

**CONVENTION FOR THE SAFEGUARDING OF THE  
INTANGIBLE CULTURAL HERITAGE**

**REGIONAL CONSULTATION MEETINGS IN PREPARATION OF THE REFLECTION YEAR ON  
THE PERIODIC REPORTING MECHANISM OF THE 2003 CONVENTION**

**Latin America and the Caribbean: 22 April 2025**  
**Europe: 30 April 2025**  
**Arab States: 13 May 2025**  
**Africa: 20 May 2025**  
**Asia and the Pacific: 27 May 2025**

**Agenda and timetable**

## 1. Latin America and the Caribbean

<b>22 April 2025 - Indications are Paris time (UTC/GMT+1)</b>	
3.00 – 3.15 p.m.	<p><b>Item 1: Opening remarks</b></p> <p>Fumiko Ohinata, Secretary of the 2003 Convention for the Safeguarding of the Intangible Cultural Heritage</p> <p><u>General remarks by a facilitator from the region:</u> Lucas Dos Santos Roque</p>
3.15 – 4.00 p.m.	<p><b>Item 2: Assessing the capacity-building approach for periodic reporting</b></p> <p>Presentation on the capacity-building approach for periodic reporting by Susanne Schnuttgen, Head of the Capacity Building and Heritage Policy Unit, Living Heritage Entity</p> <p>Some points for discussion, by facilitator</p> <p>Discussion with participants</p>
4.00 – 4.45 p.m.	<p><b>Item 3: Reviewing the periodic reporting form ICH-10</b></p> <p>Presentation on key recommendations and feedback on the form by Giovanni Scepi, Head of the Programme Management Unit, Living Heritage Entity</p> <p>Some points for discussion, by facilitator</p> <p>Discussion with participants</p>
4.45 – 5.15 p.m.	<p><b>Item 4: Assessing the online platform and the process for online submission</b></p> <p>Presentation on key recommendations and feedback on the form received throughout the cycle by Alessandro Martinotti, Living Heritage Entity</p> <p>Some points for discussion, by facilitator</p> <p>Discussion with participants</p>
5.15 – 5.50 p.m.	<p><b>Item 5: Next steps towards the reflection year</b></p> <p>Presentation by Ana Gonzalez Medina, Living Heritage Entity</p> <p>Discussion with participants</p>
5.50 – 6.00 p.m.	<p><b>Closing</b></p>

## 2. Europe

30 April 2025 - Indications are Paris time (UTC/GMT+1)	
10.00 – 10.15 a.m.	<p><b>Item 1: Opening remarks</b></p> <p>Fumiko Ohinata, Secretary of the 2003 Convention for the Safeguarding of the Intangible Cultural Heritage</p> <p><u>General remarks by a facilitator from the region:</u> Marina Calvo</p>
10.15 – 11.00 a.m.	<p><b>Item 2: Assessing the capacity-building approach for periodic reporting</b></p> <p>Presentation on the capacity-building approach for periodic reporting by Susanne Schnuttgen, Head of the Capacity Building and Heritage Policy Unit, Living Heritage Entity</p> <p>Some points for discussion, by facilitator</p> <p>Discussion with participants</p>
11.00 – 11.45 a.m.	<p><b>Item 3: Reviewing the periodic reporting form ICH-10</b></p> <p>Presentation on key recommendations and feedback on the form by Giovanni Scepi, Head of the Programme Management Unit, Living Heritage Entity</p> <p>Some points for discussion, by facilitator</p> <p>Discussion with participants</p>
11.45 a.m. – 12.15 p.m.	<p><b>Item 4: Assessing the online platform and the process for online submission</b></p> <p>Presentation on key recommendations and feedback on the form received throughout the cycle by Alessandro Martinotti, Living Heritage Entity</p> <p>Some points for discussion, by facilitator</p> <p>Discussion with participants</p>
12.15 – 12.50 p.m.	<p><b>Item 5: Next steps towards the reflection year</b></p> <p>Presentation by Ana Gonzalez Medina, Living Heritage Entity</p> <p>Discussion with participants</p>
12.50 – 1.00 p.m.	<p><b>Closing</b></p>

### 3. Arab States

13 May 2025 - Indications are Paris time (UTC/GMT+1)	
10.00 – 10.15 a.m.	<p><b>Item 1: Opening remarks</b></p> <p>Fumiko Ohinata, Secretary of the 2003 Convention for the Safeguarding of the Intangible Cultural Heritage</p> <p><u>General remarks by a facilitator from the region:</u> Ouiza Galleze</p>
10.15 – 11.00 a.m.	<p><b>Item 2: Assessing the capacity-building approach for periodic reporting</b></p> <p>Presentation on the capacity-building approach for periodic reporting by Susanne Schnuttgen, Head of the Capacity Building and Heritage Policy Unit, Living Heritage Entity</p> <p>Some points for discussion, by facilitator</p> <p>Discussion with participants</p>
11.00 – 11.45 a.m.	<p><b>Item 3: Reviewing the periodic reporting form ICH-10</b></p> <p>Presentation on key recommendations and feedback on the form by Giovanni Scepi, Head of the Programme Management Unit, Living Heritage Entity</p> <p>Some points for discussion, by facilitator</p> <p>Discussion with participants</p>
11.45 a.m. – 12.15 p.m.	<p><b>Item 4: Assessing the online platform and the process for online submission</b></p> <p>Presentation on key recommendations and feedback on the form received throughout the cycle by Alessandro Martinotti, Living Heritage Entity</p> <p>Some points for discussion, by facilitator</p> <p>Discussion with participants</p>
12.15 – 12.50 p.m.	<p><b>Item 5: Next steps towards the reflection year</b></p> <p>Presentation by Ana Gonzalez Medina, Living Heritage Entity</p> <p>Discussion with participants</p>
12.50 – 1.00 p.m.	<p><b>Closing</b></p>

#### 4. Africa

20 May 2025 - Indications are Paris time (UTC/GMT+1)	
10.00 – 10.15 a.m.	<p><b>Item 1: Opening remarks</b></p> <p>Fumiko Ohinata, Secretary of the 2003 Convention for the Safeguarding of the Intangible Cultural Heritage</p> <p><u>General remarks by a facilitator from the region:</u> Sidi Traoré</p>
10.15 – 11.00 a.m.	<p><b>Item 2: Assessing the capacity-building approach for periodic reporting</b></p> <p>Presentation on the capacity-building approach for periodic reporting by Susanne Schnuttgen, Head of the Capacity Building and Heritage Policy Unit, Living Heritage Entity</p> <p>Some points for discussion, by facilitator</p> <p>Discussion with participants</p>
11.00 – 11.45 a.m.	<p><b>Item 3: Reviewing the periodic reporting form ICH-10</b></p> <p>Presentation on key recommendations and feedback on the form by Giovanni Scepi, Head of the Programme Management Unit, Living Heritage Entity</p> <p>Some points for discussion, by facilitator</p> <p>Discussion with participants</p>
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12.15 – 12.50 p.m.	<p><b>Item 5: Next steps towards the reflection year</b></p> <p>Presentation by Ana Gonzalez Medina, Living Heritage Entity</p> <p>Discussion with participants</p>
12.50 – 1.00 p.m.	<p><b>Closing</b></p>

## 5. Asia and the Pacific

27 May 2025 - Indications are Paris time (UTC/GMT+1)	
9.00 – 9.15 a.m.	<p><b>Item 1: Opening remarks</b></p> <p>Fumiko Ohinata, Secretary of the 2003 Convention for the Safeguarding of the Intangible Cultural Heritage</p> <p><u>General remarks by a facilitator from the region:</u> Linina Phuttitarn</p>
9.15 – 10.00 a.m.	<p><b>Item 2: Assessing the capacity-building approach for periodic reporting</b></p> <p>Presentation on the capacity-building approach for periodic reporting by Susanne Schnuttgen, Head of the Capacity Building and Heritage Policy Unit, Living Heritage Entity</p> <p>Some points for discussion, by facilitator</p> <p>Discussion with participants</p>
10.00 – 10.45 a.m.	<p><b>Item 3: Reviewing the periodic reporting form ICH-10</b></p> <p>Presentation on key recommendations and feedback on the form by Giovanni Scepi, Head of the Programme Management Unit, Living Heritage Entity</p> <p>Some points for discussion, by facilitator</p> <p>Discussion with participants</p>
10.45 – 11.15 a.m.	<p><b>Item 4: Assessing the online platform and the process for online submission</b></p> <p>Presentation on key recommendations and feedback on the form received throughout the cycle by Alessandro Martinotti, Living Heritage Entity</p> <p>Some points for discussion, by facilitator</p> <p>Discussion with participants</p>
11.15 – 11.50 a.m.	<p><b>Item 5: Next steps towards the reflection year</b></p> <p>Presentation by Ana Gonzalez Medina, Living Heritage Entity</p> <p>Discussion with participants</p>
11.50 a.m. – 12.00 p.m.	<p><b>Closing</b></p>