LIST OF INTANGIBLE CULTURAL HERITAGE
IN NEED OF URGENT SAFEGUARDING

**WITH**

INTERNATIONAL ASSISTANCE
FROM THE INTANGIBLE CULTURAL HERITAGE FUND

Deadline 31 March 2019
for a possible inscription and approval in 2020

*The ICH-01bis form allows States Parties to nominate elements to the Urgent Safeguarding List and simultaneously request International Assistance to support implementation of the proposed safeguarding plan.*

*Instructions for completing the nomination and request form are available at:*[*https://ich.unesco.org/en/forms*](https://ich.unesco.org/en/forms)

*Nominations and requests not complying with those instructions and those found below will be considered incomplete and cannot be accepted.*

*States Parties are further encouraged to consult the aide-mémoire for completing a nomination to the List of Intangible Cultural Heritage in Need of Urgent Safeguarding and another aide-mémoire for completing request for International Assistance available on the same webpage.*

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| New since 2016 cycle: request International Assistance when submitting a nomination for the Urgent Safeguarding ListTo nominate an element for inscription on the Urgent Safeguarding List and simultaneously request International Assistance to support the implementation of its proposed safeguarding plan, use Form ICH-01bis.To nominate an element for inscription on the Urgent Safeguarding List without requesting International Assistance, continue to use Form ICH-01. |

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| 1. State(s) Party(ies)
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| For multinational nominations and requests, States Parties should be listed in the order on which they have mutually agreed. |
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| 1. Name of the element
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| B.1. Name of the element in English or FrenchIndicate the official name of the element that will appear in published material.Not to exceed 200 characters |
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| B.2. Name of the element in the language and script of the community concerned, if applicableIndicate the official name of the element in the vernacular language, corresponding to its official name in English or French (point B.1.).Not to exceed 200 characters |
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| B.3. Other name(s) of the element, if anyIn addition to the official name(s) of the element (point B.1.), mention the alternate name(s), if any, by which the element is known. |
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| 1. Name of the communities, groups or, if applicable, individuals concerned
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| Identify clearly one or several communities, groups or, if applicable, individuals concerned with the element.Not to exceed 150 words |
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| 1. Geographical location and range of the element
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| Provide information on the distribution of the element within the territory(ies) of the submitting State(s), indicating, if possible, the location(s) in which it is centred. Nominations and requests should concentrate on the situation of the element within the territories of the submitting States, while acknowledging the existence of same or similar elements outside their territories. Submitting States should not refer to the viability of such intangible cultural heritage outside their territories or characterize the safeguarding efforts of other States.Not to exceed 150 words |
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| 1. Domain(s) represented by the element
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| *Tick one or more boxes to identify the domain(s) of intangible cultural heritage manifested by the element, which might include one or more of the domains identified in Article 2.2 of the Convention. If you tick ‘others’, specify the domain(s) in brackets.* |
| [ ]  oral traditions and expressions, including language as a vehicle of intangible cultural heritage[ ]  performing arts[ ]  social practices, rituals and festive events[ ]  knowledge and practices concerning nature and the universe[ ]  traditional craftsmanship[ ]  other(s) (     ) |
| 1. Contact person for correspondence
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| **F.1. Designated contact person***Provide the name, address and other contact information of a single person responsible for all correspondence concerning the nomination and request. For multinational nominations and requests, provide complete contact information of one person designated by the States Parties as the main contact person for all correspondence relating to the nomination and request.* |
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| Title (Ms/Mr, etc.): |       |
| Family name: |       |
| Given name: |       |
| Institution/position: |       |
| Address: |       |
| Telephone number: |       |
| E-mail address: |       |
| Other relevant information: |       |

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| F.2. Other contact persons (for multinational files only)*Provide complete contact information below for one person in each submitting State, other than the primary contact person identified above.* |
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| 1. Name of the implementing agency for the International Assistance requested (if financial assistance is requested)
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| *If financial assistance is requested, indicate the name of the agency, institution or organization responsible for implementing the project to be financed and contracted by UNESCO. Indicate also the name and title of the contact person and other relevant contact information.* |
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| Name of the agency, institution or organization: |       |
| Name and title of the contact person: |       |
| Address: |       |
| Telephone number: |       |
| E-mail address: |       |
| Other relevant information: |       |
| **Other agencies(for multinational files only)***Provide below complete contact information for one implementing agency in each submitting State, other than the agency identified above.*      |

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| 1. Name of the proposed partner agency for the International Assistance requested (if a service from UNESCO is requested)
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| *If a service from UNESCO is requested, indicate the name of the proposed partner agency that will implement the project in cooperation with UNESCO. Indicate also the name and title of the contact person and other relevant contact information.* |
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| Name of the partner agency: |       |
| Name and title of the contact person: |       |
| Address: |       |
| Telephone number: |       |
| E-mail address: |       |
| Other relevant information: |       |
| **Other agencies(for multinational files only)***Provide below complete contact information for one proposed partner agency in each submitting State, other than the agency identified above.*      |
| **UNESCO Field Office***Please indicate which UNESCO Field Office has agreed to implement the project and has agreed with the proposed budget.*      |

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| 1. Duration of the International Assistance project (safeguarding plan)
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| *Indicate the total number of months required for the implementation of the proposed project (safeguarding plan). Assistance from the Intangible Cultural Heritage Fund can cover a maximum period of up to thirty-six months.* |
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| 1. Previous financial assistance from UNESCO for similar or related activities
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| *SECTION TO BE FILLED IN BY THE SECRETARIAT**Has the State Party ever received any International Assistance under the Intangible Cultural Heritage Fund of the 2003 Convention to implement related activities in the field of intangible cultural heritage?* |
| [ ]  No[ ]  Yes  |
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| 1. Identification and definition of the element |
| *For* ***Criterion U.1****, States* ***shall demonstrate that ‘the element constitutes intangible cultural heritage*** *as defined in Article 2 of the Convention’.**This section should address all the significant features of the element as it exists at present, and should include:*1. *an explanation of its social functions and cultural meanings today, within and for its community;*
2. *the characteristics of the bearers and practitioners of the element;*
3. *any specific roles, including gender or categories of persons with special responsibilities towards the element;*
4. *the current modes of transmission of the knowledge and skills related to the element.*

*The Committee should receive sufficient information to determine:*1. *that the element is among the ‘practices, representations, expressions, knowledge, skills — as well as the instruments, objects, artefacts and cultural spaces associated therewith —’;*
2. *‘that communities, groups and, in some cases, individuals recognize [it] as part of their cultural heritage’;*
3. *that it is being ‘transmitted from generation to generation, [and] is constantly recreated by communities and groups in response to their environment, their interaction with nature and their history’;*
4. *that it provides the communities and groups involved with ‘a sense of identity and continuity’; and*
5. *that it is not incompatible with ‘existing international human rights instruments as well as with the requirements of mutual respect among communities, groups and individuals, and of sustainable development’.*

Overly technical descriptions should be avoided and submitting States should keep in mind that this section must explain the element to readers who have no prior knowledge or direct experience of it. Nomination and request files need not address in detail the history of the element, or its origin or antiquity.Not fewer than 750 or more than 1,000 words |
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| 2. Need for urgent safeguarding |
| For **Criterion U.2**, States **shall demonstrate that ‘the element is in urgent need of safeguarding because its viability is at risk despite the efforts of the community, group or, if applicable, individuals and State(s) Party(ies) concerned**’.Describe the current level of viability of the element, particularly the frequency and extent of its practice, the strength of its traditional modes of transmission, the demographics of its practitioners and audiences and its sustainability.Identify and describe the threats to the element’s continued transmission and enactment and describe the severity and immediacy of those threats. The threats described here should be specific to the element concerned, not generic factors that would be applicable to any element of intangible heritage.Not fewer than 750 or more than 1,000 words |
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| 3. Safeguarding measures |
| *For Criterion U.3, States shall demonstrate that ‘safeguarding measures are elaborated that may enable the community, group or, if applicable, individuals concerned to continue the practice and transmission of the element’. The nomination and request should include sufficient information to permit the Evaluation Body and the Committee to assess the ‘feasibility and sufficiency of the safeguarding plan’.* |
| 3.a. Past and current efforts to safeguard the element |
| The feasibility of safeguarding depends in large part on the aspirations and commitment of the community, group or, if applicable, individuals concerned. Describe the past and current efforts of the communities, groups or, if applicable, individuals concerned to ensure the viability of the element.Describe also the past and current efforts of the State(s) Party(ies) concerned with safeguarding the element, taking note of any external or internal constraints, such as limited resources.Not fewer than 300 or more than 500 words |
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| 3.b. Safeguarding plan proposed |
| This section **should identify and describe a feasible and sufficient safeguarding plan** that would respond to the need for urgent safeguarding and substantially enhance the viability of the element, if implemented. It is important that the safeguarding plan contains concrete measures and activities that adequately respond to the identified threats to the element. The safeguarding measures should be described in terms of the concrete engagements of the States Parties and communities and not only in terms of possibilities and potentialities. States Parties are reminded that they should present safeguarding plan and budget in line with the financial assistance requested and other resources that can realistically be mobilized. Financial assistance from the Intangible Cultural Heritage Fund can only cover a period of up to three years (36 months).  |
| *3.b.1. Objectives and expected results* |
| *Identify in terms as clear and measurable as possible: (i) what medium-term effects would be achieved by the implementation of the project (objectives) and (ii) what kind of positive impacts and concrete accomplishments would be seen after implementing the proposed project (expected results). Both need to be spelled out in detail and linked to the information included under section 3.b.2 below (Activities).*Not fewer than 100 or more than 300 words |
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| *3.b.2. Activities* |
| What are the key activities to be carried out or work to be done in order to achieve the expected results identified in section 3.b.1? Activities need to be described in a logical sequence, explained in a detailed and narrative manner and their feasibility demonstrated. The information included in this section should be consistent with that provided in the attached timetable and budget, prepared using Form **ICH-04 Timetable and Budget**.Not fewer than 300 or more than 1000 words |
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| *3.b.3. Strategy of implementing agency and/or partner agency* |
| 1. Describe the background, structure, mission and relevant experience, etc. of the implementing organization, the body that will be responsible for carrying out the project indicated under section G or the proposed partner agency indicated under section H. Identify the human resources available for implementing the project or supporting its implementation and indicate their division of tasks.
2. Describe how the implementing agency or the proposed partner agency will manage or support the project implementation.
3. Describe, if applicable, the coordination arrangements with any other partners and their responsibilities in the implementation of the project. Identify the human resources available in each of the entities involved.

Not fewer than 150 or more than 1000 words |
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| *3.b.4. Forms of assistance requested* |
| Tick the box a. and/or the box b. whether you are requesting financial assistance and/or a service from UNESCO. Financial assistance means that a financial transaction through a contract will take place from UNESCO to the implementing agency, while the ‘service’ modality does not necessarily foresee such financial transactions to the requesting States that will receive assistance from UNESCO.   |
| [ ]  a. Financial assistance AND/OR [ ]  b. Service from UNESCO |
| *3.b.5. Timetable of the International Assistance project* |
| Attach a month-by-month timetable for the proposed activities, using the timetable included in the Form **ICH-04 Timetable and Budget**. The information provided should be coherent with the detailed activities and their sequences as included under section 3.b.2 (Activities). Please note that the activities can only begin approximately three months after approval of the request, at the earliest. The information provided should also be in conformity with the budget overview in section 3.b.6. Please note that assistance and service from the Intangible Cultural Heritage Fund can only cover a period of up to thirty-six months. |
| *3.b.6. Budget* |
| *Attach a detailed budget breakdown in US dollars for the whole project regardless of whether it is a financial assistance and/or a service from UNESCO request, by activity and type of cost, using* ***Form ICH-04 Timetable and Budget****.* The amount requested from the Intangible Cultural Heritage Fund should be clearly distinguished from the amount to be contributed by the State Party or other sources. |
| **Total project budget: US$**Amount requested from the Fund: US$     State Party contribution: US$     Other contributions (if any): US$       |
| 3.c. Monitoring and follow-up of the safeguarding plan, if implemented |
| *3.c.1. Monitoring, reporting and evaluation* |
| Describe how the implementing organization indicated under section G or the proposed partner agency indicated under section H and described under section 3.b.3. plans to carry out the monitoring, reporting and evaluation of the project and how the communities will be involved in this mechanism. For larger or more complex projects, external monitoring and evaluation are preferable.Not fewer than 50 or more than 250 words |
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| *3.c.2. Capacity building* |
| Describe how the project may contribute to building up capacities or strengthening existing resources in the field of safeguarding intangible cultural heritage. Special emphasis should be placed on the capacities of the communities indicated in section C to safeguard their intangible cultural heritage. It may also be relevant to describe the impact on the capacities of the implementing organization or partner agency.Not fewer than 100 or more than 300 words |
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| *3.c.3. Sustainability after the assistance ends* |
| Describe how the results and benefits of the project are expected to last beyond the end of the project. If the mechanisms established by the project will continue to function after the implementation of the project, describe how and which responsible body would be in charge.Not fewer than 50 or more than 250 words |
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| *3.c.4. Multiplier effects* |
| Describe how this assistance may stimulate financial and technical contributions from other sources or stimulate similar efforts elsewhere.Not fewer than 50 or more than 250 words |
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| 4. Community participation and consent in the nomination and request process |
| For **Criterion U.4**, State(s) **shall demonstrate that ‘the element has been nominated following the widest possible participation of the community, group or, if applicable, individuals concerned and with their free, prior and informed consent’**. |
| 4.a. Participation of communities, groups and individuals concerned in the nomination and request processDescribe howthe community, group or, if applicable, individuals concerned have actively participated in preparing the nomination and request at all stages, including in terms of the role of gender.States Parties are encouraged to prepare nominations and requests with the participation of a wide variety of all parties concerned, including, where appropriate, local and regional governments, communities, non-governmental organizations, research institutes, centres of expertise and others. States Parties are reminded that the communities, groups and, in some cases, individuals whose intangible cultural heritage is concerned are essential participants throughout the conception and preparation of nominations, proposals and requests, as well as the planning and implementation of safeguarding measures, and are invited to devise creative measures to ensure that their widest possible participation is built in at every stage, as required by Article 15 of the Convention. Their perspectives and aspirations should be fully reflected in the safeguarding plan proposed.Not fewer than 300 or more than 500 words |
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| 4.b. Participation of communities, groups and individuals concerned in the implementation of the safeguarding plan proposed |
| *Describe the mechanisms for fully involving the community, group or, if applicable, individuals concerned in the implementation of all the proposed activities and in their evaluation and follow-up, including in terms of the role of gender. This section should describe not only the participation of the communities as beneficiaries of the project and of financial support, but also their active participation in its implementation. Their involvement in the project design is described in section 4.a above.*Not fewer than 300 or more than 500 words |
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| 4.c. Free, prior and informed consent to the nominationThe free, prior and informed consent to the nomination of the element from the community, group or, if applicable, individuals concerned may be demonstrated through written or recorded concurrence, or through other means, according to the legal regimen of the State Party and the infinite variety of communities and groups concerned. The Committee will welcome a broad range of demonstrations or attestations of community consent in preference to standard or uniform declarations. Evidence of free, prior and informed consent shall be provided in one of the working languages of the Committee (English or French), as well as in the language of the community concerned if its members use languages other than English or French.Attach to the nomination and request form information showing such consent and indicate below what documents you are providing, how they were obtained and what form they take. Indicate also the gender of the people providing their consent.Not fewer than 150 or more than 250 words |
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| 4.d. Respect for customary practices governing access to the elementAccess to certain specific aspects of intangible cultural heritage or to information about it is sometimes restricted by customary practices enacted and conducted by the communities in order, for example, to maintain the secrecy of certain knowledge. If such practices exist, demonstrate that the inscription of the element and implementation of the proposed safeguarding plan would fully respect such customary practices governing access to specific aspects of such heritage (cf. Article 13 of the Convention). Describe any specific measures that might need to be taken to ensure such respect.If no such practices exist, please provide a clear statement that there are no customary practices governing access to the element in at least 50 words.Not fewer than 50 or more than 250 words  |
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| 4.e. Community organization(s) or representative(s) concerned*Provide detailed contact information for each community organization or representative, or other non-governmental organization, that is concerned with the element such as associations, organizations, clubs, guilds, steering committees, etc.:*1. Name of the entity
2. Name and title of the contact person
3. Address
4. Telephone number
5. Email
6. Other relevant information
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| 5. Inclusion of the element in an inventory |

For **Criterion U.5**, States **shall demonstrate that the element is identified and included in an inventory of the intangible cultural heritage present in the territory(ies) of the submitting State(s) Party(ies)** in conformity with Articles 11.b and 12 of the Convention. The inclusion of the nominated element in an inventory should not in any way imply or require that the inventory(ies) should have been completed prior to nomination. Rather, the submitting State(s) Party(ies) may be in the process of completing or updating one or more inventories, but have already duly included the nominated element in an inventory-in-progress.Provide the following information: (i) Name of the inventory(ies) in which the element is included:

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(ii) Name of the office(s), agency(ies), organization(s) or body(ies) responsible for maintaining and updating that (those) inventory(ies), both in the original language, and in translation when the original language is not English or French:

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 *(iii) Reference number(s) and name(s) of the element in relevant inventory(ies):*

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*(iv) Date of inclusion of the element in the inventory(ies) (this date should precede the submission of this nomination):*

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*(v) Explain how the element was identified and defined, including how information was collected and processed ‘with the participation of communities, groups and relevant non-governmental organizations’ (Article 11.b) for the purpose of inventorying, including reference to the roles of the gender of the participants. Additional information may be provided to demonstrate the participation of research institutes and centres of expertise (max. 200 words).*

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*(vi) Explain how the inventory(ies) is(are) regularly updated, including information on the periodicity and modality of the updating. The updating is understood not only as adding new elements but also as revising existing information on the evolving nature of the elements already included therein (Article 12.1 of the Convention) (max. 100 words).*

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*(vii) Documentary evidence shall be provided in an annex demonstrating that the nominated element is included in one or more inventories of the intangible cultural heritage present in the territory(ies) of the submitting State(s) Party(ies), as defined in Articles 11.b and 12 of the Convention. Such documentary evidence shall include, at least, the name of the element, its description, the name(s) of the communities, groups or, if applicable, individuals concerned, their geographic location and the range of the element.* 1. *If the inventory is available online, provide hyperlinks (URLs) to pages dedicated to the nominated element (max. four hyperlinks in total, to be indicated in the box below). Attach to the nomination print-outs (no more than ten standard A4 sheets) of the relevant sections of the content of these links. The information should be translated if the language used is not English or French.*
2. *If the inventory is not available online, attach exact copies of the texts (no more than ten standard A4 sheets) concerning the element included in the inventory. The information should be translated if the language used is not English or French.*
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*Indicate the materials provided and – if applicable – the relevant hyperlinks:*

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| 6. Documentation |
| 6.a. Appended documentation (mandatory)The documentation listed below is mandatory and will be used in the process of evaluating and examining the nomination and request. The photographs and video will also be helpful for visibility activities if the element is inscribed. Tick the following boxes to confirm that related items are included with the nomination and request and that they follow the instructions. Additional materials other than those specified below cannot be accepted and will not be returned. |
| [ ]  complete timetable and budget, using Form ICH-04 Timetable and Budget [ ]  documentary evidence of the consent of communities, along with a translation into English or French if the language of community concerned is not English or French[ ]  documentary evidence demonstrating that the nominated element is included in an inventory of the intangible cultural heritage present in the territory(ies) of the submitting State(s) Party(ies), as defined in Articles 11 and 12 of the Convention; such evidence shall include a relevant extract of the inventory(ies) in English or in French, as well as in the original language if different[ ]  ten recent photographs in high definition[ ]  grant(s) of rights corresponding to the photographs (Form ICH-07-photo)[ ]  edited video (from five to ten minutes), subtitled in one of the languages of the Committee (English or French) if the language utilized is not English or French[ ]  grant(s) of rights corresponding to the video recording (Form ICH-07-video) |
| 6.b. Principal published references (optional)*Submitting States may wish to list, using a standard bibliographic format, principal published references providing supplementary information on the element, such as books, articles, audiovisual materials or websites. Such published works should not be sent along with the nomination and request.*Not to exceed one standard page. |
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| 7. Signature(s) on behalf of the State Party(ies) |
| The nomination and request should be signed by an official empowered to do so on behalf of the State Party, and should include his or her name, title and the date of submission.In the case of multinational nominations and requests, the document should contain the name, title and signature of an official of each State Party submitting the nomination and request. |
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| Name: |       |
| Title: |       |
| Date: |       |
| Signature: |       |

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| *Name(s), title(s) and signature(s) of other official(s) (for multinational nominations and requests only).* |
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