REPORT BY A NON-GOVERNMENTAL ORGANIZATION ACCREDITED TO ACT IN AN ADVISORY CAPACITY TO THE COMMITTEE ON ITS CONTRIBUTION TO THE IMPLEMENTATION OF THE CONVENTION

DEADLINE 15 FEBRUARY 2019
FOR EXAMINATION IN 2019

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Please provide only the information requested below. Annexes or other additional materials cannot be accepted.

A. Identification of the organization

A.1. Name of the organization submitting this report

A.1.a. Provide the full official name of the organization in its original language, as it appears on the official documents.

Memória Imaterial Cooperativa Cultural CRL

A.1.b. Name of the organization in English and/or French.

Intangible Memory - Cultural Cooperative CRL

A.1.c. Accreditation number of the organization (as indicated in all previous correspondence: NGO-90XXX)

90307

A.2. Address of the organization

Provide the complete postal address of the organization, as well as additional contact information such as its telephone number, email address, website, etc. This should be the postal address where the organization carries out its business, regardless of where it may be legally domiciled. In the case of internationally active organizations, please provide the address of the headquarters.

Organization: Memória Imaterial Cooperativa Cultural CRL

Address: Rua da Colectividade, n 4, Pereiro de Palhacana. 2580-258 Alenquer. Portugal.
A.3. Contact person for correspondence

Provide the complete name, address and other contact information of the person responsible for correspondence concerning this report.

Title (Ms/Mr, etc.): Ms.
Family name: Carvalho Sousa
Given name: Filomena
Institution/position: FCT Researcher in Memória Imaterial
Address: Rua da Colectividade, n 4, Pereiro de Palhacana. 2580-258 Alenquer. Portugal.
Telephone number: +351 918107756
Email address: memoriaimaterial@gmail.com

B. Contribution of the organization to the implementation of the Convention at the national level (Chapter III of the Convention)¹

Distinguish between completed activities and ongoing activities. If you have not contributed, this should be indicated. Also describe any obstacles or difficulties that your organization may have encountered in such participation.

B.1. Describe your organization’s participation in State efforts to develop and implement measures to strengthen institutional capacities for safeguarding intangible cultural heritage (ICH) (Article 13 and Operational Directive (OD) 154), e.g. in the drafting of ICH-related policies or legislation, in the establishment of national ICH committees or in other government-led processes.

Not to exceed 250 words

Since 2014, Memória Imaterial is member of the national ICH working group, coordinated by UNESCO National Commission and with the participation of the following members: other two Portuguese accredited NGOs (Fundação INATEL and CRIA); the UNESCO Chair in ICH of the University of Évora and the Directorate General for Cultural Heritage - the State institution responsible for developing the ICH national policy. In this group, above all, and considering the 2003 UNESCO Convention and its Operational Directives, we participate in the analyse of

¹ In case your organization operates in several States, please indicate clearly which State or States are concerned by your answers when filling in parts B, C and E.
requests for inscription on the Urgent Safeguarding List, the Representative List and proposals of Good Safeguarding Practices.

Memória Imaterial is also member of the «Group for the Safeguarding and Promotion of the Mediterranean Diet» (formally created in November 2014 by the Presidency of the Council of Ministers). Coordinated by the Ministry of Agriculture and Sea. This working group integrates: the Portuguese representative community for the Mediterranean Diet (Tavira), the National Commission for UNESCO, the General Directorate for Cultural Heritage, central and regional agencies; the Institute of Studies of Traditions and Literature, the Order of Nutritionists, the Movement Women in Red and the Portuguese Foundation of Cardiology.

In these meetings we debate all ICH safeguard measures, such as transmission, education, inventorying and promoting. A very important issue discussed is the participation of communities, groups and individual in the safeguarding process, a practice that is not always easy, but fundamental to implement the Convention. We are also concerned to defend and promote ethical values and good practices on the ICH safeguarding.

B.2. Describe your organization’s cooperation with competent governmental bodies for the safeguarding of intangible cultural heritage (Article 13), including existing institutions for training on and the documentation of ICH (OD 154).

We have selected some actions and projects that exemplify the cooperation of Memória Imaterial (MI) with competent governmental bodies in the ICH safeguarding:

Institutions for training and documentation:

The School of Social Sciences and Humanities, Institute for the Study of Literature and Tradition (Ministry for Higher Education) - Memória Imaterial is the leadership of the project MEMORIAMEDIA e-Museum of Intangible Cultural Heritage - www.memoriamedia.net (2006-…);

The same School but in cooperation with Institute of Contemporary History - a selection of MEMORIAMEDIA videos and inventory data (representative of the diversity of oral expressions in Portugal) was inscribe in Europeana Sounds.

Portuguese Foundation for Science and Technology (Ministry for Science) - the MI researcher Filomena Sousa coordinate the project "Digital Cultural Heritage - Platforms and Inventories of the Intangible" (2016-2021);

The UNESCO Chair in ICH of the University of Évora - participation in the International Congress "Cultural Mapping: Linking Heritage (tangible and intangible) and Creative Tourism" (2018); participation in the "II Meeting of the UNESCO Chair" and in the application of "Falconry" to the Representative List (2016);

Institutions of heritage, culture and art:

Directorate General of Arts (Ministry for Culture) – inventory process of Popular Theater "Brincas de Évora" (2017); The project “O LU.GAR” (The Place) about the relation of the Alenquer community to intangible, tangible and natural heritage (2018-2019);

Directorate General for Cultural Heritage and National Museum of Archeology (Ministry for Culture) - eulacmuseums.net – the website and database about local museums and their communities in Europe, Latin America and the Caribbean (2017-2019).

B.3. Describe your organization’s involvement in or contribution to the drafting of the State’s Periodic Report (OD 152).

Our organization’s contribution to the drafting of the State’s Periodic Report was a written report requested by the Directorate General for Cultural Heritage about our activities in 2014.

From that activities, the Portuguese State highlighted the fact that “a significant amount of Portuguese Intangible Heritage elements is (...) inventoried in "Memoriamedia", an inventory..."
developed and maintained by the accredited NGO Memória Imaterial CRL (…) [that] plays an important role in raising awareness for the safeguarding of ICH and its website disseminates to the general public the results of its documentation projects of ICH in Portuguese territory. Besides its participation in international seminars and workshops, either in Portugal and in other countries (…)”.

**B.4 Describe your organization’s participation in the preparation of nominations to the Urgent Safeguarding List or Representative List, requests for International Assistance or proposals of Good Safeguarding Practices.**

Not to exceed 250 words

<table>
<thead>
<tr>
<th>Memória Imaterial participated in the preparation of two nomination files for the Representative List - “Cante Alentejano, polyphonic singing from Alentejo, southern Portugal”, inscribed in 2014 and the multi-national file – “Falconry, a living human heritage”, inscribed in 2016. We participated inventorying these cultural expressions.</th>
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<tbody>
<tr>
<td><a href="http://memoriamedia.net/index.php/expressoes-orais/cuba">http://memoriamedia.net/index.php/expressoes-orais/cuba</a></td>
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<tr>
<td><a href="http://memoriamedia.net/index.php/falcoaria">http://memoriamedia.net/index.php/falcoaria</a></td>
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Memória Imaterial made that contribution considering that civil society, the communities, groups and, where applicable, individuals are responsible for inventorying in collaboration with local administrations, heritage professionals and experts. A work done with scientific mediation and complemented by an attempt to disseminate these cultural expressions - promoting awareness about its importance and need for safeguarding, disseminating online the results of the inventory. This activity was carried out in a broader context, highlighting the need for different safeguard measures - activities related to the practice - transmitting, educating and promoting social, cultural and economic involvement/development in a sustainable way.

**B.5. Describe your organization’s participation in the identification, definition (Article 11.b) and inventorying of ICH (Article 12, OD 80 and OD 153). Explain, in particular, how your organization cooperates with communities, groups and, where relevant, individuals.**

Not to exceed 250 words

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<tr>
<th>Between the years 2014-2018 the Memória Imaterial carried out a vast work of identification, study and inventory ICH. Projects worked on usually begin as an answer to requests made by ICH practitioners or by their representatives (local authorities, associations or informal groups). After the first contact we suggested a methodology based on shared responsibility, where practitioners, civil society representatives, NGOs and people related to ICH are responsible for inventorying in collaboration with heritage professionals and local administrations, with scientific mediation. When Communities, groups and individuals (CGIs) get to know our work in MEMORIAMEDIA (through the website, presentations or other dissemination forms) they show interest in inventorying their cultural expressions. Often they require capacity-building, technical and scientific support. We work in different levels of CGIs involvement through the inventory process: Informative, Advisory and Mobilizer level. We present below some examples of the inventory:</th>
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<tr>
<td>“Skills and Flavours - Mediterranean diet (2013-2015)” – Community – Tavira – Faro - Cachoupo; Santa Catarina da Fonte do Bispo -</td>
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<tr>
<td><a href="http://memoriamedia.net/index.php/saber-fazer/sabores-tradicionais">http://memoriamedia.net/index.php/saber-fazer/sabores-tradicionais</a></td>
</tr>
<tr>
<td>“The art of falconry in Portugal” (2016) - Community –Salvaterra de Magos-</td>
</tr>
<tr>
<td><a href="http://memoriamedia.net/index.php/falcoaria">http://memoriamedia.net/index.php/falcoaria</a></td>
</tr>
<tr>
<td>inventory process of Popular Theater “Auto de Floripes” (2016) - Communities - Mujães, Barroselas e Vila de Punhe, in Vale do Neiva, Viana do Castelo</td>
</tr>
</tbody>
</table>
B.6. Describe your organization’s participation in other safeguarding measures, including those referred to in Article 13 and OD 153, aimed at:

a. promoting the function of ICH in society;
b. fostering scientific, technical and artistic studies with a view to effective safeguarding;
c. facilitating, to the extent possible, access to information relating to ICH while respecting customary practices governing access to specific aspects of it.

Explain, in particular, how your organization cooperates with communities, groups and, where relevant, individuals when participating in such measures.

Not to exceed 250 words

Our organization participates in the implementation of different safeguard measures. Below we describe some activities carried out at national level.

a) promoting the function of ICH in society:

advice to municipalities and local associations on “what is ICH?” and the importance of safeguarding (pro bono actions); informative and advisory sessions when we started the inventory work with the different communities - for example, by promoting public information sessions. Along the process - involving the CGIs through mobilizer actions, such as working meetings, where they participate in the decisions.

b) fostering scientific, technical and artistic studies:


The MEMORIAMEDIA Review - http://review.memoriamedia.net/

Communications in conferences:

2014 – “Local Communities and Intangible Cultural Heritage”- Congress Rethinking the Folklore in the XXI Century - French Institute of Portugal.


2017 - “José Craveiro, a practitioner of traditional medicine in Portugal”. Pharmacy Museum, Lisbon

2017 - “Questioning the ‘bottom-up’ concept in the cultural heritage study and safeguard. Is this a condescending or even discriminatory term?” Intangibility Matters: international conference. National Civil Engineering Lab. Lisbon.

c) facilitating access to information relating to ICH:

All our contents are public, online, free and open access. Sharing is allowed by the Creative Commons system, i.e., since the information source and the authorship are referenced.
B.7. Describe your organization’s involvement in measures to ensure greater recognition of, respect for and enhancement of ICH, in particular those referred to in Article 14, ODs 105 to 109 and OD 155:

a. educational, awareness-raising and information programmes aimed at the general public, in particular young people;

b. educational and training programmes within the communities and groups concerned;

c. capacity-building activities for the safeguarding of ICH;

d. non-formal means of transmitting knowledge;

e. education for the protection of natural spaces and places of memory whose existence is necessary for expressing ICH.

Explain, in particular, how your organization cooperates with communities, groups and, where relevant, individuals when participating in such measures.

Not to exceed 250 words

We summarize below the activities carried out by the Memória Imaterial in the scope of Educational, information programmes and capacity-building for the safeguarding of ICH:

a, b, c) The Education Forum (2016) - teachers of all school groups - Municipality of Alenquer (more than one hundred teachers) "Intangible Cultural Heritage - Identification, documentation and Safeguard" - Alenquer;

The training action "The video record and expressions of intangible culture" organized by Center of Oral Tradition and Intangible Heritage - Municipality of Évora addressed to heritage professionals and people involve in ICH safeguarding (2018);


d) Activities carried out in the scope of non-formal means of transmitting knowledge:

The production, publication and dissemination of online platforms (free access) on ICH information which also aim to increase the number of people interested and practitioners of cultural expressions – for instance https://memoriamedia.net/ (on average, daily, we have about two thousand views of the contents of this site) and https://eulacmuseums.net/index.php


We also highlight the project LU.GAR (place) that works the relationship of the community of Alenquer with its tangible, natural and intangible heritage (2018 - 2019) https://memoriamedia.net/lugar/index.php
C. Bilateral, sub-regional, regional and international cooperation

Report on any activities carried out by your organization at the bilateral, subregional, regional or international levels for the implementation of the Convention, including initiatives such as the exchange of information and experience, and other joint initiatives, as referred to in Article 19 and OD 156. You may, for example, consider the following issues:

a. sharing information and documentation concerning shared ICH (OD 87);

b. participating in regional cooperation activities including, for example, those of category 2 centres for ICH established under the auspices of UNESCO (OD 88);

c. developing networks of NGOs, communities, experts, centres of expertise and research institutes at subregional and regional levels to develop joint and interdisciplinary approaches concerning shared ICH (OD 86).

Not to exceed 250 words

About activities carried out by Memória Imaterial at bilateral, subregional, regional and international level we can evidence the work done:

a) Concerning shared ICH

Participation in the implementation of safeguard measures on the multinational nomination “Mediterranean Diet” (presented with Croatia, Cyprus, Greece, Italy, Morocco and Spain and inscribed in the Representative List of the Intangible Cultural Heritage of Humanity in 2013);


Papers about ICH safeguarding presented in Bergen; Budapest; Milan; Berlin; Florence; Edinburgh; Aachen; Ljubljana, Santiago del Estero (2014-2018, described in section E.5 of this form).


Coordination of the MEMORIAMEDIA Review (2017-….) http://review.memoriamedia.net

b) Regional cooperation and category 2 centres for ICH

Participation on Asia-Pacific ICH NGO Conference, promoted by UNESCO category 2 centre - Asia-Pacific Region – ICHCAP. Paper: "ICH NGO’s mediating between the discourse and the practice - MEMORIAMEDIA a Portuguese project" (2016);

c) Developing networks:

The network – “Map of e-Inventories of Intangible Cultural Heritage” – that gives direct access to near 160 e-inventories - a work coordinated by Memória Imaterial that promote a collaborative work on ICH inventories


Participation in the network of the project- EU-LAC-MUSEUMS - Museums and Community: Concepts, Experiences and Sustainability in Europe, Latin America and the Caribbean- https://eulacmuseums.net/index.php

Participation in network of the project - SeeingStories - Recovering Landscape Narrative in Urban and Rural Europe – Portugal – Italy – United Kingdom and Germany-

http://seeingstories.eu/

Participation on the 1st Conference of NGOs accredited by UNESCO, 2015 - Barcelona, Catalonia.
D. Participation in the work of the Intergovernmental Committee for the Safeguarding of the Intangible Cultural Heritage

D.1 Has your organization participated in the Committee meetings or those of the General Assembly? If so, please indicate which meetings you attended and describe the nature of your contribution to the Committee’s work. Not to exceed 250 words

Memória Imaterial participated in the:
• Fifth session of the General Assembly of the States Parties, Paris, France, 2-4 June (2014);
• Sixth session of the General Assembly of the States Parties to the Convention for the Safeguarding of the Intangible Cultural Heritage, Paris, France 30 May -1 June (2016);
In these events two representatives of the Memória Imaterial attended the sessions and participated in the activities promoted by the ICH NGO Forum - meetings to share and discuss challenges in the safeguarding policies and practices of ICH. Activities particularly committed to follow the implementation and the evolution of the 2003 Convention. As an active member of the ICH-NGO Forum, we take part in the discussions and try to contribute to the drafting of ICH-NGO Forum statements presented to the Committee and the General Assembly.

D.2 Has your organization served as a member of the Evaluation Body (OD 26 to 31), or as a member of the Consultative Body (between 2012 and 2014)? If so, please indicate the period. Not to exceed 100 words

No. Our organization never served as a member of the Evaluation Body or as a member of the Consultative Body.
D.3 In what way(s) has your organization provided advisory services to the Committee (OD 96) or in what way(s) do you foresee that it might provide such services in the future?

We have always been available to respond to requests from the Portuguese Delegation of the Intergovernmental Committee and General Assembly, more directly from the National Commission of UNESCO, collaborating, for instance, in the translation of the Operational Directives into Portuguese.


Memória Imaterial has contributed to the ICH Ngo Forum Statement at Committee meeting or the General Assembly and we always respond promptly to the request for fill ICH surveys promoted by the Secretariat, but, as we mentioned in point D.1, we never provide services directly to the Committee.

We think that in the future we might provide these services because we have ICH experts working with us and our experience and knowledge could be mobilized for that purpose. We can demonstrate skills to evaluate nomination files, but we would be even more interested in giving our advice on other matters, namely: evaluation of the impacts of the safeguard on the inscribed elements; on the implementation of participatory methodologies in safeguarding processes; to advise on facilitators/mediators training and the necessary skills in participatory methodologies (relational, theoretical and technical skills); on how to integrate ICH into school programs (or, more importantly, how schools and their students can have direct contact and be involve with living practices, in their own context (in their place, time and rhythm); how to enhance the NGOs experience, promote the ethical principles, shares good practices or strengthen the collaboration and dialogue to the Committee or to the Electoral group.

E. Capacities of your organization to evaluate nominations, proposals and requests (as described in OD 27 and OD 96):

E.1. Nominations, proposals and requests are available for evaluation only in English or French. Do members of your organization or your staff have a very good command of English or French? If so, please indicate which language(s) and the number of those members or staff.

Yes, we have members of our organization and in our staff that demonstrate a good to very good command of English (3 persons).

E.2. Does your organization have experience in working across several ICH domains? Please describe your experiences.

Since 2008, Memória Imaterial has developed a vast work on ICH inventory. We perform this work in all ICH domains - oral expressions; the know-how of arts and crafts; festivities and rituals; performance practices and knowledge and practices related to nature and the universe. Accessing the inventory memoriamedia.net it is possible to verify that all cultural expressions are organized in this way, being possible the search by domain, locality and keyword.

When we started this work we already knew, but more quickly we experience, that many domains of the intangible culture are interconnected, for instance the oral expressions, such as narrative songs, are often related to celebrations and rituals. It is also evident the relation established between intangible, tangible and natural heritage.

As an example of this connection we describe the case of “The Painting and Singing of the Kings” - the inventory process made in 9 communities of Alenquer, Portugal.
This ritual takes place in the Night of Kings, from January 5 to 6. In several villages (Catém, Casal Monteiro, Mata, Penafirme da Mata, Olhalvo, Ota, Paúla, Cabanas de Torres and Abrigada) two different groups go through the streets. Those who paint go ahead and, in silence, make the traditional drawings at the houses (domain: know how on production paints from natural pigments and to make drawings with a specific symbology). Behind it goes the group that sings (domains: oral expressions, social practices, festivities and performance practices).

E.3. **Describe the experience of your organization in evaluating and analysing documents such as proposals or applications.**

Memória Imaterial has experience in evaluating and analysing proposals, applications and reports. Several staff members participate regularly in evaluation committees (national and international committees). Filomena Sousa, our research, is a member of the National ICH Working Group, committee that evaluates all Portuguese nominations to the UNESCO lists. She also participates in other commissions on matters related with ICH (scientific area) such as: MEMORIAMEDIA Review, IELT Editions, Acolhendo Review; projects for research grants (Portuguese Foundation for Science and Technology) and scientific commissions in national and international congresses.

Artistic area - José Barbieri, Chief Executive Officer of the Memória Imaterial – participated in the evaluation of applications for documentary festivals about intangible cultural heritage (INATEL);

Staff members of Memória Imaterial analyse proposals for the inscription of intangible cultural elements in the MEMORIAMEDIA inventory.

E.4. **Does your organization have experience in drafting synthetic texts in English or French? Please describe your experience and indicate in which language(s) and the number of those members or staff.**

Memória Imaterial staff are experienced in drafting synthetic texts in English (3 members) – such as application forms to international calls, abstracts for conference proposals, summaries of books and review articles, reports of our participation in international projects. Memória Imaterial has edited two books in English – “The Participation in the Safeguarding of the Intangible Cultural Heritage - the role of Communities, Groups and Individuals” (2018) and “Intangible Cultural Heritage - MEMORIAMEDIA e-Museum - methods, techniques and practices” (2015).

E.5. **Does your organization have experience in working at the international level or the capacity to apply local experience to an international context? Please describe such experience.**

Memoria Imaterial has been an active partner in international projects, in particular in the those already described in section C - the project “EU-LAC-MUSEUMS” and “SeeingStories - Recovering Landscape Narrative in Urban and Rural Europe”. We also contributed to the international collection deposited in Europeana Sounds.

Our organization has participated in several international congresses dedicated to the safeguard of intangible cultural heritage, as in international forums, e.g.:


2017 – “Audiovisual Formats in Ethnographic and in Intangible Cultural Heritage Research: From ‘Epistemological Innocence’ to the Democratization.” In the International Congress
Visualisation of the Intangible Cultural Heritage, Slovene Ethnographic Museum, Ljubljana.
2016 – “ICH NGO’s mediating between the discourse and the practice”, Chonbuk National University, Jeonju, Republic of Korea.

F. Cooperation with UNESCO

Report on activities carried out by your organization in cooperation with UNESCO (both direct cooperation with UNESCO as well as activities carried out under the auspices of UNESCO or for which you have received the authorization to use the emblem of UNESCO/of the 2003 Convention, or financial support, such as funding from the Participation Program).

Not to exceed 250 words

Considering the period reported, our NGO carried out some activities in cooperation with UNESCO, such us:


We never have received or asked for authorization to use the emblem of UNESCO/of the 2003 Convention, or financial support.

G. Signature

The report must include the name and signature of the person empowered to sign it on behalf of the organization.

Name: José António del Rio Barbieri da Silva
Title: MI Administrator
Date: 24-01-2019
Signature: José António del Rio Barbieri da Silva