NGO accreditation
ICH-09 – Form

REQUEST BY A NON-GOVERNMENTAL ORGANIZATION TO BE ACCREDITED TO PROVIDE ADVISORY SERVICES TO THE COMMITTEE

DEADLINE 30 JUNE 2011

Instructions for completing the request form are available at:

1. Name of the organization
1.A. Official name
Please provide the full official name of the organization, in its original language, as it appears in the supporting documentation establishing its legal personality (section B.b below).

Trung tâm Bảo tồn Di tích Cố đô Huế

1.B. Name in English and/or French
Please provide the name of the organization in English and/or French.

Hue Monuments Conservation Centre

2. Address of the organization
Please provide the complete postal address of the organization, as well as additional contact information such as its telephone or fax numbers, e-mail address, website, etc. This should be the postal address where the organization carries out its business, regardless of where it may be legally domiciled (see section B).

<table>
<thead>
<tr>
<th>Organization:</th>
<th>Hue Monuments Conservation Centre</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>Tam Toa, 23 Tong Duy Tan str - Hue city - Vietnam</td>
</tr>
<tr>
<td>Telephone number:</td>
<td>84 54. 3512751 - 3530840 - 3523237 -</td>
</tr>
<tr>
<td>Fax number:</td>
<td>84.54.3526083</td>
</tr>
<tr>
<td>Email address:</td>
<td><a href="mailto:huedisan@gmail.com">huedisan@gmail.com</a>; Cc <a href="mailto:huemonuments@vnn.vn">huemonuments@vnn.vn</a></td>
</tr>
</tbody>
</table>
| Other relevant information: | Website: www.hueworldheritage.org.vn  
                             www.huedisan.com.vn |
3. **Country or countries in which the organization is active**

Please identify the country or countries in which the organization actively operates. If it operates entirely within one country, please indicate which country. If its activities are international, please indicate whether it operates globally or in one or more regions, and please list the primary countries in which it carries out activities.

- [ ] national
- [x] international (please specify:)
  - [x] worldwide
  - [ ] Africa
  - [ ] Arab States
  - [ ] Asia & the Pacific
  - [ ] Europe & North America
  - [ ] Latin America & the Caribbean

Please list the primary country(ies) where it is active:
Japan, Republic of Korea

4. **Date of its founding or approximate duration of its existence**

Please state when the organization came into existence.

Established on June 10th, 1982.

5. **Objectives of the organization**

Please describe the objectives for which the organization was established, which should be 'in conformity with the spirit of the Convention' (Criterion C). If the organization's primary objectives are other than safeguarding intangible cultural heritage, please explain how its safeguarding objectives relate to those larger objectives.

Not to exceed 350 words; do not attach additional information

**Hue Monuments Conservation Centre's objectives:**

Hue Monuments Conservation Centre (hereinafter HMCC) is responsible for management, preservation and presentation of values of Hue monument complex - UNESCO’s World Heritage since 1993, Nha Nhac-Vietnamese Court Music, a UNESCO’s Representatively Intangible Cultural Heritage of Humanity since 2003, and the landscapes and settings associated to the monument complex.

Safeguarding, conservation and of a unique heritage mix (tangible, intangible and landscape): This was the beginning of a strong professional relationship and friendship between UNESCO and Hue heritage managers and experts, and a significant step forward in the sustained efforts of the Vietnamese authorities to safeguard Hue heritage. Over the years HMCC has shown an enormous will to take the best practice from around the world and adopt it in an appropriate manner to the conditions in Hue. HMCC has also shown a particular ability to attract international cooperation projects for restoration of the Complex of Monuments - from Japan, Korea, Poland, Germany, France, the United State and Italy to name some.

Over the past years, with the support of the Vietnam Government and of in-country and abroad individuals and organizations, especially its internal Endeavour, HMCC has obtained a lot of remarkable achievements. Until now, about 100 ancient structures and infrastructures have been restored and reconstructed; 20 workshops of national and international levels have been held; 30
publications have been published; many research topics have been worked out; Hundreds of music performances and thousands of in-country and abroad exhibitions about Hue heritage have been carried out; successfully compiling two national files to submit to UNESCO for recognizing Hue Monuments Complex as A World Cultural Heritage Site and Nha nhac (Hue Court Music) as A Masterpiece of the Oral and Intangible Cultural Heritage of Humanity; Cooperating with numerous institutions and institutes nationally and internationally to research and train; and closely working with international organizations to implement projects on the restoration of the monuments and ancient art works; and printing subject magazines quarterly and publications on restoration and promotion of the values of Hue cultural heritage.

6. The organization’s activities in the field of safeguarding intangible cultural heritage
Sections 6.a to 6.c are the primary place to establish that the NGO satisfies the criterion of having ‘proven competence, expertise and experience in safeguarding (as defined in Article 2.3 of the Convention) intangible cultural heritage belonging, inter alia, to one or more specific domains’ (Criterion A).

6.a. Domain(s) in which the organization is active
Please tick one or more boxes to indicate the primary domains in which the organization is most active. If its activities involve domains other than those listed, please tick 'other domains' and indicate which domains are concerned.

- oral traditions and expressions
- performing arts
- social practices, rituals and festive events
- knowledge and practices concerning nature and the universe
- traditional craftsmanship
- other domains - please specify:

Research, data collection and revitalization of values of other intangible cultural heritages in Hue, especially those relating to the royal court of Nguyen dynasty (1802-1945)

6.b. Primary safeguarding activities in which the organization is involved
Please tick one or more boxes to indicate the organization’s primary safeguarding activities. If its activities involve safeguarding measures not listed here, please tick 'other safeguarding measures' and specify which ones are concerned.

- identification, documentation, research (including inventory-making)
- preservation, protection
- promotion, enhancement
- transmission, formal or non-formal education
- revitalization
- other safeguarding measures – please specify:

Rehabilitating court festivities and rituals to recreating the environment for presentation of court music and dances as well as the relevant protocols
6.c. Description of the organization's activities

Organizations requesting accreditation should briefly describe their recent activities and the ir relevant experience in safeguarding intangible cultural heritage. Please provide information on the personnel and membership of the organization, describe their competence and expertise in the domain of intangible cultural heritage and explain how they acquired such competence. Documentation of such activities and competences may be submitted, if necessary, under section 8.c below.

Not to exceed 750 words; do not attach additional information

Established on June 10th, 1982, under the authority of Thua Thien Hue Province administratively and of National Cultural Heritage Department - Ministry of Culture, Sport and Tourism professionally, Hue Monuments Conservation Centre (hereinafter HMCC) is responsible for management, preservation, restoration and promotion of Hue Monuments Complex's values - Hue World Heritage Sites, and Nhã nhac (Vietnamese Court Music which was proclaimed by UNESCO as A Masterpiece Of The Oral And Intangible Heritage Of Humanity on November 11st, 2003; and it was re-proclaimed by UNESCO as Representative List of Intangible Heritage of Humanity on November 2008).

HMCC covers 11 departments with about 710 staff members, in which about 300 are graduates and postgraduates from architecture, engineering, fine arts, history, literature, musicology, foreign languages, laws and so on. Many of the staff members have been taking training abroad.

HMCC has paid much attention to the revitalization and safeguarding of intangible cultural values. The Theatre of Hue Royal and Traditional Arts (On the decision, issued in April 1st 2006, by the People's Committee of Thua Thien - Hue Province, Traditional Royal Theatre and Hue Traditional Art Troop were merged into The Theatre Of Hue Traditional And Royal Art put under the authority of Hue Monuments Conservation Centre, was formed in 1994) currently works to preserve and promote genres of royal arts such as: Nhã Nhac, Royal dance and Tuong (Traditional Theatrical Drama). It has about 150 qualified actors and instrumentalists who took intensive professional training courses. In addition, it also associates with researchers, artisans, artists who are expert in the field. For years since its formation in 1994, it has already collected, restored and performed some 40 ritual music pieces, and some typical dances and extracts of Tuong, contributing to safeguarding and revitalizing outstanding traditional artistic values of Vietnam. The performances of the Theatre have also delivered at in-country and overseas festivals and been praised by viewers with hundreds of music performances in-country and abroad.

HMCC also has a policy for the public to enjoy Hue World Cultural Heritage. On the Vietnam National Day (Sept. 2nd) and Tet holiday (Jan. 1st of the lunar calendar), visitors to Hue world heritage sites are free of charge for admission. The traditional music performances are available everyday at Duyet Thi Duong Royal Theatre. Royal Palace by Night inside the Imperial City with the selection of special and excellent programs is periodically organized every month with view to re-appear the once glistening and fascinating spectacle of the royal palaces in Hue which disappeared for nearly 100 years together with the abdication of the Nguyen dynasty.

In order to create traditional materials for the restoration and reconstruction of the monuments, some traditional handicrafts have been revitalized. The Traditional Materials Production Workshop of HMCC (currently Hue Joint-Stock Company for Monuments Restoration) has so far provided a large amount of yellow tiles and blue tiles namely Thanh Luu Ly and Hoang Luu Ly for the roofing of over 35,000sq.m. Other traditional handicrafts such as painting, gilding, masonry, drawing, mosaic, carpenter, bronze enamel, bronze casting, etc. have been supported to develop also.

The socialization of the conservation and presentation of Hue Cultural Heritages is also remarkably promoted. HMCC held a lot of contests for students and officers in Thua Thien Hue province to help them learn more about Hue culture and history; and the contests on drawing and painting for gifted pupils. It also launched campaigns to encourage collecting ancient materials and objects, recording the performances of the living artisans and witnesses who used to work for the Nguyen dynasty.
Being a strong institution in field of managing, conserving and restoring cultural properties, every year besides the funding from the Vietnamese Government and international organizations, about 40% in the annual total income of HMCC is for the conservation and restoration.

7. Its experiences cooperating with communities, groups and intangible cultural heritage practitioners

The Committee will evaluate whether NGOs requesting accreditation ‘cooperate in a spirit of mutual respect with communities, groups and, where appropriate, individuals that create, maintain and transmit intangible cultural heritage’ (Criterion D). Please briefly describe such experiences here.

Not to exceed 350 words; do not attach additional information

HMCC also associates with local researchers, old instrumentalists, artisans, artists and Phu Xuan Artistic Club, Hue Academy of Music, Thua Thien Hue Junior School for Culture and Arts, national experts in the field such as Pro. Dr. Trần văn Khê, Pro. Dr. Tò Ngọc Thanh; the remaining Master in Court Music such as Meritorious Artist Trần Kích, Master Lò Hường Thị; and the international institutes and experts from Japan (Prof. Tokumaru, Prof. ...) and from Korea (National Gugak Center) to research, revitalization and promotion the values of intangible cultural heritage for many years ago.

The old practitioners imparted their methods and performing skills to enhance the performing skill and quality of Nha nhac instrumentalists and performers working at Theatre Of Huế Traditional And Royal Art. Heightening the specialized skill and, performing standard of practitioners as well as that of young instrumentalists in the training course of Nha nhac aims at preserving and restoring the values of Nha Nhac – Vietnamese Court Music. Despite the old age and bad health, the old artists enthusiastically guided their trainees, which helped them understand enough and judiciously the values of traditional music through practice and performance.

Due to their great efforts and important contributions, HMCC completely conducted a systematic inventory on 15 master practitioners of Nha nhac and living witnesses in the province in order to collect information of Nha nhac for research and revitalization of the valuable musical pieces of Nha nhac with their know-how and keeping the original musical notation. In addition, HMCC had built up ten individual records about Nha Nhac masters to recommend the best master to the National Treasure System of Human Culture researched by the Ministry of Culture -Sports-Tourism for the nomination. It was necessary to build up a special preferential treatment for know-how keepers and Nha nhac master practitioners, create close relationship with master practitioners of Nha nhac in order to encourage their contribution in handing down the experiences and know-how to young generation. The National Department of Cultural Heritage, the Ministry of Culture, Tourism and Sports proposed a certain type of preferential treatment or meritocratic policy, which would be the legislative foundation for local government supporting master practitioners of Nha nhac and a particular policy for the intangible heritage preservation as well.
8. Documentation of the operational capacities of the organization

The Operational Directives (paragraph 97) require that an organization requesting accreditation shall submit documentation proving that it possesses the operational capacities listed under Criterion E. Such supporting documents may take various forms, in light of the diverse legal regimes in effect in different States. Submitted documents should be translated whenever possible into English or French if the originals are in another language. Please label supporting documents clearly with the section (8.a, 8.b or 8.c) to which they refer.

8.a. Membership and personnel

Proof of the participation of the membership of the organization, as requested under Criterion E (i), may take diverse forms such as a list of directors, list of personnel and statistical information on the quantity and categories of members; a complete membership roster usually need not be submitted.

Please attach supporting documents, labelled 'Section 8.a'.

8.b. Recognized legal personality

If the organization has a charter, articles of incorporation, by-laws or similar establishing document, a copy should be attached. If, under the applicable domestic law, the organization has a legal personality recognized through some means other than an establishing document (for instance, through a published notice in an official gazette or journal), please provide documentation showing how that legal personality was established.

Please attach supporting documents, labelled 'Section 8.b'.

8.c. Duration of existence and activities

If it is not already indicated clearly from the documentation provided for section 8.b, please submit documentation proving that the organization has existed for at least four years at the time it requests accreditation. Please provide documentation showing that it has carried out appropriate safeguarding activities during that time, including those described above in section 6.c. Supplementary materials such as books, CDs or DVDs, or similar publications cannot be taken into consideration and should not be submitted.

Please attach supporting documents, labelled 'Section 8.c'.

9. Contact person for correspondence

Provide the complete name, address and other contact information of the person responsible for correspondence concerning this request. If an e-mail address cannot be provided, the information should include a fax number.

<table>
<thead>
<tr>
<th>Title (Ms/Mr, etc.):</th>
<th>Ms.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family name:</td>
<td>Le Thi</td>
</tr>
<tr>
<td>Given name:</td>
<td>Thanh Binh</td>
</tr>
<tr>
<td>Institution/position:</td>
<td>Consultant in foreign affairs,</td>
</tr>
<tr>
<td></td>
<td>Department for Cooperation and External Affairs</td>
</tr>
<tr>
<td>Address:</td>
<td>Tam Toa, 23 Tong Duy Tan str - Hue city - Vietnam</td>
</tr>
<tr>
<td>Telephone number:</td>
<td>Tel: 84 - 54 - 3512751 - 3523237 -</td>
</tr>
<tr>
<td>Fax number:</td>
<td>Fax: 84.54.3526083</td>
</tr>
</tbody>
</table>
10. Signature

The application must include the name and signature of the person empowered to sign it on behalf of the organization requesting accreditation. Requests without a signature cannot be considered.

Name: Phung Phu
Title: Director
Date: June, 30th 2011
Signature: [Signature]

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Dear Sirs and Madames,

We would like to send you the Form for Request by Hue Monuments Conservation Center-Vietnam to be accredited to provide services to the Committees.

Thank you for your consideration and cooperation.

With regards

Nguyen Van Phuc
Head of Dept. for Cooperation and External Affairs

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HUE MONUMENTS CONSERVATION CENTRE
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