evaluate whether NGOs requesting accreditation ‘cooperate in a spirit of mutual respect with communities, groups and, where appropriate, individuals that create, maintain and transmit intangible cultural heritage’ (Criterion D). Please briefly describe such experiences here.

Not to exceed 350 words; do not attach additional information

Among many of its community-based initiatives, DHKKA has formed the group "Heritage Safe Keepers". The group has served as a catalyst in mobilizing the local community in protecting cultural heritage in Yazd historical quarter. Accordingly, the group has been active in advocacy with local government, media and NGOs in raising awareness on heritage conservation and has contributed to research activities and strategy making in regenerating/revitalising historical quarters. The group has also involved local community in organising cultural festivities and exhibitions, also advocating cultural tourism by training specialised tour guides and leading cultural tours in Yazd historical quarters.

DHKKA leads community-based, environmental campaigns that inspires and empowers communities living in historical context of Yazd to clean up, fix up and conserve their environment. The awareness raising events with the common goal of cleaning up, fixing up and conserving the local heritage environment are organized during Norouz (Iranian New Year) and other national festivals. DHKKA also promotes Cultural tourism by organizing special cultural events, exhibitions, and celebrations during tourism seasons, promoting the local cultural heritage through exhibitions showcasing traditional crafts, artwork, sport and cuisine.

DHKKA also involves both the local community and the tourists in promotion, coordination and
organizing of cultural, artistic, sport and other performances that contribute to enrichment of cultural tourism. The activity is facilitated by involving the community and tourists through participating in conferences, workshops, attending historical and religious festivals and reviving folkloric, traditional and artistic activities, as well as through organizing cultural tours and visits.

Through its community members and active volunteers, DHKKA has initiated local tourist-informative centers to inform visitors about tourism, cultural and heritage values of the community. DHKKA has mobilized the community in creating and maintaining local inventories of available historic buildings and structures, at local level, which has resulted in registration of the houses of the famous 'Farrokhi Yazdi' and 'Bostani' among the national cultural heritage of Iran.

8. Documentation of the operational capacities of the organization

The Operational Directives (paragraph 97) require that an organization requesting accreditation submit documentation proving that it possesses the operational capacities listed under Criterion E. Such supporting documents may take various forms, in light of the diverse legal regimes in effect in different States. Submitted documents should be translated whenever possible into English or French if the originals are in another language. Please label supporting documents clearly with the section (8.a, 8.b or 8.c) to which they refer.

8.a. Membership and personnel

Proof of the participation of the members of the organization, as requested under Criterion E (i), may take diverse forms such as a list of directors, list of personnel and statistical information on the quantity and categories of members; a complete membership roster usually need not be submitted.

Please attach supporting documents, labelled 'Section 8.a'.

8.b. Recognized legal personality

If the organization has a charter, articles of incorporation, by-laws or similar establishing documents, a copy should be attached. If, under the applicable domestic law, the organization has a legal personality recognized through some means other than an establishing document (for instance, through a published notice in an official gazette or journal), please provide documentation showing how that legal personality was established.

Please attach supporting documents, labelled 'Section 8.b'.

8.c. Duration of existence and activities

If it is not already indicated clearly from the documentation provided for section 8.b, please submit documentation proving that the organization has existed for at least four years at the time it requests accreditation. Please provide documentation showing that it has carried out appropriate safeguarding activities during that time, including those described above in section 6.c. Supplementary materials such as books, CDs or DVDs, or similar publications cannot be taken into consideration and should not be submitted.

Please attach supporting documents, labelled 'Section 8.c'.

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9. Signature

The application must include the name and signature of the person empowered to sign it on behalf of the organization requesting accreditation. Requests without a signature cannot be considered.

<table>
<thead>
<tr>
<th>Name:</th>
<th>Ali Reza Sadeghi</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title:</td>
<td>Mr.</td>
</tr>
<tr>
<td>Date:</td>
<td>30.05.2013</td>
</tr>
<tr>
<td>Signature:</td>
<td></td>
</tr>
</tbody>
</table>
Establishment Notice of Doostdaran and Hafezane Kheshte Kham Association

No.: 1/50/12506
Date: 28 Sep. 2008

By virtue of the article 8 of Regulations of non-trade Institutes registration, the Institute of Doostdaran and Hafezane Kheshte Kham Association registered under No.: 731, dated on: 28 Sep. 2008, the summary of memorandum of association is advertised to inform the public:

1) **Name of Institute:** Doostdaran and Hafezane Kheshte Kham Association
2) **Subject of Institute:** Introducing and safekeeping the Cultural, Material and Spiritual Heritage and Handicrafts of our Country and the rest according to the article 9 of memorandum
3) **Nationality:** Iranian
4) **Address:** No.: 145- Ershad Eslami St, Safaeieh - Yazd
5) **Name of Institutors:** Mr. Seyedhossein Allaei, Mr. Alireza Sadeghi, Mr. Seyedmohitaba Hosseinimotlagh, Mr. Seyedmohitaba Fatemi and Ali Yazdanirad and Mr. Seyed Mohsen Haji Saeed and Ms. Mahboobeh Abbasi and Ms. Sanaz Sadeghi and Ms. Mahboob Latifi
6) **Capital:** RLS 1800000
7) **Duration of Institute:** From the date of registration for unlimited period
8) **The Managers and holders of signature right:** Mr. Seyedhossein Allaei, as the Chairman of Board of Directors and Mr. Seyedmohitaba Fatemi, as the Deputy Chairman of Board of Directors and Ms. Mahboobeh Abbasi, as the treasurer and Mr. Alireza Sadeghi as the Managing Director and Mr. Alireza Sadeghi and Ms. Sanaz Sadeghi as the main members of board of directors and Mr. Ali Yazdanirad as the alternate member of board of director were elected for two years.

All the obligatory and negotiable papers are valid with the signature of Managing Director and treasurer and in absence of treasurer with signature of Chairman of Board of Director and seal of Institute
9) **Inspectors:** Mr. Seyedmohitaba Hosseinimotlagh, as the main inspector and Mr. Seyed Mohsen Haji Saeid, as the alternate inspector, were elected for one year.
10) **Aftab-e-Yazd newspaper** was determined for publishing association's notices.

Chairman of Yazd Administration for Registration

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True translation is certified.
Official Translator to the Ministry of Justice
09 May 2012
Iran / Yazd
No.: 19246
Date: 31 March 2011

The notice for the changes of Doostdaran and Hafezane Khesht-e Kham Association
Reg. No: 731, Id. Code: 10861883151

Date: 22 Feb. 2011
No.: 1/50/18279

By virtue of the minutes of ordinary public meeting of board of trustees and board of directors, dated on: 17 Sep. 2010, the following decisions were taken:

1- Mr. Seyed Mohsen Haji Saeid, as the Chairman of Board of Directors, Mr. Ali Saryazdi as the Deputy Chairman of Board of Directors and Mr. Alireza Sadeghi as the Managing Director and Member of Board of Directors and Mr. Abdolazim Pooya as the member of board of directors and Ms. Mahboobe Abbasi as the treasurer and main member of board of directors and Ms. Pegah Latifi as the alternate member of board of directors were elected.

2- Mr. Ali Yazdanirad as the main inspector and Ms. Imameh Ahmadinodoush as the alternate inspector were elected for one year.

By virtue of the minutes of extra public meeting, dated on: 15 Feb. 2011, article 31 of memorandum was amended as follows: All the obligatory and negotiable papers are valid with the signature of Managing Director and treasurer and seal of Association

2- Article 9 of memorandum was amended as follows and the following cases were added:
1- Introducing the alterations of cultural heritage, handicrafts, and tourism in the national and international scopes. 2- Forming the group named "Heritage Safe Keepers". 3- Supporting and safekeeping the historical buildings and spiritual heritage. 4- Developing and training handicrafts. 5- Doing the cultural, Social activities to promote the people's attendance in the old texture. 6- Doing the research and academic, repairing and advertising affairs. 7- The activities related to cultural heritage, handicraft and tourism, so the mentioned article was amended as above.

Chairman of Yazd Registration Administration

True translation is certified
Official Translator to the Ministry of Justice
09 May 2012
Iran / Yazd