

## PART 2: THE REQUEST FORMAT AND EXPLANATORY NOTES

This form aims at providing the Committee with the information it will require in order to be able to determine whether the organization requesting accreditation meets the criteria figuring in paragraph 88 of the Operational Directives:

- 88. Non-governmental organizations shall:
  - a. have proven competence, expertise and experience in safeguarding (as defined in Article 2.3 of the Convention) intangible cultural heritage belonging, inter alia, to one or more specific domains;
  - b. have a local, national, regional or international nature, as appropriate;
  - c. have objectives that are in conformity with the spirit of the Convention and, preferably, statutes or bylaws that conform with those objectives;
  - cooperate in a spirit of mutual respect with communities, groups, and, where appropriate, individuals that create, maintain and transmit intangible cultural heritage;
  - e. possess operational capacities, including:
    - i. a regular active membership, which forms a community linked by the desire to pursue the objectives for which it was established;
    - ii. an established domicile and a recognized legal personality as compatible with domestic law;
    - iii. having existed and having carried out appropriate activities for at least four years when being considered for accreditation.

NGOs requesting accreditation should also familiarize themselves with the modalities and procedures for accreditation in paragraphs 89-95 of the Operational Directives, particularly the procedures and documentation requirements detailed in paragraph 94.

# FORM ICH-09

## 1. Name of the organization

Please provide the full official name of the organization, in its original language as well as in French and/or English.

## POLSKIE TOWARZYSTWO LUDOZNAWCZE

POLISH ETHNOLOGICAL SOCIETY

## 2. Address of the organization

Please provide the complete postal address of the organization, as well as additional contact information such as its telephone or fax numbers, e-mail address, website, etc.. This should be the postal address where the organization carries out its business, regardless of where it may be legally domiciled (see item 8).

11, SZCZYTNICKA ST.

50-382 WROCLAW

POLAND

TEL. 00 48 71 321 16 10

FAX: 00 48 71 321 16 14
e-mail: ptl@ptl.info.pl
www.ptl.info.pl
3. Country or countries in which the organization is active
Please identify the country(ies) in which the organization actively operates. If it operates entirely within one country, please indicate which country. If its activities are international, please indicate whether it operates globally or in one or more regions, and please list the primary countries in which it carries out activities
🖾 national
international (please specify: )
Africa
Arab States
Asia & the Pacific
🗌 Europe & North America
🗌 Latin America & the Caribbean
Please list the primary country(ies) where it is active:
Poland
4. Date of its founding or approximate duration of its existence
Please state when the organization came into existence.
1895
5. Objectives of the organization
Please describe the objectives for which the organization was established, which should be "in conformity with the spirit of the Convention" (Criterion C). If the organization's primary objectives are other than safeguarding intangible cultural heritage, please explain how its safeguarding objectives relate to those larger objectives.
Not to exceed 350 words; do not attach additional information
Shaping conditions for the development of anthropological interests of members, popularization and support of anthropological knowledge in society.
The Society achieves its aims by:
1. Conducting research and gathering materials and data concerning Polish folk culture and other peoples' cultures
2. Organizing meetings, symposia, lectures, tours related to its field of interest
3. Expressing its opinion on the status and needs of traditional and contemporary folk culture and current directions of activities in this area
4. Publishing activity in the field of ethnology and related sciences

5. (	Creating	and	main	tainin	g collection	ns and	archives
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6. Disseminating knowledge about the need for protection and conservation of ethnographic objects and cultural heritage

7. Popularizing knowledge of folk cultures

8. Liaising with other associations, scientific institutions and organizations in the country and abroad, about the same or similar nature.

The organization's activities in the field of safeguarding intangible cultural heritage

Items 6.a. to 6.c. are the primary place to establish that the NGO satisfies the criterion of having "proven competence, expertise and experience in safeguarding (as defined in Article 2.3 of the Convention) intangible cultural heritage belonging, inter alia, to one or more specific domains" (Criterion A).

6.a. Domain(s) in which the organization is active

Please check one or more boxes to indicate the primary domains in which the organization is most active. If its activities involve domains other than those listed, please check "other domains" and indicate which domains are concerned.

oral traditions and expressions

performing arts

 $\boxtimes$  social practices, rituals and festive events

knowledge and practices concerning nature and the universe

K traditional craftsmanship

other domains - please specify:

6.b. Primary safeguarding activities in which the organization is involved

Please check one or more boxes to indicate the organization's primary safeguarding activities. If its activities involve safeguarding measures not listed here, please check "other safeguarding measures" and specify which ones are concerned

identification, documentation, research (including inventory-making)

preservation, protection

promotion, enhancement

transmission, formal or non-formal education

revitalization

other safeguarding measures - please specify:

# 6.c. Description of the organization's activities

Organizations requesting accreditation should briefly describe their recent activities and their relevant experience in safeguarding intangible cultural heritage. Please provide information on the personnel and membership of the organization, describe their competence and expertise in the domain of intangible cultural heritage and explain how they acquired such competence. Documentation of such activities and competences may be submitted, if necessary, under item 8.c. below.

Not to exceed 750 words; do not attach additional information

Polskie Tawarzystwo Ludoznawcze / Polish Ethnological Association (PTL afterwards) is a society of people interested in preservation and cultivation of folk culture heritage. Intangible heritage is a vital part of it. Cultural heritage has been collected and documented during fieldworks and reusit of these acitivities has been published in the form of thousands of articles that appeared in assocation's offical yearly journal "Lud" (Folk) - 93 volumes were published - hundreds of books. One of the most impressive achievments is a publication of Collected Works of Oskar Kolberg who gathered folk songs, legends, myths and fairy tales in todays Poland, Western Ukraine and Belarus, Lithuania, Eastern Germany, Slovakia, Czech Republic, Romania, Hungary, Romania and the Balkans. So far 86 volumes has been published (62 under auspieces of PTL). Intangible heritage is systematically documented and published in Association Series such as "Ethnograpfic Archives", "Folk Literature", "Ethnological Works", "Cultural Hentage" and "Ethnographic Works and Materials" (see below). Most members of PTL are professional ethnologists and anthropologists trained in collecting and preserving intangible cultural heritage. More than two hundreds memebrs among work in academic institutions dealing with folk traditions.

PTE is a meber of the World Council of Anthropological Associations

Members of the Board of the Society (2008 - 2011):

Professor Michal Buchowski - President

Associate Professor Grazyna Karpinska - Vice-President

Dr. Malgorzata Michalska - Vice President

Associate Professor Teresa Smolinska - Vice President

Dr. Jerzy Adamczewski - Secretary General

Dr. Hubert Czachowski - Deputy Secretary-General

Dr. Anna Weronika Brzezinska - Treasurer

Dr. Magdalena Rostworowska - Deputy Treasurer

Professor Dorota Simonides

Dr. Andrzej Stawarz

Associate Professor Jan Adamowski

Recent activities:

PTL organizes yearly General Assembly Meetings and scientific conferences. The last one, 87<sup>th</sup> meeting took palce in the city of Wroclaw and the topic of the conference was: "Poles Beyond Their Homeland on the Threshold of XXI Century: Various Faces of the

Polish Identity". It also co-sponsors local cultural events and scholarly conferences related to folk cuture and cultural heritage.

List of publications:

Periodicals:

LUD - published since 1895

FOLK LITERATURE - since 1957

LODZ ETHNOGRAPHIC STUDIES - since 1959

Publication series:

"Ethnographic Works and Materials" - since 1934, ed. 36 volumes

"Ethnological works" - since 1947, ed. 21 volumes

"Atlas of Polish Folk Costumes" - since 1949, ed. 38 volumes

"Archives of Ethnography" - since 1951, ed. 49 volumes

"Library of Popular Science" - since 1958, issued 14 volumes

"Library of Exiles" - since 1991, ed. 23 volumes

"Comments to the Polish Ethnographic Atlas" - Since 1993, were more than 8 volumes

"Library of the Folk Literature" - since 1995, ed. 4 volumes

"Cultural Heritage" - since 1996, ed. 4 volumes

"Complete Works by Oskar Kolberg" - from 1968 to 1998, ed. 82 volumes

# 7. Its experiences cooperating with communities, groups and intangible cultural heritage practitioners

The Committee will evaluate whether NGOs requesting accreditation "cooperate in a spirit of mutual respect with communities, groups and, where appropriate, individuals that create, maintain and transmit intangible cultural heritage" (Criterion D). Please briefly describe such experiences here.

Not to exceed 350 words; do not attach additional information

PTL is in directr touch with local activists and folk culture practitioners thanks to it decetnralized structure. Many members of local branches are cultural animators and participate in regional folk culture associations, folk song choirs and dance groups. They also preserve local traditions by organizing cultural events and passing down folk heritage to schoolchildren and young generation. Local PTL groups convene public lectures addresing folk culture and issues directly related to the preservation and transmition of intangible cultural heritage. Performing this task demands constant cooperation with local people, educational and political authorites as well as cultural organizations.

Membership: 697 (including 202 academic scholars)

 - 18 local branches (Białystok, Bielsko-Biała, Bytom, Ciechanów, Cieszyn, Gdańsk, Kraków, Lublin, Łódź, Mszana Dolna, Opoczno, Opole, Poznań, Toruń, Warszawa, Wrocław, Zamość, Zielona Góra);

- Library of J. Czekanowski, Wrocław

- Scientific Archives, Wrocław

- Centre of Ethnographic Documentation and Information, Łódź

8. Documentation of the operational capacities of the organization

The Operational Directives (paragraph 94) require that an organization requesting accreditation shall submit documentation proving that it possesses the operational capacities listed under Criterion E. Such supporting documents may take various forms, in light of the diverse legal regimes in effect in different States. Submitted documents should be translated into French or English whenever possible if the originals are in another language. Please identify supporting documents clearly with the item (8.a, 8.b or 8.c) to which they refer.

## 8.a. Membership and personnel

Proof of the participation of the membership of the organization, as requested under Criterion E (i), may take diverse forms such as a list of directors, list of personnel and statistical information on the quantity and categories of members; a complete membership roster usually need not be submitted.

Please attach supporting documents.

## 8.b. Recognized legal personality

If the organization has a charter, articles of incorporation, by-laws or similar establishing document, a copy should be attached. If, under the applicable domestic law, the organization has a legal personality recognized through some means other than an establishing document (for instance, through a published notice in an official gazette or journal), please provide documentation showing how that legal personality was established.

Please attach supporting documents.

# 8.c. Duration of existence and activities

If it is not already clearly indicated from the documentation provided for item 8.b, please submit documentation proving that the organization has existed for at least four years at the time it requests accreditation. Please provide documentation showing that it has carried out appropriate safeguarding activities during that time, including those described above in item 6.c. Supplementary materials such as books, CDs or DVDs, or similar publications cannot be taken into consideration and should not be submitted.

Please attach supporting documents.

## 9. Contact person for correspondence

Provide the complete name, address and other contact information of the person responsible for correspondence concerning this request. If an e-mail address cannot be provided, the information should include a fax number.

Prof. Dr. Michal Buchowski

Polskie Towarzystwo Ludoznawcze

ul. Szczytnicka 11

50-382 Wrocław

tel. +48 (0-71) 321 16 10

tel./fax +48 (0-71) 321 16 14

e-mail: ptl@free.ngo.pl or: mbuch@amu.edu.pl

# 10. Signature

The application must include the name and signature of the person empowered to sign it on behalf of the organization requesting accreditation. Requests without a signature cannot be considered.

Professor Dr. MICHAL BUCHOWSKI, PRESIDENT priles Erectionshi

## Certified Translation from Polish

Sub-column 1 – Particulars of Body Members

- 1
- 1. Surname/Name or Business Name: Simonides
- 2. First and middle name: Dorota
- 3. PESEL (personal identity no.)/REGON: 28111903645
- 4. KRS No.: [no entry]
- 5. Position: Member of Central Board
- 2.
- 1. Surname/Name or Business Name: Stawarz
- 2. First and middle name: Andrzej Zdzisław
- 3. PESEL/REGON: 50122103756
- 4. KRS No.: [no entry]
- 5. Position: Member of Central Board
- 3.
  - 1. Surname/Name or Business Name: Adamczewski
  - 2. First and middle name: Jerzy
  - 3. PESEL (personal identity no.)/REGON: 56082800092
  - 4. KRS Number: [no entry]
  - 5. Position: Secretary General
- 4.
- 1. Surname/Name or Business Name: Toroński
- 2. First and middle name: Zbigniew
- 3. PESEL (personal identity no.)/REGON: 31101901116
- 4. KRS Number: [no entry]
- 5. Position: Member of Central Board
- 5.
- 1. Surname/Name or Business Name: Rostworowska
- 2. First and middle name: Magdalena
- 3. PESEL (personal identity no.)/REGON: 33091302160
- 4. KRS Number: [no entry]
- 5. Position: Deputy Treasurer
- 6.
- 1. Surname/Name or Business Name: Smolińska
- 2. First and middle name: Teresa
- 3. PESEL (personal identity no.)/REGON: 50052704001
- 4. KRS Number: [no entry]
- 5. Position: Vice President of Central Board
- 7.
- 1. Surname/Name or Business Name: Buchowski
- 2. First and middle name: Michał
- 3. PESEL (personal identity no.)/REGON:
- 4. KRS Number: [no entry]
- 5. Position: President of Central Board
- 8.
- 1. Surname/Name or Business Name: Michalska
- 2. First and middle name: Małgorzata
- 3. PESEL (personal identity no.)/REGON: 66021210622
- 4. KRS Number: [no entry]
- 5. Position: Vice President of Central Board

Cont Card

9.

## Certified Translation from Polish

- 1. Surname/Name or Business Name: Karpińska
- 2. First and middle name: Grażyna Ewa
- 3. PESEL (personal identity no.)/REGON: 53020104801
- 4. KRS Number: [no entry]
- 5. Position: Vice President of Central Board

## 10.

- 1. Surname/Name or Business Name: Brzezińska
- 2. First and middle name: Anna Weronika
- 3. PESEL (personal identity no.)/REGON: 77102104301
- 4. KRS Number: [no entry]
- 5. Position: Treasurer

## 11

- 1. Surname/Name or Business Name: Adamowski
- 2. First and middle name: Jan Antoni
- 3. PESEL (personal identity no.)/REGON: 48060100197
- 4. KRS Number: [no entry]
- 5. Position: Member of Central Board

## 12.

- 1. Surname/Name or Business Name: Czachowski
- 2. First and middle name: Hubert Jan
- 3. PESEL (personal identity no.)/REGON: 64112900355
- 4. KRS Number: [no entry]
- 5. Position: Deputy Treasurer

Column 2 - Supervisory Body

1. Name of body: Audit Commission

Sub-column 1 - Particulars of Body Members

- 1.
- 1. Surname/Name or Business Name: Nadolska Styczyńska
- 2. First name and middle name: Anna
- 3. PESEL/REGON: 56041207025
- 4. KRS No.: [no entry]
- 2.
- 1. Surname/Name or Business Name: Oleszkiewicz
- 2. First name and middle name: Małgorzata
- 3. PESEL/REGON: 55031701286
- 4. KRS No.: [no entry]

3.

- 1. Surname/Name or Business Name: Jaworska
- 2. First name and middle name: Elżbieta
- 3. PESEL/REGON: 42010701421
- 4. KRS No.: [no entry]

Column 3 [no entry]

# **SECTION 3**

Column 1 – n/a [no entry]



## **Certified Translation from Polish**

[The original document has been bound with a string. At the bottom of pages 1, 2, 3, 4, 5, 6, 8 and 9 two round seals have been affixed – a violet one with the state emblem of the Republic of Poland in the middle and the following wording around it: District Court for Wroclaw Fabryczna in Wroclaw, 16; and a black one, with the state emblem of the Republic of Poland and the following wording around it: District Court for Wroclaw Fabryczna in Wroclaw, 16; and a black one, with the state emblem of the Republic of Poland and the following wording around it: District Court for Wroclaw Fabryczna in Wroclaw, 5. On Page 7 only the violet seal has been affixed.

[Stamp with the following wording whose initial sentence is not fully legible: 18<sup>th</sup> Dec 2009, Court File No. WR VI Ns. Rej. KRS 18776/09/962, Wrocław, 18<sup>th</sup> Dec 2009]

## STATUTES OF POLSKIE TOWARZYSTWO LUDOZNAWCZE [POLISH ETHNOLOGICAL SOCIETY]

## **Preamble**

Founded in 1895, Polskie Towarzystwo Ludoznawcze records, develops and furthers knowledge on traditional and contemporary world cultures, including various types of folk, non-elite and popular cultures. It disseminates the notion of tolerance and intercultural education. By following the achievements of ethnologists, ethnographers and folklorists, it creatively develops the knowledge collected by them which relates to these disciplines, as well as ethnology and cultural and social anthropology (hereinafter collectively referred to as "Anthropology").

## **Chapter I General Provisions**

The name of the Society shall be as follows: "Polskie Towarzystwo Ludoznawcze" (abbreviated form: "PTL"), hereinafter referred to as the "Society".

**ξ2**.

The Society shall operate in the Republic of Poland.

§3.

The registered office of the Society's Central Board shall be located in Wrocław.

§4.

The Society shall be a registered association and shall possess legal personality.

§5٠

The Society may establish branches subject to the decision of relevant local authorities of public administration, pursuant to the rules specified hereinafter.

§6.

Non-profit work of the Society's members shall lie at the core of its activity. The Society may employ employees, including members of the Society, to manage its affairs.

§7.

The Society is a scientific association.

The Society may become a member of domestic, foreign and international scientific associations whose activities are related to anthropology or similar disciplines.



#### **Certified Translation from Polish**

§9.

The Society may use stamps, seals and badges of office.

## Chapter II Objectives and Types of Activity

§10.

The Society's objective is to model the conditions for the development and deepening of anthropological interests of its members, supporting the development of anthropology, as well as furthering and disseminating it across the society.

§11.

The Society shall fulfil its objectives through the following activities:

1. The conducting of scientific research, collecting and maintaining of any materials and information pertaining to historical and contemporary forms of Polish culture, including folk culture, and cultures of other nations and ethnical groups, as well as cultural communities.

2. The organisation of sessions, scientific conferences, lectures, trainings and excursions falling within the scope of the Society's interests.

3. The voicing of its opinion on the condition and needs of as well as regard for the traditional and contemporary folk, regional and popular national culture, as well as current courses of action pertaining thereto.

4. The conduct of publishing activity pertaining to anthropology and related sciences and disciplines.

5. The creation, maintenance and making available of book collections, archives and data bases pertaining to

anthropology as well as related subjects and disciplines.

6. The taking of actions for the protection, maintenance and revitalisation of cultural heritage, including regional traditions and cultural landscape.

7. The furthering of knowledge of the duty of the protection and maintenance of ethnographic monuments, and the taking of actions relating thereto.

8. The dissemination across the society, including children and young people, of any materials and information on the traditional and contemporary cultures – ethnical, folk and popular – in the Society's possession.

9. Cooperation with other associations, scientific institutions and organisations in Poland and abroad, with a similar or the same activity profile.

10. Other types of activity shall contribute to the meeting of the chief objective specified in article 10.

#### Chapter III Rights and Obligations of Members

§12.

Members of the Society may be natural or legal persons. A legal person may only be the Society's sustaining member. A legal person shall act in the Society through its agent, authorised in writing to take such actions by such institution.

§13.

Members of the Society shall be divided as follows:

a) ordinary

b) honorary

c) sustaining.

§14.



## **Certified Translation from Polish**

1. Only a Polish citizen of full legal age who wishes to actively carry out the Society's objectives, and is able to demonstrate their scientific or dissemination activities pertaining to anthropology or related sciences and disciplines may be the Society's ordinary member.

2. An ordinary member shall be admitted by the Branch's Board by at least two thirds of the votes on the basis of a membership declaration approved by two introducing members who have been with the Society for at least two years. Member admission shall be approved by the Central Board.

3. Should the decision of the Branch's Board be negative, the candidate shall be notified about it within two weeks from the decision date. The candidate may appeal to the Central Board within 30 days from the date of receipt of the rejection notification.

4. A newly admitted member shall pay their membership fee as of the year in which they were admitted.

5. The Central Board's resolutions on the admission of ordinary members to the Society shall be final.

## §15.

1. Honorary membership in the Society may be conferred by the General Delegates' Meetings at the request of the Central Board upon persons who have contributed greatly to the development of anthropological sciences or the Society's activity.

2. Honorary members of the Society shall enjoy all the ordinary members' rights, shall be exempt from payment of the membership fee, and shall receive the Society's official magazine "Lud" free of charge.

#### §16.

1. A sustaining member of the Society may be a natural or legal person who supports the Society's activity with particularly valuable gifts significantly increasing the Society's property or collections, or who declares content-related assistance pertaining to the fulfilment of the Society's objectives.

2. A sustaining member shall be admitted by the Society's Central Board on their own initiative or upon the motion of the Branch or two members containing a justification and signed by the persons making such motion. A sustaining member shall submit a written membership declaration containing a declaration of will to be admitted to the Society and to comply with these Statutes and the resolutions of the Society's Bodies, and the manner of supporting the Society, as previously agreed upon. The Central Board shall simultaneously make a decision about potential payment of the membership fee. 3. Sustaining members may:

a) Attend General Delegates' Assemblies and the Society's scientific meetings

b) Put forward motions pertaining to the Society's activity

c) Receive the Society's publications in accordance with their membership rights

d) Participate in all types of the Society's activity, except for exercising the active and passive voting rights.

4. A sustaining member shall fulfil their obligations, as declared, as well as comply with these Statutes and the resolutions of the Society's Bodies.

§17.

1. Foreigners, especially of Polish descent, living in Poland or abroad, who have rendered great service in the fields falling within the Society's interests, may also be members of the Society.

2. Foreign members who are permanent Polish residents shall enjoy all the ordinary members' rights.

3. Foreign members living abroad shall enjoy all the ordinary members' rights, except for the active and passive voting rights pertaining to the Society's Bodies. They shall be exempt from payment of the membership fee.

4. The procedures for the admission of foreign members to the Society shall be the same as for Polish citizens.

§18.



Certified Translation from Polish

An ordinary member of the Society may:

1. Elect other members and be elected to the Society's Bodies.

2. Attend General Delegates' Assemblies, any general meetings, conferences and scientific conventions and other events organised by the Society, as established by the Society's Bodies.

3. Make use of any of the Society's equipment.

4. Receive all kinds of publications of the Society, as established by the Central Board. 5. Put forward motions and demands to all the Society's Bodies.

§19.

An ordinary member of the Society shall:

1. Comply with the provisions of these Statutes and any resolutions adopted by the Society's Bodies. 2. Actively participate in the Society's work, and take part in the fulfilment of the objectives specified in

these Statutes. An ordinary member's work for the Society shall be non-profit, except for members employed or hired on the basis of a Contract of Employment, Contract for Specific Task or Mandate Contract.

3. Pay the membership fee on a regular basis.

## §20.

1. The Membership in the Society shall cease due to:

a) A voluntary resignation submitted in writing to the Central Board directly or through the agency of the relevant Branch's Board

b) Failure to pay the membership fee for two years without a good reason, after two months from the date of sending the Membership Fee Payment Order

c) Deprivation of public rights by a public court judgement

d) Expulsion from the Society by the Central Board

e) Death of the Society's member.

2. Members struck off the list of the Society's members for the reasons specified in clause 1(a) and (b) may be readmitted to the Society in accordance with the procedure specified in these Statutes.

#### §21.

1. The Central Board may on its own initiative or upon the motion of the Branch's Board expel a member from the Society, should they: act to the detriment of the Society, fail to comply with the provisions of the Statutes or the resolutions of the Society's Bodies.

2. The resolution on the expulsion from the Society may be adopted by secret ballot only at such meeting of the Central Board where at least two thirds of the Central Board's members are present, and where at least three fourths of the voters vote in favour of the expulsion.

3. The Central Board's decision may be appealed against to the General Delegates' Assembly, submitted in writing within one month from the date of the Central Board's notification about striking off the register of members.

4. The resolutions of the General Delegates' Assembly shall be final.

## Chapter IV Structural Organisation of Society

§22.

1. Members of the Society shall be organised in local Branches.

2. Branches of the Society shall be established by the Central Board in those places where at least 10 member candidates have declared their readiness to join the Society.

3. §On the members' initiative, Problem-orientated Sections may be established by the Central Board at the Central Board or at the Branches; their activity shall correspond to the Society's scientific interests and may arise out of immediate needs for the elaboration of an anthropological issue. Their operation shall not be permanent, and they shall be dissolved when the elaboration of the issue for



## Certified Translation from Polish

which they have been established has been completed; their findings shall be approved by the Central Board or the Branch's Board respectively.

## Chapter V Society's Governing Bodies

#### §24.

1. The Society's Governing Bodies shall be as follows:

a) The General Delegates' Assembly

b) The Central Board

c) The Central Audit Commission

d) The Peer Tribunal.

2. The term of office of the Society's Governing Bodies shall be 4 years, and their members' election shall be carried out at the General Delegates' Assembly by secret ballot.

3. The Society's Bodies may co-opt new members in place of any outgoing members during the term of office, provided that their number does not exceed one third of the elected members.

## A. General Delegates' Assembly

#### §25.

1. The General Delegates' Assembly shall be the Society's supreme body.

2. The General Delegates' Assembly may be: ordinary or extraordinary. An Ordinary General Delegates' Assembly shall be called annually by the Central Board for reporting purposes, and every four years for reporting and election purposes.

#### §26.

1. The following persons shall participate in the General Delegates' Assembly:

1.1. With a decisive vote:

a) Delegates elected at the General Assemblies of the Branches' Members, as established by the Central Board each time, but not less than one delegate from each Branch.

b) Members of the Central Board, the president of the Central Audit Commission, the president of the Peer Tribunal

1. 2. With a consultative voice:

a) Honorary members of the Society

b) Sustaining members

c) Directors of the Society's specialist establishments

d) Invited guests.

2. The lists signed by the chairpersons of the General Meetings of the Branches' Members at which the delegates were elected shall authorise such delegates to attend the General Delegates' Assembly.

3. The members not specified in clause 1.1. may listen to and speak out during deliberations of the General Delegates' Assembly; however, they may not vote.

#### §27.

1. The Extraordinary General Delegates' Assembly shall be called by the Central Board in the following instances:

a) Upon its own initiative

b) Upon the Central Audit Commission's motion

c) Upon the motion of at least three Branches of the Society.

2. The Central Board shall call the Extraordinary General Delegates' Assembly within two to eight weeks from the date of the adoption of the resolution, receipt of the motion or the request.

3. The Extraordinary General Delegates' Assembly shall only discuss the matters for which it was called.



## Certified Translation from Polish

The Central Board shall notify all members of the Society about the time and place of the General Delegates' Assembly via the Branches' Boards at least two months prior to the established date; it shall notify the delegates about the planned agenda directly 14 days prior to the opening of the General Delegates' Assembly.

§29.

The business of the General Delegates' Assembly shall be as follows:

1. The examination of reports on the activity of the Central Board, the Central Audit Commission and the Peer Tribunal.

2. The giving of a vote of approval to the outgoing Central Board upon the Central Audit Commission's motion.

3. The appointment of the Central Board, the Central Audit Commission and the Peer Tribunal.

4. The adoption the Society's action plans for the following term of office.

5. The establishment of the rate of the minimum membership fee. The Branches may establish higher membership fee rates and fee exemption rules at the General Meetings of the Branches' Members.

6. The examination of the motions of the Central Board, the Central Audit Commission and the Branches' Boards, provided that the latter have submitted their motions at least 10 days prior to the General Delegates' Assembly.

7. The conferral of the honorary membership.

8. The adoption of the amendments to these Statutes.

9. The adoption of the resolutions on the Society's dissolution and liquidation.

10. The adoption of resolutions concerning any other matters which are not reserved for the Society's other Bodies.

§30.

The General Delegates' Assembly shall appoint the chairperson and secretary of the General Delegates' Assembly; in the event that the General Delegates' Assembly has been called for reporting and election purposes, members of the Society's outgoing Bodies may not take such positions.

## §31.

1. The General Delegates' Assembly may adopt resolutions if at least half of the eligible persons with a decisive vote are present.

2. Should the required quorum not be reached, the General Delegates' Assembly shall be final on the second date, irrespective of the number of the attendees. Unless the notification about the General Delegates' Assembly's second date provides otherwise, the General Delegates' Assembly shall take place half an hour after the first one and in the same place.

## §32.

1. The ballot during the General Delegates' Assembly shall be open, unless at least five attendees eligible to vote have requested that it should be secret.

2. The election of members of the Central Board, the Central Audit Commission and the Peer Tribunal, as well as the conferral of Honorary Membership shall be by secret ballot.

3. The chairperson shall order a secret ballot with reference to any other personal matters or a motion submitted pursuant to clause 1 of this article.

§33.

Resolutions of the General Delegates' Assembly shall be adopted by a simple majority of votes, unless these Statutes provide otherwise. Should there be an equality of votes, the chairperson's vote shall be decisive.

**B.** Central Board



## Certified Translation from Polish

## §34.

The Central Board shall consist of 12 members and 2 deputies elected by the General Delegates' Assembly for a period of 4 years.

#### §35.

The Central Board shall elect from among its members present at the meeting of the Central Board's Executive Committee: 1 president, 2 to 3 vice presidents, one secretary general, one treasurer and their deputies. The election of a member for the Central Board's Executive Committee shall not preclude them from being entrusted with the position of an editor or manager of a specific area of activity.

§36.

In the event that between two General Delegates' Assemblies called for reporting and election purposes one seat of the Central Board's member is vacated, each time the person who received in the election the second greatest number of votes shall take it; the Central Board shall co-opt in such person's place another person from among the Society's active members. Should the Central Board's term of office be continued, this co-optation shall be submitted for approval to the next General Delegates' Assembly.

#### §37.

1. The meetings of the Central Board shall take place at least once every six months; presidents with a decisive voice or other representatives of the branches' bodies acting in their place shall attend one of such meetings. The president or one of the vice presidents, or alternatively, the secretary general or their deputy acting on the authority of either of the former, shall notify members of the Board about the time, place and the planned agenda of the meeting.

2. In addition, upon the motion of at least three members of the Board or the president of the Central Audit Commission, the chairperson or the deputy chairperson acting in their place shall call the meeting of the Central Board within 30 days.

3. Resolutions of the Central Board shall be adopted by a simple majority of votes cast in the presence of the president or a vice president, and in the presence of at least half of the members. In the event of an equality of votes, the vote of the meeting's chairperson shall be decisive.

4. Except for personal matters, voting at the Central Board's meetings shall be open.

#### §38.

The Central Board's business shall be as follows:

1. Outside representation of the Society.

2. The management of the overall business of the Society pursuant to these Statutes and the

resolutions of the General Delegates' Assembly.

3. The management of the Society's property, the management of its movable property, the acceptance of inheritances, gifts, subsidies and bequests.

4. The submission to the General Delegates' Assembly of content-related reports and financial reports pertaining to the activity specified in these Statutes.

5. The execution of the General Delegates' Assembly's resolutions.

6. The drawing up of the following: activity plans as well as long-term and year-long publishing plans; the presentation and publication of reports on the Society's overall activity.

7. The preparation of materials to be used at the General Delegates' Assembly and validly submitted motions.

8. The presentation of motions to appoint honorary members, the admission of sustaining members as well as the admission, striking off and expulsion of members.

9. The establishment, mergers and dissolution of the Society's Branches, the supervision of their activity, the settling of any complaints about resolutions of the Branches and the General Assemblies of the Society's Branches.



## Certified Translation from Polish

10. The establishment of sections, organisational commissions, consultative bodies and specialist offices to manage specific areas of the Society's activity.

11. The establishment of the rate of royalties and other professional fees based on the current regulations and the profile of the Society's publications, the subsidising of justified research programmes and the granting of any awards, diplomas and recognition to anybody who has rendered great service to the Society.

12. The employment, dismissal and rewarding of the Society's salaried workers.

13. The authorisation of the Central Board's Executive Committee to take some of the actions specified hereinabove in urgent cases, and the presentation of them for the Central Board's approval.

14. The Central Board may grant to the managers of the Central Board's Office, members of the Branches' Bodies and managers of the Society's other organisational units general powers of attorney, both special and permanent, to act on behalf of the Society within the limits of the ordinary management. An individual Power of Attorney of the Central Board shall be required each time to make a declaration of will pertaining to any matters exceeding the limits of the Central Board's ordinary management.

#### §39.

The executive body of the Central Board shall be its Executive Committee, dealing with any matters as authorised by the Central Board and within its limits of competence. A detailed scope of the activities of the Central Board's members shall be established at the first meeting of the Society's newly established Bodies.

#### §40.

In order to submit declarations of will and to sign documents on behalf of the Company in any matters in which a change in the Society's property shall or may be effected, the joint action of the president or one of the vice presidents and the treasurer or their deputy, and in any other matters, the joint action of the president or one of the vice presidents and the secretary general or their deputy shall be necessary.

#### §41.

1. The Central Board shall carry out its duties with the assistance of the Board's Office.

2. The Central Board's Office shall be managed by the director employed by the Central Board. 3. The Central Board may authorise the director of the Central Board's Office to act as the manager of the work place in relation to the employees employed by the Society. However, the employment and dismissal of such employees shall remain the Central Board's business.

#### C. Central Audit Commission

#### §42.

1. The Central Audit Commission shall consist of 3 members and 2 deputies elected by the General Delegates' Assembly for a period of 4 years.

2. The Central Audit Commission shall elect from among its members the president and secretary.

3. The president of the Central Audit Commission may attend the meetings of the Central Board with a consultative voice.

4. Members of the Central Audit Commission shall not be any members of the Central Board or the Society's permanent employees.

#### §43.

The Central Audit Commission's business shall be as follows:

1. The examination of the Society's overall activity specified in these Statutes at least once a year, with special regard to the financial management pertaining to its purposefulness, correctness and reliability. Each time at least one member of the Central Board's Executive Committee, duly



#### **Certified Translation from Polish**

familiarised with the Society's overall activity, shall take part in the Central Audit Commission's audit activities.

2. The submission of motions pertaining to audit findings to the Central Board.

3. The supervision of the activity of the Audit Commissions at the Society's Branches and, should their activity be discontinued, the submission of motions to elect new members of the Audit Commission.

4. The submission of reports and motions based on audit findings at the General Delegates' Assembly, and putting forward motions to give or refuse to give a vote of approval to the Central Board.

5. If justified, putting forward motions to the Peer Tribunal to dismiss the Board or individual members of the Board during the term of office. A final decision in this regard shall be taken by the General Delegates' Assembly.

6. The calling of the General Delegates' Assembly, should the Central Board fail to do so.

§44.

1. Should the Central Audit Commission have any doubts in the course of the assessment of the Society's activity, the Central Audit Commission may request that an expert accountant be hired.

2. The Central Audit Commission shall formulate its findings in the form of records in which its observations and conclusions shall be included.

3. The contents of such records shall be communicated to the Central Board.

#### D. Peer Tribunal

§45.

1. The Peer Tribunal shall consist of 3 members and 2 deputies elected by the General Delegates' Assembly for a period of 4 years.

2. Members of the Peer Tribunal shall elect from among themselves the president and secretary.

3. The Peer Tribunal shall settle disputes between members of the Society pertaining to their membership in the Society.

4. The Peer Tribunal may, after the announcement of the determination, put forward a motion to strike off or expel members of the Society.

5. The Peer Tribunal's determination may be appealed against to the next General Delegates' Assembly.

#### Chapter VI Branches of Society

§46.

1. Branches of the Society may be established in the places where at least 10 member candidates have declared their readiness to join the Society.

2. The Central Board shall define the geographical area of the Branch's activity. The decision to establish a Branch shall be made pursuant to the Central Board's resolution.

3. The Branches shall contribute to the Central Board 50% of the minimum membership fees by 31<sup>st</sup> March of each year for the previous year.

4. Should a Branch of the Society be dissolved, its property and financial resources shall be transferred to the Society.

§47.

The bodies of the Branch shall be as follows:

a) The General Assembly of the Branch's Members

b) The Branch's Board

c) The Branch's Audit Commission.

## A. General Assembly of Branch's Members

§48.



Certified Translation from Polish

1. The General Assembly of the Branch's Members may be as follows: ordinary, convened annually for reporting purposes, convened for reporting and election purposes every 4 years or extraordinary.

2. The Ordinary General Assembly of the Branch's Members, falling in the year of the General Delegates' Assembly, shall be held at least 2 weeks prior to such Assembly. The Branch's Board shall notify members of the Branch about the place, time and planned agenda of the Assembly at least one week prior to the planned date of such Assembly.

3. The Ordinary General Members' Assembly shall be called by the Branch's Board as follows:

a) Upon its own initiative

b) Upon the Central Board's motion

c) Upon the motion of the Branch's Audit Commission

d) Upon a written motion of at least one-fifths of the Branch's members.

4. The Ordinary General Assembly of the Branch's Members shall be called by the Branch's Board within two to four weeks from the date of receipt of such motion or request.

5. The Extraordinary General Assembly of the Branch's Members shall only discuss the matters for which it was called.

6. The Branch's Board shall notify all its members and the Central Board of the place, time, the planned agenda of the Extraordinary General Assembly of the Branch's Members at least one week prior to the planned date of such Assembly.

§49.

The business of the General Assembly of the Branch's Members shall be as follows:

1. The election of the members of the Branch's Board and Branch's Audit Commission, and the delegates for the General Delegates' Assembly.

2. The adoption of the scheme of work and scope of activity for the next period, and the examination and approval of content-related reports and financial reports for the previous period.

3. The adoption of resolutions pertaining to the motions of the Branch's Audit Commission and motions of the members, provided that they have been submitted to the Branch's Board in writing at least 3 days prior to the date of the Assembly, or that their submission is to be adopted by the Assembly.

4. The examination of any kinds of members' complaints about the Branch's Board.

5. The dealing with any other matters entrusted to it by the Central Board.

6. The adoption of resolutions pertaining to the motion to dissolve the Branch.

§50.

1. The General Assembly of the Branch's Members may adopt resolutions, provided that at least half of the Branch's members are present.

2. Should the required quorum not be reached, the General Delegates' Assembly [translator's note: in all likelihood, it ought to be the General Assembly of the Branch's Members instead of the General Delegates' Assembly] shall be valid on the second date, irrespective of the number of the attendees. Unless the notification about the second date of the General Assembly of the Branch's Members provides otherwise, such Assembly shall take place half an hour after the first one and in the same place.

3. In order to adopt the resolution pertaining to the motion to dissolve the Branch, a majority of twothirds of votes and the presence of at least half of the members of the Branch shall be required.

§51.

1. Resolutions of the General Assembly of the Branch's Members shall be submitted for approval to the Central Board within 30 days.



#### **Certified Translation from Polish**

2. The Central Board may repeal a resolution of the General Assembly of the Branch's Members, if it is in conflict with these Statutes or if it may potentially cause serious material or moral damage. The Branch may appeal against it to the next General Delegates' Assembly.

3. The closing of a Branch shall be effected by the Central Board's resolution adopted either on its own initiative or upon a motion of the General Assembly of the Branch's Members.

## B. Branch's Board

§52.

1. The Branch's Board shall consist of 4 to 7 members and 1 to 2 deputies elected by the General Assembly of the Branch's Members for a period of 4 years.

2. The Branch's Board shall appoint from among its members the president, vice president, secretary and treasurer.

### §53.

The business of the Branch's Board shall be as follows:

1. The executions of the resolutions of the General Delegates' Assembly, Central Board and General Assembly of the Branch's Members.

2. The calling of the General Assemblies of the Branches' Members.

3. The admission of new members.

4. The organisation of scientific meetings, lectures, sessions etc., including ones organised at the Central Board's request.

5. The submission to the Central Board of content-related reports and financial reports pertaining to the activity specified in these Statutes.

6. The submission to the Central Board of the motions to admit or expel the Society's members.

7. The carrying out at the Branch of the Society's objectives specified in these Statutes.

8. The submission to the Central Board of any motions pertaining to the Society's activity.

9. The management of the Branch's finance resources.

#### §54.

1. Meetings of the Branch's Board shall be held as often as necessary, but not less frequently than 4 times a year.

2. Resolutions shall be valid provided that at least half of the Board's members are present, including the president or a vice president.

3. Resolutions shall be adopted by a simple majority of votes.

## C. Branch's Audit Commission

§56.

1. The Audit Commission of the Branch shall consist of 3 members and 1 deputy elected by the General Assembly of the Branch's Members for one term of office.

2. Articles 42, 43 and 44 shall partly apply to the business of the Branch's Audit Commission and its mode of operation.

## Chapter VII Problem-orientated Sections

§57.

1. Sections at the Central Board:



11

## **Certified Translation from Polish**

a) Problem-orientated Sections shall carry out the Society's objectives specified in these Statutes with reference to selected anthropological issues, specific areas of anthropology and methods of its furthering.

b) Upon a written motion of at least 15 members of the Society, the Central Board may establish Problem-orientated Sections and approve the scope of their activity.

c) Once every two years a Problem-orientated Section shall, at a members' meeting, appoint the Section's Board composed of the following: the president and at least two other members

d) A Problem-orientated Section shall act pursuant to the regulations approved by the Central Board. 2. Sections at the Branches shall be established upon the motion of the Branch's Board submitted to the Central Board; however, only 5 members shall be required to establish such Section. In any other matters, the same guidelines shall apply to such Sections as to the Sections established at the Central Board.

## Chapter VIII Property and Resources of Society

## §58.

The Society's property shall include: immovable property, movable property and finance resources.

§59.

Finance resources shall include as follows:

1. Membership fees

2. Scientific conventions and conferences entry charges etc.

- 3. Subsidies granted by public and social institutions and private individuals
- 4. Inheritances, bequests and gifts

5. Receipts from copyrights and publishing rights

- 6. Income generated from the Society' property
- 7. Income generated from the Society's activity specified in these Statutes

8. Interests, capital gains.

§60.

The Society's property and financial obligations shall be governed by article 40.

§61.

General legal regulations shall be applied to the Society's accounting and financial reporting. The Central Board shall establish detailed rules for the management of the Society's money matters, branches and other internal organisational units.

## Chapter IX Amendments to Statutes and Dissolution of Society

§62.

The resolution on the amendment to these Statutes shall be adopted by the General Delegates' Assembly by a two-thirds majority of valid votes, in the presence of at least half of the delegates.

§63.

1. The resolution on the dissolution of the Society shall be adopted by the General Delegates' Assembly by a two-thirds majority of valid votes, irrespective of the number of the delegates present.

2. The resolution on the dissolution of the Society shall specify the method of its liquidation and the cause to which the Society's property shall be conveyed.

3. The part of the resolution on the dissolution of the Society pertaining to the allocation of the property shall be approved by a registration authority.



## Certified Translation from Polish

## **Chapter X Final Provisions**

§64.

Decisions pertaining to any matters not governed by these Statutes shall be made by the Society's relevant Bodies, having regard to the customs, rules of social coexistence and legal regulations pertaining to associations.

Cracow, 2008

[Round seal with the state emblem of the Republic of Poland in the middle and the following wording around it: District Court for Wrocław Fabryczna in Wrocław, 16]

[Stamp with the following wording: This official copy conforms to the last submitted consolidated text, kept in the National Court Registers' registration files at no. 59069. Wrocław, 11<sup>th</sup> Feb 2010.]

Signature: [illegible signature] Katarzyna Rodzińska Head of Department

[String binding this document has been glued onto this page by way of a rectangular slip of paper, to which four round, violet seals with the following wording have been affixed: District Court for Wrocław Fabryczna in Wrocław, 16]

[Translator's remarks have all been put in square brackets]

The above translation was done in Wrocław on 15<sup>th</sup> March 2010. Its conformity with the original document in Polish presented to me is hereby certified by me, Konrad Czerski, to be a true and complete translation. Rep. No. 14/2010.

