<table>
<thead>
<tr>
<th>Strategic Area</th>
<th>Programmes</th>
<th>Activities</th>
</tr>
</thead>
</table>
| Building Foundation for Information-Oriented ICH Safeguarding | 1.1 Collecting Information on the Current Status of ICH Safeguarding in the Asia-Pacific Region | · Collect data on ICH safeguarding efforts in target countries  
· Identify urgent needs and pending issues in the ICH field in each state |
|                                                   | 1.2 Supporting ICH Identification and Documentation   | · Develop a foundation for information sharing by identifying and documenting ICH safeguarding  
· Identify ICH in Central Asia using online tools, support field surveys, and develop online programmes |
|                                                   | 1.3 Producing Video Documentation of Asia-Pacific ICH | · Work with Vietnamese experts to record high-definition videos  
· Edit and disseminate multimedia contents for ICH education and promotion purpose  
· Develop guidelines for ICH video documentation |
|                                                   | 1.4 Restoring and Digitising ICH-Related Data         | · Assist in restoring damaged ICH-related data  
· Publish promotional materials using the digitised ICH data to raise public awareness |
|                                                   | 1.5 Assisting Member States in Accessing and Managing Information of ICH Safeguarding Systems and Policies | · Provide states with information of ICH safeguarding polices and measures  
· Support organising expert workshops and conducting field research |
### Establishing Cooperative Networks for ICH

<table>
<thead>
<tr>
<th>Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1 Developing UNESCO Policy Collaboration and Strategy</td>
<td>230 million KRW</td>
</tr>
<tr>
<td>2.2 Organising Sub-regional Network Meetings</td>
<td></td>
</tr>
<tr>
<td>2.3 Establishing International Expert Cooperation Networks</td>
<td></td>
</tr>
<tr>
<td>2.4 ICH Enhancement Projects for Raising Awareness of ICH</td>
<td></td>
</tr>
</tbody>
</table>

### Raising Awareness and Promoting ICH

<table>
<thead>
<tr>
<th>Activity</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1 Publishing the <em>ICH Courier</em> (quarterly newsletter) and UNESCO ICH Lists in Korean</td>
<td>200 million KRW</td>
</tr>
<tr>
<td>3.2 Promoting Intellectual Property Rights in Relation to Information Materials and Documentation of ICH</td>
<td></td>
</tr>
<tr>
<td>3.3 Promoting the Role of ICH Communities and NGOs</td>
<td></td>
</tr>
</tbody>
</table>

- Published *ICH Courier* (vol.11 and vol.12)
- Editing back issues of the *ICH Courier* in Korean and preparing for publication
- Completed contracts to publish an ICH guidebook (Philippines) and UNESCO Convention Lists
- Received the interim report of the first year’s programmes
- Analysing the result report and preparing for publishing a consolidated report
- Conducting fundamental surveys, analysis, and categorisation on target groups
- Developing a database and building a web directory of the collaboration network of the
### Details

#### 1.1 Collecting Information on the Current Status of ICH Safeguarding in the Asia-Pacific Region

- **Purpose:** Collect relevant information on ICH safeguarding efforts of Member States in the Asia-Pacific region and use the data to develop the Centre’s future projects and strategies

- **Activities**
  - Collecting basic data on ICH safeguarding efforts, including ICH
inventories, safeguarding systems and polices, and relevant institutes
- Identifying urgent needs and pending issues in the ICH field in each state

○ Outcome
- Selected target countries and concluding contracts on conducting field surveys of ICH safeguarding efforts: Myanmar, Kazakhstan, Palau, and Vanuatu
- Contacted prospective target countries: Brunei, Malaysia, Iran, and Afghanistan
- Conducting ICH field surveys in each target country and receiving interim reports (in progress)

○ Future Plan
- Selecting one additional target country: Iran
- Compiling the final report and publishing report on ICH field surveys

1.2 Supporting ICH Identification and Documentation

○ Purpose: Create a foundation for information sharing and enhance ICH identification and documentation in Central Asia using online tools

○ Activities
- Developing a foundation for information building and sharing by identifying and documenting ICH safeguarding at the national or regional level
- Identifying ICH in Central Asia using online tools, supporting field surveys, and developing online programmes (websites) as a three-year documentation project

○ Outcome
- Promoting the first year programme for four target countries (Kazakhstan, Kyrgyzstan, Tajikistan and Uzbekistan): Preliminary ICH identification and documentation
- Received the first year report of each target country: Interim reports and result reports
- Organised a meeting on inventory-making projects in connection
with the Central Asia Sub-regional Network Meeting as follows:

- Date and venue: 23-24 May 2012, Bishkek, Kyrgyzstan
- Topic: Developing and Online Systems for ICH Inventory Making in Central Asia
- Adopted the 2012 Action Plan for Execution of the Second Phase of the Project including the following activities:
  - Organising a working group for the development of an online database system(s) for ICH inventorying;
  - Creating, distributing, and operating an open source ICH database system(s) using online tools; and
  - Conducting an onsite survey and inputting data into database system(s) based on tentative ICH inventory
- Organised groups to promote the second year programme: working group and advisory group

  ○ Future Plan
    - Establish the second year programme plan of each target country and make contracts
    - Conduct field surveys of each target country and develop an online database system

1.3 Producing Video Documentation of Asia-Pacific ICH

  ○ Purpose: Raise awareness and promote ICH visibility in the region by producing documented videos

  ○ Activities
    - Developing video guidelines for documenting
    - Working with Vietnamese experts to record high-definition videos
    - Editing and disseminating educational multimedia contents

  ○ Outcome
    - Organised an expert workshop for documenting the ICH of Viet Nam on 2-3 July 2012
    - Conducted co-documentation with Viet Nam for Ca trù singing on 4-8 July 2012 in Nagi Cau, Hanoi
    - Documented two ICH elements (Water Puppetry of Ra Village and
Cap Sac Ceremony of Then Tay) in Viet Nam by VIM researchers from September 2012 to April 2013

○ Future Plan
- Edit the co-documented video of Ca trù singing by Korea and Viet Nam
- Support documentation project by Vietnamese experts for two additional elements—water puppetry of Ra village, Cap Sac ceremony of Then Tay—of Vietnamese ICH
* Project contract signed between ICHCAP and the VIM in September.
* Develop a collaborative project on video documentation: Promote the conclusion of an MoU between the Centre and EBS (Educational Broadcasting System, Republic of Korea)

1.4 Restoring and Digitising ICH-Related Data

○ Purpose: Secure resources of superannuated and damaged ICH data and promote ICH visibility through restoration and digitisation

○ Activities
- Assisting in restoring superannuated and damaged data related to ICH in the region
- Publishing promotional materials using the restored and digitised ICH data to raise public’s awareness

○ Outcome
- Examined the current status of analogue data in the Pacific (Solomon Islands) and received ICH-related data for a digitising sample: U-matic videotapes in the Solomon Islands National Museum
- Received restored sound resource from Mongolia: ten-CD set of Mongolian ICH

○ Future Plan
- Digitise sample materials from the Solomon Islands National Museum
- Produce Mongolian ICH CD sets in English
1.5 Assisting Member States in Accessing and Managing Information of ICH Safeguarding Systems and Policies

○ Purpose: Assist Member States in developing ICH safeguarding policies and measures and disseminate ICH safeguarding system

○ Activities
- Providing Member States with information to develop ICH safeguarding policies and measures
- Supporting organising expert workshops and conducting field research
- Publishing and disseminating ICH guidebooks

○ Outcome
- Analysing materials from the ICH field survey in Tonga
- List of identified ICH elements in Tonga through field works
- Regulation on management of ICH Committee in Tonga

○ Future Plan
- Continue to conduct a field survey to identify and acknowledge the ICH practitioners of Tonga
- Publishing a Tonga’s ICH guidebook

2.1 Developing UNESCO Policy Collaboration and Strategy

○ Purpose: Identify international ICH issues and trends and reinforce collaboration among UNESCO and ICH-related institutions in the Asia-Pacific region

○ Activities
- Participating in intergovernmental meetings and forums organised by UNESCO
- Participating in forums and events to develop strategies for promoting the implementation of the Convention
- Participating in steering meetings and governing board meetings in China and Japan for collaboration among C2 Centres related to ICH safeguarding in the Asia-Pacific region

○ Outcome
- Participated in the meetings conducted by C2 Centres:
- Governing Board Meeting of the C2 Centre in China (21 to 24 February 2012, Beijing)
- Meeting of C2 Centres for ICH in the Asia-Pacific Region (27 to 30 April 2012, Bangkok)
- Participated in UNESCO meetings
  - UNESCO Executive Board Meeting (5 to 12 March 2012, Paris)
  - General Assembly of the Convention (4 to 8 June 2012, Paris)
- Participated in a symposium on cultural rights (6 to 14 July, Solomon Islands)

○ Future Plan
- Participate in UNESCO working groups to examine the scale and range of ICH (October 2012, Paris)
- Participate in the 7th IGC Meeting of the 2003 Convention (3 to 7 December 2012, Paris)

2.2 Organising Sub-regional Network Meetings

○ Purpose: Discuss regional task and strategies for sub-regional collaboration regarding the implementation of the 2003 Convention.

○ Activities
- Sharing information on ICH safeguarding efforts and developing cooperative works at the sub-regional level

○ Outcome
- Organised the third collaborative network meeting for safeguarding ICH in the Pacific region (29 February to 1 March 2012, Cook Island)
  - Presentation for safeguarding of ICH in the Pacific region
  - Discussion on building an ICH website of the Pacific region
  - Adopted a recommendation for ICH safeguarding in the Pacific region
- Organised the third collaborative network meeting for safeguarding ICH in the Central Asian region (23 to 24 May 2012, Bishkek, Kyrgyzstan)
  - Monitoring of the progress of the collaborative project for ICH identification and documentation in the Central Asian region
  - Discussion on developing an online database system(s) for ICH inventorying
- Organised the first Sub-regional Meeting for ICH in South-East Asia (10 to 12 September, Jakarta)
• Presented the current status and issues of ICH safeguarding in South-East Asia
• Discussed how to strengthen regional collaboration with a focus on information and networking
• Adopted an agenda for collaborating on ICH safeguarding in the region

2.3 Establishing International Expert Cooperation Networks

○ Purpose: Organise network programmes for encouraging information sharing and building networks among policymakers and experts in the ICH field in the Asia-Pacific region

○ Activities
  - Organising ICH expert network meetings in the Asia-Pacific region
  - Organising domestic an ICH expert network meeting

○ Outcome
  - Organised a domestic meeting for ICH-related organisations in Korea to promote ICHCAP’s activities (1 January 2012, Seoul, Korea)
  - Organised an ICH safeguarding symposium to discuss new trends and current issues (21 June 2012, Dangjin, Korea)

○ Future Plan
  - Organise the 2012 International Conference on ICH Safeguarding (5 to 6 October 2012, Seoul)
  - Organise the Expert Network Symposium of ICH (7 to 9 October 2012, Andong, Korea)

2.4 ICH Enhancement Projects for Raising Awareness of ICH

○ Purpose: Raise awareness of the importance of ICH safeguarding to contribute to promoting the visibility of ICH safeguarding activities

○ Activities
  - Organising and supporting activities for enhancing ICH visibility among the public
Outcome
- Organised an ICH traveling photo exhibition (April 2012, Dangjin, Korea)
- Conducted a feasibility study on establishing an international award in the ICH field (February 2012)

Future Plan
- Sponsor a performance, 2012 One Asia in Dance to be organised by the Asia Dance and Culture Centre (October, Busan, Korea)
- Hold consultation meetings to develop further promotional activities in collaboration with various stakeholders in the field

3.1 Publication of the *ICH Courier* (quarterly newsletter) and UNESCO ICH Lists in Korean

Purpose: Enhance ICH visibility and promote ICHCAP’s activities by disseminating information about ICH and issues regarding ICH safeguarding in the Asia-Pacific region

Activities
- Publishing the *ICH Courier* in English and Korean (also published on the UNESCO website)
- Publishing translated books on ICH and guidebooks introducing ICH at the national and regional levels
- Disseminating other ICH publications to UNESCO Member States, partner organisations, ICH stakeholders, and the general public

Outcome
- Published and disseminated the *ICH Courier* volumes 11 and 12
- Edited back issues of the *ICH Courier* in Korean and prepared for publication
- Signed a contract and prepared texts and photos for publishing a guidebook on ICH in Philippines
- Signed a contract and translated contents for publishing the following 2010/2011 UNESCO ICH Lists books in Korean:
  - 2010/2011 Representative List of ICH of Humanity
  - 2010/2011 List of ICH in Need of Urgent Safeguarding
• 2011 Register of Best Safeguarding Practices
  - Published a leaflet on 2011 UNESCO ICH Lists in Korean

○ Future Plan
  - Publish and distribute the aforementioned three books of the 2010/2011 UNESCO ICH Lists in Korean
  - Publish and distribute *ICH Courier* volumes 13 and 14
  - Publish final reports on the *2011 International Conference* and the *ICH Expert Networking Meeting in the Asia-Pacific Region*
  - Produce French and English versions of the 2010/2011 UNESCO ICH Lists (six volumes)

3.2 Promoting Intellectual Property Rights in Relation to Information Materials and Documentation of ICH

○ Purpose: Develop guidelines through field surveys for protecting intellectual property in the process of ICH information building and sharing

○ Activities
  - Conducting a field survey on intellectual property issues in the process of ICH information building and sharing
  - Developing guidelines for protecting intellectual property in the process of ICH information building and sharing

○ Outcome
  - Received interim reports of the field survey on intellectual property issues in process of ICH information building and sharing
  - Analysed the interim reports and provided feedback for the final report
  - Received and analysed final reports and preparing for publication (in progress)

○ Future Plan
  - Publish the report of the field survey on intellectual property issues in the process of ICH information building and sharing
  - Establish plans for developing guidelines on protecting intellectual property rights in the process of ICH information building and sharing
3.3 Promoting the Role of ICH Communities and NGOs

○ Purpose: Establishing a cooperative network web directory and database

○ Activities
- Conducting fundamental surveys, analysis, and categorisation on target groups
- Developing database and building a web directory of the collaboration network of the Asia-Pacific region on ICHCAP’s website

○ Outcome
- Collected and analysed fundamental data and established a database on people and organisations
- Organised a consultation meeting on developing database of individuals and institutions in ICH field (3 September 2012, Daejeon)

○ Future Plan
- Establish an ICHCAP database and web directory

3.4 Developing and Distributing ICH-Related Digital Contents

○ Purpose: Contribute to raising public awareness, especially for younger generations, by developing and disseminating ICH-related digital contents

○ Activities
- Developing multimedia contents related to ICH by using information and communication technology
- Developing a database for managing ICH data and a cultural atlas within the ICH documentation project for the Central Asian region

○ Outcome
- Organised an expert meeting on the methodologies of building ICH information in connection with the Central Asia Sub-regional Network Meeting
  - Date and venue: 24 May 2012, Bishkek, Kyrgyzstan
  - Topic: Establishing a database system and developing cultural
atlas on ICH in the region
- Developed the metadata related to the database system design

○ Future Plan
- Design the database and metadata to manage Central Asian ICH
- Produce and distribute CDs of ICH sound sources in Mongolia and Uzbekistan through digital restoration (under consideration)

4.1 Supporting ICH Identification and Documentation for Building ICH Information Capacity

○ Purpose: Support Member States in building information-based capacity

○ Activities
- Supporting Member States to establish an information foundation through disseminating ICH safeguarding systems

○ Outcome
- Established a plan for Bhutan and signed a contract on programmes
- Established a plan for Laos and considering a contract
- Made contract with GNH Commission of Bhutan (26 July 2012) to conduct the second year programmes in Bhutan (six regions) and hold a workshop for experts and administrators concerned
- Made contract with Laos to conduct the second year programmes in Laos (29 August 2012)
- Organised personnel exchange seminar for ICH safeguarding in Myanmar (16 to 22 September 2012, Daejeon and Seoul, Korea)

○ Future Plan
- Conduct field surveys to identify ICH and the holders in target states
- Support inventory making for target states

6 Audit Report for 2011 (Summary Report)

☐ Purpose
○ Examine the status of the budgetary expenditures of the parent agency from 1 July 2011 to 31 December 2011 (budget)

○ Examine the appropriateness of accounting procedures in accordance with auditing standards of the Republic of Korea (accounting)

□ Applicable Act
○ Rules for establishing and supervising a non-profit corporation concerned with the Ministry of Culture, Sports and Tourism and the Cultural Heritage Administration of the Republic of Korea

○ Audit in accordance with the financial accounting operational rules of the Ministry of Public Administration and Security of the Republic of Korea

○ Audit in accordance with the rules for accounting standards of the Republic of Korea

○ Constitution of ICHCAP

□ Audit Period and Participants
○ Audit Period: 13 August 2012 to 31 August 2012

○ Audit Participants: Doo-Soo KIM, Kwang-Seo PARK, and Min-Kyeong SEO (ShinJung Accounting Corporation)

□ Scope of Audit
○ Examine the status of budgetary expenditures of the parent agency form 1 July 2011 to 31 December 2011 (budget)

○ Examine the appropriateness of the detail expenditures of each area (Foundation for Information Building and Sharing for ICH, Cooperative Network for ICH, and General Operation Expenses)

○ Examine the appropriateness of budget execution

○ Examine the financial condition and status of fiscal management in accordance with the rules for accounting standards of the Republic of Korea

□ Audit Result
○ Income: 1,346,528,448 (KRW), Expenditure: 1,344,245,698 (KRW)
Returned: 2,282,750 (KRW) / Completed the transfer of government subsidies

○ Underlying net assets (succeeded from the Cultural Heritage Foundation)

(Unit: Thousand KRW)

<table>
<thead>
<tr>
<th>Classification</th>
<th>Details</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment</td>
<td>Succeeded at the establishment</td>
<td>60,640,206</td>
</tr>
<tr>
<td>Deposit for lease</td>
<td>Succeeded at the establishment</td>
<td>83,000,000</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>143,640,206</td>
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</table>

* The underlying net assets are succeeded from another organisation at the time of establishment, and they will be recognised as depreciation costs or a depletion of assets

○ Recognition of expenditure and object assets of post management

(Unit: Thousand KRW)

<table>
<thead>
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<th>Classification</th>
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<tr>
<td>Equipment</td>
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<td>Deposit for lease</td>
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<td>Accrued severance benefits</td>
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<td>Total</td>
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<td>190,450,775</td>
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</table>

* Audit Report: Attached for Reference