PART 2: THE REQUEST FORMAT AND EXPLANATORY NOTES

This form aims at providing the Committee with the information it will require in order to be able to determine whether the organization requesting accreditation meets the criteria figuring in paragraph 88 of the Operational Directives:

88. Non-governmental organizations shall:
   a. have proven competence, expertise and experience in safeguarding (as defined in Article 2.3 of the Convention) intangible cultural heritage belonging, inter alia, to one or more specific domains;
   b. have a local, national, regional or international nature, as appropriate;
   c. have objectives that are in conformity with the spirit of the Convention and, preferably, statutes or bylaws that conform with those objectives;
   d. cooperate in a spirit of mutual respect with communities, where appropriate, individuals that create, maintain and transmit intangible cultural heritage;
   e. possess operational capacities, including:
      i. a regular active membership, which forms a community linked by the desire to pursue the objectives for which it was established;
      ii. an established domicile and a recognized legal personality as compatible with domestic law;
      iii. having existed and having carried out appropriate activities for at least four years when being considered for accreditation.

NGOs requesting accreditation should also familiarize themselves with the modalities and procedures for accreditation in paragraphs 89-95 of the Operational Directives, particularly the procedures and documentation requirements detailed in paragraph 94.

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**FORM ICH-09**

1. **Name of the organization**
   Please provide the full official name of the organization, in its original language as well as in French and/or English.

   Kültür Araştırmalar Vakfı (KAV) Foundation of Cultural Researches

2. **Address of the organization**
   Please provide the complete postal address of the organization, as well as additional contact information such as its telephone or fax numbers, e-mail address, website, etc. This should be the postal address where the organization carries out its business, regardless of where it may be legally domiciled (see item 8).

   İncesu Cad. 34/7 Seyranbağları Çankaya Ankara Turkey
   Tel: (90) 312 2121762  Fax: (90) 312 2124287
   www.kultur.org.tr  kultur@kultur.org.tr
3. Country or countries in which the organization is active

Please identify the country(ies) in which the organization actively operates. If it operates entirely within one country, please indicate which country. If its activities are international, please indicate whether it operates globally or in one or more regions, and please list the primary countries in which it carries out activities.

- [ ] national
- [ ] international (please specify: )
  - [ ] worldwide
  - [ ] Africa
  - [ ] Arab States
  - [ ] Asia & the Pacific
  - [ ] Europe & North America
  - [ ] Latin America & the Caribbean

Please list the primary country(ies) where it is active:

4. Date of its founding or approximate duration of its existence

Please state when the organization came into existence.

October 2002

5. Objectives of the organization

Please describe the objectives for which the organization was established, which should be “in conformity with the spirit of the Convention” (Criterion C). If the organization’s primary objectives are other than safeguarding intangible cultural heritage, please explain how its safeguarding objectives relate to those larger objectives.

*Not to exceed 350 words; do not attach additional information*

Foundation of Cultural Researches, within the scope of its establishment, performs social works in order to constitute heritage awareness at a social level and take steps to protect the traditional values, which are exposed to a swift extinction due to the popular culture. Due to these facts, the Foundation continues to work ceaselessly since 2002.

Foundation of Cultural Researches collects its objectives of establishment under three titles. One of them is to carry out studies intending to take inventory of and archive Turkey’s intangible cultural values. Those studies are carried out by professional Folklore Researchers. Data is analyzed by professional academicians.

Secondly, based on the gathered materials the Foundation performs activities via publishing and promoting in order to keep the existent cultural values alive and pass them onto the next generations. Many activities such as rituals, children games – toys, national and international conferences, exhibitions, displays and festivals based on the
culinary culture are performed intending to spread the intangible cultural heritage consciousness to all segments of society. Along with these activities, social networking via internet is provided to reach the target group.

Thirdly, Foundation of Cultural Researches establishes cultural bridges in order to develop mutual projects with the national and international institutions that perform similar studies to the Foundation; and to spread our heritage – worthy cultural richness to a wider group of people. ("Common heritage" themed projects were prepared in concurrence with Bulgaria, Greece and Bosnia – Herzegovina in 2009 and 2010. Interviews continue.)

Foundation of Cultural Researches specified its objectives in the deed of foundation (Article 3 and 4)

"The Foundation makes cultural researches, constitutes a data bank, an archive by collecting visual, documented and ethnographic materials and presents those accumulations via visual and digital means. It is involved in the press; prepares culture themed audible (music) and visual (film) cassettes and CDs. It cooperates and develops mutual projects with the institutions, which perform similar studies, such as natural and juridical people, associations, foundations, universities, institutes, academies. It organizes relevant scientific meetings, competitions, exhibitions, etc. and also participates in similar meetings organized apart from the Foundation. It establishes councils of science, commissions of specialization; organizes cultural activities such as memorial days, ceremonies, festivals, fairs and so on. It brings gathered cultural accumulations to the public's attention via newspapers, magazines, books, posters and booklets.
6. The organization's activities in the field of safeguarding intangible cultural heritage

Items 6.a. to 6.c. are the primary place to establish that the NGO satisfies the criterion of having "proven competence, expertise and experience in safeguarding (as defined in Article 2.3 of the Convention) intangible cultural heritage belonging, inter alia, to one or more specific domains" (Criterion A).

### 6.a. Domain(s) in which the organization is active

Please check one or more boxes to indicate the primary domains in which the organization is most active. If its activities involve domains other than those listed, please check "other domains" and indicate which domains are concerned.

- [x] oral traditions and expressions
- [x] performing arts
- [x] social practices, rituals and festive events
- [x] knowledge and practices concerning nature and the universe
- [x] traditional craftsmanship
- [ ] other domains - please specify:

### 6.b. Primary safeguarding activities in which the organization is involved

Please check one or more boxes to indicate the organization's primary safeguarding activities. If its activities involve safeguarding measures not listed here, please check "other safeguarding measures" and specify which ones are concerned.

- [x] identification, documentation, research (including inventory-making)
- [ ] preservation, protection
- [x] promotion, enhancement
- [ ] transmission, formal or non-formal education
- [x] revitalization
- [ ] other safeguarding measures - please specify:
### 6.c. Description of the organization’s activities

Organizations requesting accreditation should briefly describe their recent activities and their relevant experience in safeguarding intangible cultural heritage. Please provide information on the personnel and membership of the organization, describe their competence and expertise in the domain of intangible cultural heritage and explain how they acquired such competence. Documentation of such activities and competences may be submitted, if necessary, under item 8.c. below.

*Not to exceed 750 words; do not attach additional information*

Activities of the Foundation of Cultural Research are performed under three main titles. These are: 1) Programme of Rituals, 2) Programme of Culinary Culture, 3) Programme of Toy House.

**Activities that are performed under the Programme of Rituals:**

Studies are being done in the areas that involve transitional periods of life (such as birth, marriage, and death), seasonal ceremonies, celebrations, festivals, folkloric beliefs, and similar implementations. This programme is managed by Folklore Researcher Doğanay Çevik.

**Anatolian Grave Culture:**

Project team: Associate Prof. Suavi Aydün, Kudret Emiroğlu and Doğanay Çevik.

Searching and taking inventory of the footprints of Anatolian traditional life in order to pass them on to the next generations are the primal level of this project. At the second level, it is planned to convert this documented research into a publication. This project started in 2002.

Multivision presentation titled “Ritual”: It is the photographic presentation of the rituals related to the Anatolian culture. Those photos were presented in Germany (University of Münster) and Holland (Eindhoven) for the first time. Then, it was presented in Ankara National Photography Days.

“Aşure”, a Documentary Film Project: In our point of view, aşure (wheat pudding with dried nuts and fruits) is one the most important contacts of Anatolia’s intangible cultural heritage. The shooting of this documentary film involving aşure ritual started in 2008. It still continues.

**Activities that are performed under the Programme of Culinary Culture:**

Food and beverage, required materials and equipment, techniques for their preparation; eating manners, special days, celebrations, ceremonies and similar implementations and beliefs that develop around the kitchen are studied under the Programme of Culinary Culture. This programme is managed by Folklore Researcher (department chief) Nihal
A programme which is referenced by UNESCO, titled “Protection and Support of Cultural Rights” was carried out by European Union in 2006 – 2007. Under the programme regarding the protection of local languages, there had been a series of projects that were carried out in Turkey. Two of those projects were managed by the Foundation of Cultural Research.

One of them was a project titled “Georgian Culinary Culture”. This project was coordinated by Serpil Kadıoğlu, a volunteer member of the Foundation. Nihal Kadıoğlu Çevik, the coordinator of the Programme of Culinary Culture, edited the Georgian Culinary Culture book. The other project members were Göksun Yazıcı, İker Özdemir, Senem Doğanoğlu, Yücel Demir. This project intended to search Georgian Language spoken in the kitchen and publish it. The formal code of this project is TR0401.06.02/CISGS/004 / (additional information: Georgian Culinary Culture book was sent to UNESCO at our first application)

Our second European Union assisted project is “Hamsiname Publishing and Promotion Project”. This project was managed by Bedii Engin Koş, a volunteer member of the Foundation. The other project members were Çağıtay Engin Şahin, Emine Sevde Yazıcı, Cihan Yılmaz, Pınar Tavuşcu, Şükru Oktay Şahin, Omer Usta, Soner Özdemir. This project is also a UNESCO referenced (UNESCO / Safeguarding endangered languages / References / Record Corresponding ISO 639-3 code(s): Izz number: 01372) documentary film in Laz language. The formal code of this project is TR 04 01.06.01 / BSGS / 007 (additional information: This documentary film was sent to UNESCO at our first application)

Another project that had been carried out within this documentary film project was the research of kitchen cultures related to the fishery in the traditional life of the people residing in the North of Turkey (Black Sea Region). After the research had been done by the Foundation, the book titled “Hamsi Kurban O Göze” was prepared and published by Heyamola Publishing (2008). Writers of the book are Nihal Kadıoğlu Çevik, Kudret Emiroğlu and Prof. Dr. Cemal Saydam.

Activities that are performed under the Programme of Toy House:

The primal mission of this programme is to do studies for establishing a national based “toy museum” and create projects in order to pass folkloric toys, as indicated in the context of UNESCO Intangible Cultural Heritage, to the next generations. This programme is managed by Folklore Researcher Ceren Göğüş.

Studies, such as making a research, taking inventory, collecting the samples of traditionally produced toys in Anatolia, and bringing those data to the public’s attention via publishing are being done since 2002. A book titled “Anatolia’s Toy Culture” is being
Studies concerning creating awareness among the media, NGOs and educational institutions about the Anatolian toys, as intangible cultural heritage values, continue. Some of the institutions which we provided consultancy service and in which conferences and work – shops were organized are: Büyük Kolej, Özel Bilim Koleji, Gazi University, Anatolian Civilizations Museum, "Association of Establishing Child Museums, Kamil Koç magazine, TRT (Turkish Radio and Television Corporation) Istanbul, İz TV, etc...

By means of the Programme of Toy House we continue to study on creating awareness among children via festivals. "Datça Toy Festival", which was prepared by our Foundation and organized by the Municipality of Datça in the years 2006 – 2007, was the first in its field in Turkey.

A Toy Exhibition was held in 2010 within the frame of International Children Theatre Festival in Ankara. At the end of this year, an exhibition as part of the game and toy symposium organized by the Ministry of Culture and Tourism, General Directorate of Research and Education, will be held. This exhibition provides children to play with the toys that are produced in the work – shops.

7. Its experiences cooperating with communities, groups and intangible cultural heritage practitioners

The Committee will evaluate whether NGOs requesting accreditation “cooperate in a spirit of mutual respect with communities, groups and, where appropriate, individuals that create, maintain and transmit intangible cultural heritage” (Criterion D). Please briefly describe such experiences here.

Not to exceed 350 words; do not attach additional information

We can define the cooperation groups as women, children and elders as part of the studies carried out under the Programmes of Ritual, Culinary Culture and Toy House, which are within the frame of the Foundation of Cultural Research study programme. We cooperate with public institutions, local municipalities, academic institutions, NGOs and press (magazines, TV, radio) when organizing projects and activities within the scope of the mentioned programmes. This cooperation is made by expert participation within the frame of taking inventory of the intangible cultural heritage values.

The Foundation cooperates with children aged 6 to 10 for the Toy Culture Programme, women aged 40 to 60 for the Culinary Culture Programme and elders involving religious people for the Ritual Programme, in the projects prepared and carried out by the Foundation. This group consisting of women, children and elders are the sources that are in the traditional culture and the makers and the conveyers of the intangible cultural heritage products. We prefer to organize mutual activities and cooperate with the public institutions, local municipalities and NGOs for activities like festivals, exhibitions, etc.
Along with these national projects of the Foundation, it endeavours to broaden the scope of cooperation by preparing projects with international partners. The Foundation continues for the last five years to take steps to create mutual projects with Turkey’s neighbouring countries.

8. Documentation of the operational capacities of the organization

The Operational Directives (paragraph 94) require that an organization requesting accreditation shall submit documentation proving that it possesses the operational capacities listed under Criterion E. Such supporting documents may take various forms, in light of the diverse legal regimes in effect in different States. Submitted documents should be translated into French or English whenever possible if the originals are in another language. Please identify supporting documents clearly with the item (8.a, 8.b or 8.c) to which they refer.

8.a. Membership and personnel

Proof of the participation of the membership of the organization, as requested under Criterion E (i), may take diverse forms such as a list of directors, list of personnel and statistical information on the quantity and categories of members; a complete membership roster usually need not be submitted.

Please attach supporting documents.

8.b. Recognized legal personality

If the organization has a charter, articles of incorporation, by-laws or similar establishing document, a copy should be attached. If, under the applicable domestic law, the organization has a legal personality recognized through some means other than an establishing document (for instance, through a published notice in an official gazette or journal), please provide documentation showing how that legal personality was established.

Please attach supporting documents.

8.c. Duration of existence and activities

If it is not already clearly indicated from the documentation provided for item 8.b, please submit documentation proving that the organization has existed for at least four years at the time it requests accreditation. Please provide documentation showing that it has carried out appropriate safeguarding activities during that time, including those described above in item 6.c. Supplementary materials such as books, CDs or DVDs, or similar publications cannot be taken into consideration and should not be submitted.

Please attach supporting documents.

9. Contact person for correspondence

Provide the complete name, address and other contact information of the person responsible for correspondence concerning this request. If an e-mail address cannot be provided, the information should include a fax number.

Doğanay Çevik
dogancevik@hotmail.com
(90)312 2128300 / 3036
05063052490 (Handy)
10. Signature

The application must include the name and signature of the person empowered to sign it on behalf of the organization requesting accreditation. Requests without a signature cannot be considered.
The Foundation consists of 35 volunteer members. It continues its studies with volunteer members except for the founder members of the Foundation, by the operation of Law on Foundations. In this context, the managers, coordinators and responsible members (11 persons), who are relevant to the working conditions in the Foundation, are listed below:

**Doğanay Çevik**, Founding Chairman has been working for the Foundation since 2002. He prepares and manages Ritual themed projects and works as a Folklore Researcher in the Ministry of Culture and Tourism, General Directorate of Research and Education.

**Emel Al**, member of board, has been working for the Foundation since 2002. She organizes exhibitions of visual materials concerning traditional culture. She also worked as a Folklore Researcher in the Ministry of Culture and Tourism, General Directorate of Research and Education for 15 years.

**Nihal Kadıoğlu Çevik** is a member of board and has been managing Culinary Culture Programme of the Foundation since 2002. She manages projects and works as an editor concerning traditional cuisine. She also worked as a Folklore Researcher in the Ministry of Culture and Tourism, General Directorate of Research and Education for 15 years.

**Ceren Göğüs** has been managing the Toy House Programme of the Foundation since 2002. She prepares and manages projects concerning traditional children games and toys. She also has been working as a Folklore Researcher in the Ministry of Culture and Tourism, General Directorate of Research and Education for 13 years.

**Dr. İlker Özdemir**, has been working for the Foundation to organize intangible cultural heritage themed scientific meetings since 2002. He works as an academician in the University of Ankara at the same time.

**Dr. Ufuk Özbek** does studies on the cultivated plants which are used in the traditional life. He has been working for the Foundation since 2002. He also works as an academician in Gazi University.

**Serpil Kadıoğlu** is responsible for archiving the Foundation’s object materials concerning intangible cultural heritage. She has been working for the Foundation since 2002.

**Yücel Demir** is the responsible director of visual arts. He manages photographic and documentary film projects concerning traditional life. He has been working for the Foundation since 2002.

**Celal İnal** is the expert of project planning and education. He has been working for the Foundation since 2002.

**Senem Doğanolu** is the director of department of legal affairs. She has been working for the Foundation since 2002.

**Bedii Engin Koş**, is responsible for designing the ethnographical collection exhibition. He has been working for the Foundation since 2002.
# 8.a Membership and Personnel

## Management Board

<table>
<thead>
<tr>
<th>Name</th>
<th>Position &amp; Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doğanay Çevik</td>
<td>Chairman of Board, Ritual / Heritage Program Coordinator / Ankara University Faculty of Language and History - Geography / Anthropology Department / (Republic of Turkey Ministry of Culture And Tourism – Folklor Researcher)</td>
</tr>
<tr>
<td>Emel Al</td>
<td>Board Member, Publication / Presentation Program Coordinator / Ankara University Faculty of Language and History - Geography / Folklore Department / (Republic of Turkey Ministry of Culture And Tourism – Folklor Researcher)</td>
</tr>
<tr>
<td>Nihal Kadioğlu Çevik</td>
<td>Board Member, Cuisine Program Coordinator / Ankara University Faculty of Language and History - Geography / Folklore Department / Master / (Republic of Turkey Ministry of Culture And Tourism / Branch Manager - Cuisine Expert)</td>
</tr>
</tbody>
</table>

## Volunteer Members / Consultant / Author

<table>
<thead>
<tr>
<th>Name</th>
<th>Education - Profession</th>
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<tbody>
<tr>
<td>Prof. Dr. Erksin Güleç</td>
<td>Ankara University Faculty of Language and History - Geography / Anthropology Department / Faculty Member</td>
</tr>
<tr>
<td>Prof. Dr. Cemal Saydam</td>
<td>Hacettepe University Environmental Engineering Department / Faculty Member</td>
</tr>
<tr>
<td>Asc. Prof. Fatma Korkut</td>
<td>Middle East Technical University Department of Industrial Design / Faculty Member</td>
</tr>
<tr>
<td>Asc. Prof. Suavi Aydın</td>
<td>Hacettepe University / Faculty of Letters Department of Anthropology / Faculty Member</td>
</tr>
<tr>
<td>Asc. Prof. Tosun Yalçınkaya</td>
<td>Marmara University / Atatürk Faculty of education / Faculty Member</td>
</tr>
<tr>
<td>Asc. Prof. Hülya Tezcan</td>
<td>Republic Of Turkey Ministry Of Culture and Tourism Topkapı Palace Museum / Tekstil Expert / Researcher / Author</td>
</tr>
<tr>
<td>Dr. Çiğdem Gençler</td>
<td>Başkent University Faculty of Fine Arts, Design and Architecture / Faculty Member - Archeologist</td>
</tr>
<tr>
<td>Dr. Özlem Çalık</td>
<td>Ankara University Beypazari Vocational School / Faculty Member</td>
</tr>
<tr>
<td>Name</td>
<td>Institution/Position</td>
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</tr>
<tr>
<td>Dr. Cumhur Sönmez</td>
<td>Istanbul University Faculty of Veterinary Medicine / Researcher - Author</td>
</tr>
<tr>
<td>Dr. Ufuk Özbek</td>
<td>Gazi University Arts &amp; Sciences Faculty Biology department / Faculty Member</td>
</tr>
<tr>
<td>Dr. İlker Özdemir</td>
<td>Ankara University Beypazarı Vocational School / Faculty Member</td>
</tr>
<tr>
<td>Dr. Lütfü Erol</td>
<td>Faculty of Fine Arts, Design and Architecture / Art Director / Faculty Member</td>
</tr>
<tr>
<td>Dr. Çağatay Engin Şahin</td>
<td>Marmara University, Faculty of Economic and Administrative Sciences / Researcher</td>
</tr>
<tr>
<td>Dr. Gökhan Kaynak</td>
<td>Republic of Turkey Ministry of Culture And Tourism / Culture – Tourism Expert</td>
</tr>
<tr>
<td>Dr. Umut Aksungur</td>
<td>Republic of Turkey Ministry of Culture And Tourism / Culture – Tourism Expert</td>
</tr>
<tr>
<td>Kudret Emiroğlu</td>
<td>Researcher / Autor / Bikent Universty Graduate Programs / Faculty Member</td>
</tr>
<tr>
<td>Ceren Göğüş</td>
<td>Toy House / Program Coordinator / (Republic of Turkey Ministry of Culture And Tourism – Folklor Researcher)</td>
</tr>
<tr>
<td>Göksun Yazıcı</td>
<td>Colombia University Department of Anthropology / Researcher</td>
</tr>
<tr>
<td>Senem Doğanoğlu</td>
<td>Ankara University Faculty of Law / Lawyer</td>
</tr>
<tr>
<td>Birgül Özdemir</td>
<td>Hacettepe University / Faculty of Letters / Art History Department / Teacher / Researcher</td>
</tr>
<tr>
<td>Serpil kadıoğlu</td>
<td>Hacettepe University Faculty of Letters / Department of Information Management / Archivist</td>
</tr>
<tr>
<td>Emine Sevde Yazıcı</td>
<td>Anadolu University, Faculty of Fine Arts / Researcher / Scenarist</td>
</tr>
<tr>
<td>Pınar Tavukçu</td>
<td>Marmara University, Faculty of Communication / Cinema – TV / Director / Editor</td>
</tr>
<tr>
<td>Sercay Güzel</td>
<td>Republic of Turkey Ministry of Environment and Forestry / Forest Engineer</td>
</tr>
<tr>
<td>Celal İnal</td>
<td>Ankara University Faculty of Educational Sciences / Project Expert</td>
</tr>
<tr>
<td>Sami Türkay</td>
<td>Photographic Art Society / Chairman of Board / Photographic Arts</td>
</tr>
<tr>
<td>Name</td>
<td>Institution &amp; Profession</td>
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</tr>
<tr>
<td>Tarık Özbek</td>
<td>Hacettepe University Faculty of Letters Department of Archaeology / Archaeologist - Researcher</td>
</tr>
<tr>
<td>Ömür Tufan</td>
<td>Topkapı Palace Museum Archeologist / Kurator / Researcher</td>
</tr>
<tr>
<td>Bedii Engin Koş</td>
<td>Middle East Technical University Department of Industrial Design / Designer / Director</td>
</tr>
<tr>
<td>Cihan Yılmaz</td>
<td>Hacettepe University Department of Industrial Engineering / Designer</td>
</tr>
<tr>
<td>Soner Özdemir</td>
<td>Anadolu University, Faculty of Fine Arts / Student</td>
</tr>
<tr>
<td>Yücel Demir</td>
<td>Middle East Technical University Department of Mechanical Engineering / Researcher - Photo Artist</td>
</tr>
</tbody>
</table>
8.b Recognized Legal Personality

From Prime Ministry General Directorate of Foundations:
Foundation Name: Foundation for Cultural Research
Consecrate the Doğantay Çevik
The Foundation’s Residence: Ankara
Foundation’s Representation Court Name: Date of Decision and Number: Ankara 6th Law and District Court’s decision 10/09/2002 date: E: 2002/535, K: 2002/547 number
The Foundation’s Objectives: The research, documentation, archiving of Turkey's cultural richness and through various publications to inform the public to promote the activities, being in a national or international dimension cooperate who has similar studies like people, institutions such as private and legal entities.
The Foundation’s Property: 1,000. - (one thousand) TL cash and 2,000. (two thousand) one color slide film with cultural contents, income from the sale will be received.
Leader of the Foundation: Board of Directors
104th Civil Law Article posting is required.

Vakıf Anal: Kültürel Araştırmalar Vakıfı

Vakıfın Adı: Kültür ve Turizm Vakıfı

Vakıfın Adresi: Ankara 06600

Vakıfın Kurucusu: Türkiyenin Cumhuriyeti Cumhurbaşkanı

Vakıfın Faaliyet Alanı: Kültür ve Turizm

Vakıfın Mali Vâlcısı: 1.000,000,000,000,000,000 (yirmi milyar) TL nakit ve 2.000 (iki bin) adet kültürel içerikli renkli film ile satışından elde edilecek gelir.

Vakıfın Adresi: Ankara 06600