**CONVENTION FOR THE SAFEGUARDING OF THE
INTANGIBLE CULTURAL HERITAGE**

**Training of trainers on living heritage and sustainable urban development**

**Strengthening capacities for resilient communities through sustainable Tourism and Heriatge Safeguarding in Latin America and the Caribbean**

**5, 7, 19, 27, 28 March and 1 April 2025****Online**

**Agenda and timetable**

**Agenda and timetable (time indications are in Paris time)**

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| **Wednesday, 5 March 2025** |
| 3.30 – 4.40 p.m. | **Item 1: Opening**Welcoming remarks by Fumiko Ohinata, Secretary of the 2003 Convention for the Safeguarding of the Intangible Cultural HeritageRemarks by Roberto M. Suárez, Executive Secretary of the Central American Educational and Cultural Coordination (CECC/SICA)Introduction of participants |
| 4.40 – 5.10 p.m. | **Item 2: Background, objectives and workshop agenda**María Claudia López and Fernando Granados Lead workshop facilitators for UNESCOOverview of the training materials for the five-day country workshop,followed by guidance and practical matters regarding the online courseQ&A |
| 5.10 – 5.20 p.m. | *Break (10 mins)* |
| 5.20 – 5.40 p.m. | **Item 3: Project overview, facilitators’ roles and responsibilities** Susanne Schnüttgen Head, Capacity Building and Heritage Policy Unit, 2003 Convention Secretariat, followed by discussion |
| 5.40 – 5.45 p.m. | **Item 4: Linking intangible cultural heritage and sustainable urban development (Unit 1)**Short introduction by lead facilitators |
| 5.45 – 6.20 p.m. | **Item 4a: Introductory exercise “State of the art of intangible cultural heritage and urban planning”**Explanation by lead facilitatorsThe ten country expert teams will work in pairs |
| 6.20 – 6.30 p.m. | **Summary of the session** |

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| **Friday, 7 March 2025** |
| 3.30 – 3.50 p.m. | **Item 4a: continued**Sharing the results of the introductory exercise “State of the art of intangible cultural heritage and urban planning”.Two groups will be formed with pairs from five countries each to share and discuss results from the exerciseFollowed by short presentation of key points in plenary |
| 3.50 – 4.15 p.m. | **Item 4b: Practical exercise “Sharing concepts on intangible cultural heritage and urban planning”**Facilitator explains the exerciseTwo groups will be formed with pairs from five countries to carry out the exerciseFollowed by short presentation of key points in plenary. |
| 4.15 – 4.45 p.m.  | **Item 4c: Presentation of key concepts related to intangible cultural heritage safeguarding and sustainable urban development** – Unit 1, PPT 3María Claudia López, Lead workshop facilitatorFollowed by Q&A  |
| 4.45 – 4.55 p.m. | *Break (10 mins)* |
| 4.55 – 5.45 p.m.  | **Item 4d:** **Presentation on the relationship between intangible cultural heritage, sustainable urban development and key urban planning structures** – Unit 1, PPT 4.María Claudia López, Lead workshop facilitatorFollowed by Q&A |
| 5.45 – 6.15 p.m. | **Item 4e: Results from the UNESCO 2022 Survey on Safeguarding intangible cultural heritage in urban contexts** – Unit 1, PPT 5María Claudia López, Lead workshop facilitatorFollowed by discussion  |
| 6.15 – 6.20 p.m. | **Item 4f: Brief introduction to the discussion guide on intangible cultural heritage and its benefits for communities and sustainable urban development** – Unit 1, PPT 7This guide is used for a panel discussion with intangible cultural heritage bearers during the in-person workshop to be held at country level |
| 6.20 – 6.25 p.m.  | **Item 4g: Practical exercise “Identifying the relationship between intangible cultural heritage and urban planning structures”** Facilitator explains the exerciseCountry teams will undertake the exercise outside the session and present the results on 19 March to conclude work on Unit 1 |
| 6.25 – 6.30 p.m. | **Summary of the session** |

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| **Wednesday, 19 March 2025** |
| 3.30 – 4.20 p.m. | **Item 4g: continued**Each country team presents the results of the practical exercise “Identifying the relationship between intangible cultural heritage and urban planning structures” Followed by discussion |
| 4.20 – 4.25 | **Item 5: Key frameworks related to living heritage and urban sustainable development (Unit 2)**Short introduction by lead facilitators |
| 4.25 – 4.30 p.m. | **Item 5a: Overview of key frameworks** Graphic overview of key international policy frameworks and instruments (from UNESCO, UN Habitat and the UN) – Unit 2, PPT 1 |
| 4.30 – 5.15 p.m.  | **Item 5b: Presentation of UNESCO frameworks** – Unit 2, PPT 2Introduction to UNESCO's frameworks and standard-setting instruments relevant to the safeguarding of intangible cultural heritage and sustainable urban development Followed by Q&A |
| 5.15 – 5.25 p.m. | *Break (10 mins)* |
| 5.25 – 6.15 p.m.  | **Item 5c: Presentation of UN-Habitat frameworks** – Unit 2, PPT 3Introduction to key frameworks and related guidanceFollowed by Q&A  |
| 6.15 – 6.25 p.m. | **Item 5d: Practical exercise on the application of instruments in participants’ cities of the participants** - Unit 2, PPT 4Facilitator explains the exerciseCountry teams will undertake the exercise outside the session and present the results on 27 March to conclude Unit 2. |
| 6.25 – 6.30 p.m. | **Summary of the session** |

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| **Thursday, 27 March 2025** |
| 3.30 – 4.20 p.m. | **Item 5d: continued**Country team present key insights gained from the practical exercise “Application of the instruments” in the cities chosen in each country. |
| 4.20 – 4.25 p.m. | **Item 6: Practical approach to safeguarding intangible cultural heritage in urban contexts (Unit 3)**Short introduction by lead facilitators |
| 4.25 – 5.20 p.m.  | **Item 6a: Presentation of urban planning structures and practical examples that illustrate their relationship to intangible cultural heritage in urban contexts (Unit 3)** – Unit 3, PPT 1Fernando Granados, Lead workshop facilitator, followed by Q&A |
| 5.20 – 5.30 p.m. | *Break (10 mins)* |
| 5.30 – 6.00 p.m.  | **Item 6b: Presentation of main threats and benefits** Threats and benefits to the continued transmission of intangible cultural heritage in urban contexts are presented – Unit 3, PPT 1, followed by discussion |
| 6.00 – 6.25 p.m.  | **Item 6c: Template review – example of intangible cultural heritage element in city context**The template guides participants in preparing a short presentation on an intangible cultural heritage example and its relationship with each urban planning structure – Unit 3, PPT 2, followed by Q&A. |
| 6.25 – 6.30 p.m. | **Summary of the session** |

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| **Friday, 28 March 2025** |
| 3.30 – 4.45 p.m. | **Item 6d: Presentation of the methodological tools to safeguard intangible cultural heritage in urban contexts.**Facilitator presents theoretical concepts and practical examples to illustrate the use of each too – Unit 3, PPT 1 followed by discussion |
| 4.45 – 5.00 p.m. | *Break (15 mins)* |
| 5.00 – 6.25 p.m.  | **Item 6e:** **Review of the template for a practical exercise on the application of the methodological tools** – Unit 3, Handout 1, followed by Q&ACountry teams will go to online breakout rooms to undertake the exercise in session and resume in plenary for the summary session. They will complete their presentations for the following online session on 1 April 2025. |
| 6.25 – 6.30 p.m.  | **Summary of the session** |

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| **Tuesday, 1 April 2025** |
| 3.30 – 4.20 p.m. | **Item 6e – continued**Five country team present key insights gained from the practical exercise (round 1)  |
| 4.20 – 4.30 p.m. | *Break (10 mins)* |
| 4.30 – 5.20 p.m. | **Item 6e – continued** Five country team present key insights gained from the practical exercise (round 2)  |
| 5.20 – 5.30 p.m.  | **Item 6f: Review of the guidelines for on-site visits** – Unit 3, Handout 2. The field visits focus on examining the relationship between specific intangible cultural heritage elements and urban planning structures, followed by Q&A session on the proposed format. |
| 5.30 – 6.30 p.m.  | **Item 6f:** Closing session of the workshop and feedback from participants. Presentation of next steps of the project after the Training of trainers. Secretariat of the 2003 Convention.  |

**List of documents and references**

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| Working documents |
| LHE/25/PRO URB/1 | List of participants |
| LHE/25/PRO URB/2 Rev. | Agenda and timeline |
| LHE/25/PRO URB/3 | Annotated programme |
| LHE/25/PRO URB/4 | Training materials for Unit 1. Linking intangible cultural heritage and sustainable urban development |
| LHE/25/PRO URB/5 | Training materials for Unit 2. Key frameworks on intangible cultural heritage and sustainable urban development |
| LHE/25/PRO URB/6 | Training materials for Unit 3. Practical approach to safeguarding intangible cultural heritage in urban contexts |
| Documents for reference |
| Basic Texts of the 2003 Convention (2024 Edition) | [https.//ich.unesco.org/doc/src/2003\_Convention\_Basic\_Texts-\_2024\_version-EN\_.pdf](https://ich.unesco.org/doc/src/2003_Convention_Basic_Texts_2024_version_EN.pdf) |
| Webpage dedicated to the meeting | <https://ich.unesco.org/en/events/training-of-trainers-on-living-heritage-and-sustainable-urban-development-01026> |

\* Training materials for Units 1, 2 and 3 will be provided at the end of the sessions concerned