

PART 2: THE REQUEST FORMAT AND EXPLANATORY NOTES

This form aims at providing the Committee with the information it will require in order to be able to determine whether the organization requesting accreditation meets the criteria figuring in paragraph 88 of the Operational Directives:

88. Non-governmental organizations shall:
- a. have proven competence, expertise and experience in safeguarding (as defined in Article 2.3 of the Convention) intangible cultural heritage belonging, inter alia, to one or more specific domains;
 - b. have a local, national, regional or international nature, as appropriate;
 - c. have objectives that are in conformity with the spirit of the Convention and, preferably, statutes or bylaws that conform with those objectives;
 - d. cooperate in a spirit of mutual respect with communities, groups, and, where appropriate, individuals that create, maintain and transmit intangible cultural heritage;
 - e. possess operational capacities, including:
 - i. a regular active membership, which forms a community linked by the desire to pursue the objectives for which it was established;
 - ii. an established domicile and a recognized legal personality as compatible with domestic law;
 - iii. having existed and having carried out appropriate activities for at least four years when being considered for accreditation.

NGOs requesting accreditation should also familiarize themselves with the modalities and procedures for accreditation in paragraphs 89-95 of the Operational Directives, particularly the procedures and documentation requirements detailed in paragraph 94.

FORM ICH-09
<p>1. Name of the organization</p> <p>Please provide the full official name of the organization, in its original language as well as in French and/or English.</p>
<p>Kanuri Development Association "Lamar Kanuri Hutuye"</p>
<p>2. Address of the organization</p> <p>Please provide the complete postal address of the organization, as well as additional contact information such as its telephone or fax numbers, e-mail address, website, etc.. This should be the postal address where the organization carries out its business, regardless of where it may be legally domiciled (see item 8).</p>
<p>Alhaji Bukar Kuya House, Opposite Aburos Mosque, Fezzan Ward, Fezzan, Maiduguri, Borno State, Nigeria.</p> <p>Tel: +2348062220179, +234 804 21050 28</p> <p>Email: kanuridevelopmentassociation@gmail.com, babaganabubakar2002@yahoo.com</p>

3. Country or countries in which the organization is active

Please identify the country(ies) in which the organization actively operates. If it operates entirely within one country, please indicate which country. If its activities are international, please indicate whether it operates globally or in one or more regions, and please list the primary countries in which it carries out activities

- national
- international (please specify:)
 - worldwide
 - Africa
 - Arab States
 - Asia & the Pacific
 - Europe & North America
 - Latin America & the Caribbean

Please list the primary country(ies) where it is active:

Nigeria,Chad,Cameroon and Niger

4. Date of its founding or approximate duration of its existence

Please state when the organization came into existence.

12 December,1992

5. Objectives of the organization

Please describe the objectives for which the organization was established, which should be “in conformity with the spirit of the Convention” (Criterion C). If the organization’s primary objectives are other than safeguarding intangible cultural heritage, please explain how its safeguarding objectives relate to those larger objectives.

Not to exceed 350 words; do not attach additional information

To work on cultural preservation of the Kanuri indigenous communities through the recording and the documentation of practices,expressions,traditional knowledge (traditional medicines) and other skills transmitted from our ancestors many of which are presently not documented in any form,but exist in their oral or unwriting forms and yet they are at risk of decaying over time.

6. The organization's activities in the field of safeguarding intangible cultural heritage

Items 6.a. to 6.c. are the primary place to establish that the NGO satisfies the criterion of having “proven competence, expertise and experience in safeguarding (as defined in Article 2.3 of the Convention) intangible cultural heritage belonging, inter alia, to one or more specific domains” (Criterion A).

6.a. Domain(s) in which the organization is active

Please check one or more boxes to indicate the primary domains in which the organization is most active. If its activities involve domains other than those listed, please check “other domains” and indicate which domains are concerned.

- oral traditions and expressions
- performing arts
- social practices, rituals and festive events
- knowledge and practices concerning nature and the universe
- traditional craftsmanship
- other domains - please specify:

6.b. Primary safeguarding activities in which the organization is involved

Please check one or more boxes to indicate the organization's primary safeguarding activities. If its activities involve safeguarding measures not listed here, please check “other safeguarding measures” and specify which ones are concerned

- identification, documentation, research (including inventory-making)
- preservation, protection
- promotion, enhancement
- transmission, formal or non-formal education
- revitalization
- other safeguarding measures - please specify:

6.c. Description of the organization's activities

Organizations requesting accreditation should briefly describe their recent activities and their relevant experience in safeguarding intangible cultural heritage. Please provide information on the personnel and membership of the organization, describe their competence and expertise in the domain of intangible cultural heritage and explain how they acquired such competence. Documentation of such activities and competences may be submitted, if necessary, under item 8.c. below.

Not to exceed 750 words; do not attach additional information

Our recent activities in safeguarding the Intangible cultural heritage includes raising awareness at the International level on our decaying and deminishing cultural aspects which includes our intangible cultural heritage.

In view of the above over the years we have participated and contributed in series of events including the United Nations Permanent Forum on Indigenous Issues, CBD meetings on article 8 (j) and Related provisions and We have just participated at the 14th meeting of the Intergovernmental Committee on Intellectual Property, Genetic Resources and Folklore between 29th June 3rd July 2009 in Geneva, Switzerland among many other relevant meetings.

Additionally we have recently started documenting our traditional cultural expressions, musics, stories as well as traditional knowledge.

So far we have around 15 personnel and 440 registewred members and all the members are from the Kanuri community and have exprences in diverse intengible cultural heritage protection techniques.

7. Its experiences cooperating with communities, groups and intangible cultural heritage practitioners

The Committee will evaluate whether NGOs requesting accreditation “cooperate in a spirit of mutual respect with communities, groups and, where appropriate, individuals that create, maintain and transmit intangible cultural heritage” (Criterion D). Please briefly describe such experiences here.

Not to exceed 350 words; do not attach additional information

We are so far cooperating with holders of traditional knowledge in the areas of traditional medicines, performing arts and craft makers in recording, documenting and the preservation of techniques in the areas of intengible cultural heritage.

8. Documentation of the operational capacities of the organization

The Operational Directives (paragraph 94) require that an organization requesting accreditation shall submit documentation proving that it possesses the operational capacities listed under Criterion E. Such supporting documents may take various forms, in light of the diverse legal regimes in effect in different States. Submitted documents should be translated into French or English whenever possible if the originals are in another language. Please identify supporting documents clearly with the item (8.a, 8.b or 8.c) to which they refer.

8.a. Membership and personnel

Proof of the participation of the membership of the organization, as requested under Criterion E (i), may take diverse forms such as a list of directors, list of personnel and statistical information on the quantity and categories of members; a complete membership roster usually need not be submitted.

Please attach supporting documents.

8.b. Recognized legal personality

If the organization has a charter, articles of incorporation, by-laws or similar establishing document, a copy should be attached. If, under the applicable domestic law, the organization has a legal personality recognized through some means other than an establishing document (for instance, through a published notice in an official gazette or journal), please provide documentation showing how that legal personality was established.

Please attach supporting documents.

8.c. Duration of existence and activities

If it is not already clearly indicated from the documentation provided for item 8.b, please submit documentation proving that the organization has existed for at least four years at the time it requests accreditation. Please provide documentation showing that it has carried out appropriate safeguarding activities during that time, including those described above in item 6.c. Supplementary materials such as books, CDs or DVDs, or similar publications cannot be taken into consideration and should not be submitted.

Please attach supporting documents.

9. Contact person for correspondence

Provide the complete name, address and other contact information of the person responsible for correspondence concerning this request. If an e-mail address cannot be provided, the information should include a fax number.

Babagana Abubakar, Alhaji Bukar Kuya House, Opposite Aburos, Mosque, Fezzan Ward, Maiduguri, Nigeria

10. Signature

The application must include the name and signature of the person empowered to sign it on behalf of the organization requesting accreditation. Requests without a signature cannot be considered.

<Signed>

1. Mr .Babagana Abubakar-President

Qualifications: Masters degree Public Administration

Experience in safeguarding cultural Heritage:

1. Oral tradition and Expression
2. Social practices
3. Knowledge and practices concerning nature and universe.

2. Alhaji Mohammed Bashir Umar –Vice President

Qualifications: Diploma in Education and Certificate in Education

Experience in safeguarding cultural Heritage:

1. Oral tradition and Expression.

3. M.r Ibrahim Modu Tela-Director Administration

Qualifications: Masters degree Public Administration

Experience in safeguarding cultural Heritage:

1. Oral tradition and Expression
2. Social practices

4. Mrs Falmata Dahiru Sadiq-Public Relation Officer

Qualifications: National Certificate of Education (NCE)

Experience in safeguarding cultural Heritage:

1. Performing arts

5. Mr. Mohammed Ibrahim-Head Traditional Knowledge

Qualifications: Masters degree Public Administration

Experience in safeguarding cultural Heritage:

1. Oral tradition and Expression
2. Social practices

6. Mairo ABUBAKAR
Qualification: Diploma in Civil Law

Experience in safeguarding cultural Heritage:

1. Performing arts
7. Bana B. KOLO Performing arts
Qualification: Diploma in Civil Law

Experience in safeguarding cultural Heritage:

1. Performing arts
8. Laila Deribe A.
Qualification: Diploma in Arabic language

Experience in safeguarding cultural Heritage:

1. Performing arts
9. USMAN BUKAR
Qualification: QURA'ANIC Education

Experience in safeguarding cultural Heritage:

Traditional craftsmanship

10. KOLO MOHAMED

Qualification: QURANIC EDUCATION

Experience in safeguarding cultural Heritage:

1. Traditional craftsmanship

11. Kaumi Bukar

Qualification: Bachelor of Science degree in Physics

Experience in safeguarding cultural Heritage:

1. Traditional craftsmanship
2. Knowledge and practices concerning nature and universe.

12. Amina Bukar

Qualification: SENIOR School leaving Certificate of Education

Experience in safeguarding cultural Heritage:

1. Traditional craftsmanship
2. Oral tradition and Expression
3. Social practices
4. Performing arts

13. Malum KA'A

Qualifications: QURANI'C EDUCATION

Experience in safeguarding cultural Heritage:

1. Traditional craftsmanship

14. ALI ABUBAKAR

Qualifications: HND ACCOUNTING

Experience in safeguarding cultural Heritage:

Social practices

15. Bana Kura

Qualifications: MPA

Experience in safeguarding cultural Heritage:

Social practices

1. Social practices
2. Knowledge and practices concerning nature and universe.

In addition we also receive numbers of volunteers coming to assist us as at when due.

TRUST CLASSIFIED

HAKORI PRIVATE INVESTORS CLUB
This is to inform the general public that the above named body has applied for registration to the corporate affairs commission under part 'c' of the companies and allied matters decree of 1990.

REGISTERED TRUSTEES

1. Alhaji Lawal Shehu Kwaru
2. Alhaji Abubakar Maharaz
3. Alhaji Suleiman Inuwa Tofa
4. Alhaji Ibrahim A. Zanzo
5. Alhaji Yusuf Usman Isah

AIMS AND OBJECTIVES
To participate in companies shares transactions in the Nigeria Stock Exchange Market.
Any objection to this registration should be forwarded to the Registrar-General, corporate affairs commission Abuja within 28 days of this publication.
Signed: Alhaji Yusuf Usman Isah, Secretary

SABILUR-RASHAD ISLAMIC CENTRE
The general public is hereby notified that the above named non governmental organization (NGO) has applied to the Corporate Affairs Commission for registration under Part C of the Companies and Allied Matters Act of 1990.

THE TRUSTEES ARE:

1. Ali Muhammad Lawal Na Allah - Chairman	2. Ali M. B.A. Tsayawa
3. Ali Saib Aiyi Hadja	4. Ali M. D. Yusuf
5. Ali Saib Basham	6. Ali Dasi Muhammad Danjuma
7. Ali Nuhu Jalloh Dabawa	8. Ali Abdulkali Isah Garagapawa
9. Ali Khalid Musa	10. Dr. Abdulkali Idris Ahmed - Secretary

AIMS AND OBJECTIVES

1. Propagation and promotion of Islamic religion
2. To establish and maintain a centre for Islamic education and learning to the community
3. To provide facilities for Islamic activities such as Tafseer, Teaching of Hadith (Sunna), Lectures, workshops and seminars.
4. To provide conducive atmosphere for learning and memorization of the Holy Qur'an.
5. To collect and distribute Zakat (Charity) among the needy
6. To promote and inculcate good behaviour among the society
7. To collaborate with the government and other agencies to provide welfare for the orphans and widows.

Any objection to this publication should be forwarded to the Registrar-General, Corporate Affairs Commission, Zone 5 Wuse Abuja within 28 days of this publication.
Signed: Nafiu Ma'ana Ahmad
Legal Practitioner, No. 11, Gaudin Co. Zaria Road, Kano 864 931741

KANURI DEVELOPMENT ASSOCIATION
The general public is hereby notified that the above named association has applied to the corporate affairs commissions, Abuja for registration under part C of the companies and Allied Matters Act 1990.

The trustees are:

1. BAHAGANA ABUBAKAR
2. MOHAMMED BASHIR UMAR
3. MUSFALINATA DAHIKU SADIQ
4. MRS LAILA ABUBAKAR
5. IBRAHIM MOLU TELA
6. ALI ALHAJI ABUBAKAR KUYA
7. MOHAMMED IBRAHIM
8. ALHAJI ABUBAKAR KUYA
9. MOHAMMED ABUBAKAR
10. HAJJA YAZARAH ALAJIRAM

AIMS AND OBJECTIVES:
Towards creating awareness among the Kanuri People in terms of education, pastoralism and other developmental activities related to self-dependency. NB Kanuri means, a tribal name of people living within Lake Chad area.
Any objection to this publication should be forwarded to the Registrar-General, CAC, zone 5 Wuse Abuja, within 28 days of this publication.
Signed: BAHAGANA ABUBAKAR

NORTHERN UNION
The General Public is hereby notified that the above named Union has applied for Registration under the Companies and Allied Matters Act, No.1, of 1990, Part 'C'.

THE TRUSTEES ARE:

1) DR. ABUBAKAR UINSA SARAKI	2) ALI HAJIRISIKOKO
3) CHEF PATRICK ADABA	4) DR. YAKUBULLAME
5) HARRI K. THIRAKI (CAN)	6) ALI H. MOHAMMEDA GAMBO
7) SENATOR KORNWASHI	8) ALI RAJISH BALAFAGI
9) ALHAJI SIDDIKARAKA (FR)	10) ALHAJI ANZAMONDARA

THE AIMS & OBJECTIVES:

- a) To maintain and protect the unity of the North as one indivisible entity.
- b) To ensure the practice and maintenance of democracy, rule of law and social justice in the North in particular and Nigeria in general.

Any objection to the Registration should be forwarded to the Registrar-General, Corporate Affairs Commission, P.M.B. 198, Abuja within 28 days of this publication.
Signed: ADAMSON ADEBORO, ESQ. (Solicitor)

HEIDI HUMANITARIAN AND DEVELOPMENT FOUNDATION
The general public is hereby notified that the above named Foundation has applied to the Corporate Affairs Commission Abuja for registration under part 'C' of the Companies and Allied Matters Act, Degree No. 1 of 1990.

The Trustees are:

1. Idongest Sylvester Udoh
2. Dr. Sylvester Edet Udoh
3. Mrs. Caroline Sylvester
4. Dr. Ime Sylvester Udoh
5. Barr Boya Somofin

Aims and Objectives:

1. To provide education and vocational training for the less privileged in society.
2. To create orphanage for the motherless.
3. To fight for the right of education for the female child.
4. To keep hope alive for the sick by providing basic healthcare.
5. Creation of a conducive atmosphere for the cross fertilization of ideas for the development of society.
6. To provide avenues to engage the youth of the nation and other rural dwellers in dignifying labour, thereby diverting attention from activities detrimental to their life and the society.

Any objections to this registration should be forwarded to the Corporate Affairs Commission within 28 days of this publication.
Signed: Secretary

NIGERIAN NETWORK OF WOMEN EXPORTERS OF SERVICES
The general public is hereby notified that the above named body has applied to the Corporate Affairs Commission Abuja for registration under part 'C' of the Companies and Allied Matters Act, Degree No. 1 of 1990.

The Trustees are:

1. Mrs. Shellen Oni
2. Hilda Hwa Ojo Madaya
3. Mrs. Zenia Oba
4. Mrs. Yemisi Bawanda
5. Mrs. Nafiseh Ibrahim-Baqay
6. Mrs. Eneke Akpan
7. Barr. Akara Jay Okpara

Aims and Objectives:

1. To set up a Network for collaboration in order to boost the services sector, build a highly responsible national profile for Nigerian Women Exporters of Services, and expose them to a wide range of International Markets of Women Services Exporters too.
2. To promote, Support and Educate women on the delivery of Professionalism and increase competence in business in the field of Services Exporters.
3. To provide access to marketing tools, and create opportunities to diversity trade for Women who are dedicated to exporting services at different levels of life.

Any objections to this registration should be forwarded to the Corporate Affairs Commission within 28 days of this publication.
Signed: Confidenc. Chambers 69-7886322

LOSS OF VITAL DOCUMENTS
This is to inform the general public that the following documents belonging to Alhaji Bukar Bolori are declared missing:

1. Original Allocation Letter for Plot No. 6 Chari Close Maitama with file No. B058
2. Registration Receipt for Plot No. 1893 Zone A4 Asokoro Area 4/1 (AYA) with No. MISC 13,642 and also
3. Original Acknowledgment Slip with file No. B01264 at Gwarimpa F.H.A Estate with file name Ibrahim Gajima

All efforts made to trace the missing documents proved abortive. If found please contact the nearest Police Station.

LOSS OF DOCUMENT
The general public is hereby informed that the original copy of acknowledgement letter with file No. MFCT/LAGOS/KW 1756 belonging to MRS BIMPE ROSIJ is declared missing while in transit within Abuja.
All efforts made to trace the missing document proved abortive. I found please contact the owner or the nearest Police Station.
AGIS and general public should take note.

This Space Is For Sale

This Space Is For Sale

This Space Is For Sale

CHANGE OF NAMES

I, formerly known as MISS UZOMA UMERAH, now wish to be known as MRS. OKONKWO UZOMA UMERAH. All former documents remain valid. General public take note.

I, formerly known as MISS KOLAWOLE OLAYINKA ABIMBOLA, now wish to be called MRS. ONAYO OLAYINKA ABIMBOLA. All former documents remain valid. General public take note.

I, formerly known as MISS SOALA BOMA DAVIES, now known as MRS. SOALA BOMA KORUBO. All former documents remain valid. General public take note.

I, formerly known as GREGORY ARPHONSUS NDE, wish to be known and addressed as BLESSING UDOH. Nigeria Immigration Service Headquarters Abuja, Ahmadu Bello University Zaria, Minna Campus and public take note.

I, formerly known as MARYAM YUSUF, now wish to be known and addressed as MRS. MARYAM YUSUF. Former documents remain valid. A. B. U. Zaria, NYSC and the general public take note.

I, formerly known as THERESA IYABENI AKVAJI, now wish to be known as MRS. IYABENI AKVAJI AJI. All documents bearing my former names remain valid. State Police, Federal Board, Calabar, FCDA and the general public should please take note.

Formerly known as MISS ESTHER AGYA, now wish to be known as MRS. AISHA IDRIS. Nasarawa State University, Jamb to take note.

I, formerly MISS SAIJIH AISHA, now to be called MRS. BUSSEIN AISHA ONOZASI NEE SAIJIH. I, Chief Auditor, Justice, Office of Accountant General of the Federation and the general public take note.

I, formerly IKECHUKWU NWOSU, now to be called MRS. MCDONALD. All former documents remain valid. General public take note.

Formerly called HUSAINI DANLADI LIKORO, now HUSAINI USMAN LIKORO. Public note.

I, formerly known as ABETOBI OMOLOLA FOLANMI OLUYEMI, wish to be known as MRS. OMOLOLA IPINMI OLUYEMI DAVID. Former documents remain valid. State Police for Abia, Foundation, and the general public should take note.

MISS JUMMAYI H. MANZO, wish to be known and addressed as MRS. SAFEYAH J. Y. DITSE. Former documents remain valid. JAMB National HQ and Federal Poly Nassarawa please take note.

I, formerly known as TOLUWASE VICTORIA OLOWU, TOLUWASE VICTORIA OLOWU-ORINDE. Former documents remain valid. Zenith Bank, and the general public should take note.

I, formerly known as MISS SIDICATHI VOLLE F. HADHA, wish to be known as MRS. SIDICATHI CHRISTINA ENVI. All former documents remain valid. B.U.K, N.Y.S.C. and the general public should take note.

I, formerly known as ISAH ADAMU, now wish to be known as A. ISAH. National Assembly and the general public should take note. All former documents remain valid.

I, formerly known as KAMARDEEN ADE, now wish to be known as KAMAL AHMED BELLO. All former documents remain valid. Nasarawa State University, Keffi and the general public should take note.

I, formerly GANIYAT GRACE IBRAHIM, now GANIYAT GRACE GANIYAT UMANDULE. All former documents remain valid. Nigeria Police Force and the general public take note.

I, formerly BUKOLA YEMINI, now MISS YEMINI YEMINI EMMANUEL. All former documents remain valid. Nigeria Police Force and the general public take note.

I, formerly MISS BLESSING O. ABAMA, now to be known as MRS. BLESSING O. ACHEM. All former documents remain valid. PHC and the general public take note.

For Home/Office Delivery of Daily/Weekly/Sunday & Aminiya in Lagos Please Call: 0803-595-6351

1. OFFICIAL NAME:

KANURI DEVELOPMENT ASSOCIATION

2. Objectives

- 1) To work on indigenous, cultural and human rights issued in respect of promoting preserving and protecting the Kanuri indigenous community.
- 2) To create awareness about the need to preserve the natural habitat of the Kanuri community.
- 3) To educate the Kanuri community on the implications of desert encroachment and other environmental hazards that might be detrimental to their community.
- 4) To generate and implement short, medium and long term interventions that would address the problem of desertification and other arising environmental threats.
- 5) To identify and explore un-harnessed environmental resources within the Kanuri territories for the benefit of the Kanuri community.

3. Membership

- (1) Membership is open to all the indigenous persons from the Kanuri indigenous community.
- (2) The person should not be, under 18 years of age and on satisfying the Committee responsible for registration.
- (3) The intending member should submit application with two referees.
- (4) The enrolment fees should be ₦ 150.00 (Naira).

4. MEETING OF THE ASSOCIATION (PERIOD)

- (a) There should be a monthly meeting of this body on the second Thursday of every month.
- (b) The meeting of the association should always take place at the secretariat.
The time for the commencement of the meetings is 12 noon prompt within 15 minute grace.
Where situation or circumstance necessitates an emergency of the executive or general meeting, the president or his vice community president on alerting the circular bearer should immediately notify all members.
NB that the emergency meeting shall not replace the standing of general meeting.

6. ANNUAL GENERAL MEETING

- (a) The annual general meeting of the association shall normally be held on the second Thursday of February the proceeding year.
- (b) Written annual reports shall normally be received from serving officers at the annual general meeting particularly the president, secretary and financial Secretary. The association shall however accept a joint report from the executive in lieu of individual reports; such a joint reports shall be signed by the officer concerned.
- (c) An audit account report of the association's account for the proceeding calendar year shall normally be presented at the general meetings. Election of officers shall be held every two calendar years by vote casting.

7 (a) A regular meeting of the association including the annual general meetings

and the Executive meetings the following shall form the quorum.

(c) In executives, at least seven members including the President, Vice President and the secretary.

(d) In general meetings at least 20 members including the President, Vice President, the general Secretary and the Financial Secretary.

8. THE OFFICERS OF THE ASSOCIATION

The President, Vice President, general Secretary, assistant general secretary, financial secretary, treasurer, publicity/social secretary. Three secular bearers, the provosts, legal adviser, Taskforces, Auditors, Board of Trustee, Patrons and three advisers to the President. They automatically become the executives' officers.

Functions of the Association

i. THE PRESIDENT

The President shall be one of the association's trustees. He shall be the association's spokesman. He shall have powers to fine a misbehaved member. He shall pick his advisers. He shall preside over the general meetings. He directs over the convening of emergency meetings. He shall have power of giving a ruling over matter under discussion after having taken a trend of opinion into consideration. He shall authorize all payment out of the association's funds with consent of the executive committees. The President shall have power of voting in any matter under voting and in the event of a tie, i.e. two parties having equal votes, he can exercise discretionary power of ruling in favour of one or neither of the two parties. As the head of the administrations the President shall have the, knowledge of important cases, countersigned outgoing correspondences and the vouchers must be signed by the President. Lastly the President shall not lord over members.

ii. THE VICE PRESIDENT

The Vice President shall carry out the duties of the President and exercise his power when the latter is absent. He shall assist the President as the President shall from time to time direct. The Vice President shall direct the affair of the executives.

iii. THE GENERAL SECRETARY

The general secretary shall be responsible for the administrative duties of the association, be covering the minutes of the meetings and attending to in-coming and out-going correspondences in accordance with the directives of the association. In case of emergency, he shall after consultation with the president or the executive committees attend to all matters requiring urgent attentions. He shall on the day of

meeting draw agenda. He shall prepare and present annual report at general annual meetings as provided by the article 6 above.

THE ASSISTANT SECRETARY

The assistant general secretary shall carry out the duties and functions and exercise the power of the General Secretary in the event the latter is absent. He shall also carry out such duties which the general secretary will assign to him.

FINANCIAL SECRETARY

The financial secretary shall collect all moneys, and dues, payable to the association and shall pay them to the treasurer within 48 hours of receipt. He shall keep accurate account of the receipts and payment supported by vouchers. He shall prepare and present annual report of finance to the association as provided in article 5 (a) above. He shall perform any other duties expected of the financial secretary of the association.

THE TREASURER.

The treasurer shall be the chief custodian of all the association funds. He shall deposit all the moneys of the association within 48 hours of receipt in bank accounts specified by the association. He shall keep an imp rest amount of not more than N300.00 (three hundred naira). He shall be one of the trustees of the association.

CIRCULAR BEARERS

The circular bearers are to carry out all the association's messages. The acicular bearers shall be at least two in number or more when the need arises.

- (a) The provost shall help the President to enforce discipline at meetings.
- (b) They shall help to deliver messages if and when the need arises.

LEGAL ADVISERS

They should advise the association on the legal matters.

AUDITORS

Their responsibility is to examine the way the association's money was being kept and spent and report back their findings to the association.

BOARD OF TRUSTEES.

The board of trustees shall not comprise less than three members at any given time, but the executive committee has the power to determine the numbers when the need to do so arises. They shall be in charged of depositing and withdrawing of the association's money from the bank. They shall be holder of this association.

PATRON/MATRON

Their duty is to coordinate the various organs of the association to give parental advices to the association and see that sense of unity is maintained among members. They should attend meetings regularly. They should be chosen by the President himself.

THE EXECUTIVES COMMITTEE MEMBERS

For the purpose of the good administration of the association there shall be an executive committee comprising the officers and a few unofficial members chosen from the floor.

FUNTIONS OF ECXECUTIVES

The executives are to exercise powers conferred to or on it by the association on matters specially delegated to it. To deliberate and take decisions on matters referred to it by the assembly or association. To take decision on emergency matters requiring urgent attention and take action as expedient and necessary where it is not possible to convene a meeting of the general House or association, to formulate policy on policies for the audience welfare and progress of the association and recommend to the general house for notification.

FINANCE

SOURCE OF INCOME

The association shall derive her income from such sources as membership registration fees, monthly dues, levies, donation, etc. and any other legitimate sources deemed appropriate.

EXPENDITURE

No money of the association shall be spent without the knowledge and approval of the executive committee or the general meeting.

TREASURING AND BANKIG

All money of the association shall be deposited in the bank account approved by the association.

All withdrawals on behalf of the association shall be made on the signature of any three of the following officers.

1. The president in the absence of the president the vice president
2. The treasurer
3. One person from the floor; but in the absence of one of the three trustees two can also sign out money.

The treasurer shall deposit all money collected or received on behalf of the association into the approved bank account within 48 hours of its collection on receipt.

The treasurer shall however, at each time have in his/her possession, an imprest amount not exceeding N300.00.

The association finances shall be audited by appointed auditors at least once in each calendar year running from January to December, two or three auditors. Who shall be designated, joint auditors, shall

be appointed in November of each year to audit the association account for the proceeding year. The auditors report at the annual general meeting shall be presented in February of each year.

RULES AND REGULATIONS

These rules and regulations are meant to be practical guide to the relevant parts of the provision of this constitution. As such if any interpretation of these rules and regulation will contradict any interpretation of the constitution, the later interpretation shall prevail.

DISCIPLINE

Discipline shall be strictly enforced within the association and any member who commits an offence will be liable to punishment as provided in this constitution offences against the association shall include as follows:

- (I) Flouting the constitution of the association, example, assuming any office to which one was not elected or appointed.
- (II) Behaving in a manner likely to bring the name of the association to ridicule or contempt.
- (III) Being noticeably drunk before attending meetings.
- (IV) Carrying about false propaganda likely to infuse the reputation of the association or its members.
- (V) Defrauding the association or its members.
- (VI) Using vulgar and indecent language at the meetings or social functions of the association.
- (VII) Irregular attendance at meetings.
- (VIII) Any acts of commission or omission which in the view of the association at a general assembly can be constituted to construe an offence.

ABUSE OF AN OFFICE

The Following punishment may be inflicted on erring member and the form of punishment adopted shall depend on the seriousness of particular case:

- a. Fine
- b. Censure
- c. Caution and discharge: fraud
- d. Expulsion: expulsion being the highest form of punishment shall sparingly be used.
Fines for familiar offenders like lateness, absenteeism, distraction/disturbances at meetings, etc. shall from time to time be fixed at general meeting.

FOR THE PRESENT

These shall be the standard fines for the following offences:

Lateness	-	50k
Absence	-	₦5.00k
Using abusive language -	₦2.00k	
Talking without permission	-	50K
Rowdy behaviors	-	50k
Social function	-	₦5.00k
Drunkenness	-	₦10.00 noticeably

Fighting in the meeting - ₦20.00 for guilty member

Dereliction of duty - ₦10.00 during social activities

The association shall organize, promote or sponsor such social activities as visits to areas (villages, farms, flooded places etc.) ,dances, concerts, film shows exhibition centers, debates, plays and other similar performances whenever deemed fit. Such activities shall be for purpose of social interactions among members of the community coming from various areas and for the promotion of the Kanuri indigenous community.

DEATH OF A MEMBER

In case a member dies, all association members shall honour the dead member by assembling in his/her residence on the date deemed fit by the executives.

The association shall give the sum of N200.00 or as decided by the Executive committee to the bereaved family and shall provide drinks. Penalty for absenteeism to the association members is N100.00.

CASES

If a member of the association is involved in any court case in connection with his roles during advocacies or performing his official duties, he should try as quickly as possible to inform the association. If the person is detained the association will try to seek for a bill provided the person involved will give a strong surety. In satisfying the condition above the case should be referred to the welfare committee for study and recommendations.

AMENDMENTS

This constitution is subject to review amendment when the need arises.